



CAECD Board of Managers | Summary Minutes

10:30 a.m., or upon adjournment of the Executive Committee,
Wednesday, May 12, 2021

Access via Zoom or Conference Call

<https://zoom.us/j/94965399048?pwd=Ums0L1IvaTlOSjNRek50NnpNN0hYZz09>

Dial In: +1 346 248 7799

Meeting ID: 949 6539 9048

Passcode: 355057

Present (23)

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **First Vice Chair**
Judge James Oakley, Burnet County, **Second Vice Chair**
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Andrea Willott, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Joe Weber, Fayette County
Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County

Council Member Christine Sederquist, City of Leander
Commissioner Steven Knobloch, Lee County
Council Member Mike Heath, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County

Absent (2)

Judge Brett Bray, Blanco County
Ms. Sandy Cox, City of Lakeway

1. Call to Order by the Chair

Judge Pape called the meeting to order at 11:21 a.m. and confirmed a quorum.

2. Consider Approving Purchase of Additional Communications Circuit to Provide Redundancy for Hays County PSAP

Richard Morales Jr., Director of Emergency Communications

Mr. Morales explained that Hays County Public Safety Building (PSB) which houses Hays County SO, Kyle PD, and Texas State PD is currently the only location in the CAECD region that does not have a backup network in place.

During the construction of the new PSB, AT&T announced that the ASE network components that had been used regionwide would no longer be available for new installation. Instead they presented a new product called ASE On-Demand which was extremely costly and would also require upgrades to all existing ASE classic sites. Without upgrading all other PSAPs, Hays County PSB would essentially be isolated in the event of an outage effectively defeating the role of contingency or fail-over routing.

Through further discussions with AT&T CAPCOG staff concluded that the most efficient and timely solution is to diversify the existing AT&T Virtual Private Network (AVPN) and provide Hays County PSB with an additional circuit. The AVPN is an established fiber pathway leading into the Hays County PSB, but the dual circuits will route through different Central Offices eliminating a single point of failure. The cost for one-

time construction is \$566,000 with an annual cost for the dual AVPN circuits of \$31,000. This item was not budgeted and would require use of the CAECD Unassigned Funds. Ms. Voights pointed out the CAECD maintains an unassigned balance in its budget to ensure funds are available for unexpected projects such as this one.

Commissioner Long commented she understood that part of what the CAECD set out to do shortly after becoming a district was to build in redundancy in our network, noting this was a key priority and that this is in support of that priority. Mr. Morales concurred, he went on to state that there is a single failure point right now and that the CAECD wants to diversify that with the different central offices. Commissioner Long then questioned if there were any other gaps that still needed to be filled in terms of that level of redundancy to every PSAP. Mr. Morales indicated that there were no other gaps in terms of redundancy except for Hays. Ms. Voights noted that this is a consolidation of existing PSAPs but in a new building which is why we don't already have the redundancy.

Judge Oakley voiced concerns about agreeing to a recurring annual cost. Mr. Morales explained that this was the cost for the circuit and that there are recurring costs for all PSAPs.

A motion was made by Mayor Hughson to approve the purchase of additional communications circuit to provide redundancy for Hays County PSAP. Council Member Sederquist seconded the motion. The motion passed unanimously.

3. Consider Approving Additional Year Subscription of Data Hub with GeoComm

Susan Cooper, GIS Program Manager

Andrew Hoekzema, Director of Regional Planning & Services

Mr. Hoekzema explained that CAPCOG began using the GeoComm's Data Hub system in 2019; it is used for the 9-1-1 GIS mapping work necessary to support a high level of accuracy in preparation for NextGen9-1-1. He went on to state the initial subscription was purchased for one year and that this agenda item seeks to renew the subscription for another year. Mr. Hoekzema stated the total estimated cost was \$68,940.04. He went on to say the amount requested was less than the budgeted amount in the event an upgrade from monthly to weekly system uploads was needed, noting monthly uploads are currently being used and seem to be working.

A motion was made by Mayor Hughson to approve an additional year subscription of Data Hub with GeoComm. Mayor Sederquist seconded the motion. The motion passed unanimously.

4. Consider Approving Appointments to the CAECD Strategic Advisory Committee

Deborah Brea, Executive Assistant

Ms. Brea announced the following recommendations for the CAECD Strategic Advisory Committee (SAC): Commissioner Long recommended Thomas Piche to the Williamson County slot. Judge Cunningham recommended Doni Whitecotton to the Llano County slot.

A motion was made by Commissioner Dockery to approve the appointments to the CAECD SAC as presented. Council Member Heath seconded the motion. The motion passed unanimously.

5. Staff Reports

Betty Voights, Executive Director

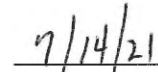
Ms. Voights asked for discussion on the board resuming in person meetings. Judge Pape recommended the board reconvene in-person meetings for Executive Committee meetings starting in June, with the option of video conferencing, for now. Ms. Voights stated that unless there is a bill passed that changes the open meetings requirements, the Governor has only extended the option to allow us to do fully virtual for 30 days. There was discussion surrounding in-person meetings and the benefits of teleworking. It was decided that the Executive Committee meetings will reconvene with on-site meetings with a video option starting June 9.

6. Adjourn

The meeting was adjourned at 11:47 a.m.

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Mayor Lew White, Secretary
Capital Area Emergency Communications District Board of Managers
Capital Area Council of Governments

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Date