CAECD Board of Managers | Agenda

10:30 a.m., or upon adjournment of the Executive Committee
Wednesday, May 8, 2024
CAPCOG Lantana Room
6800 Burleson Road, Bldg. 310, Ste. 155
Austin, Texas 78744

Mayor Lew White, City of Lockhart, **Chair**
Judge Brett Bray, Blanco County, **1st Vice Chair**
Mayor Pro Tem Matthew Baker, City of Round Rock, **2nd Vice Chair**
Judge Ron Cunningham, Llano County, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Judge James Oakley, Burnet County, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Commissioner Clara Beckett, Bastrop County
Mayor Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Dan Mueller, Fayette County

Council Member Ron Garland, City of Georgetown
Mayor Pro Tem Steve Hougen, City of Granite Shoals
Mayor Pro Tem Esmeralda Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Mayor Jane Hughson, City of San Marcos
Council Member Janice Bruno, City of Smithville
Mayor Brandt Rydell, City of Taylor
Judge Andy Brown, Travis County
Commissioner Ann Howard, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County
Senator Pete Flores
Representative Stan Gerdes
Representative Vikki Goodwin

1. **Call to Order and Opening Remarks by the Chair**

2. **Consider Approving Minutes for the April 10, 2024 CAECD Board of Managers Meeting**

3. **Consider Approving the Purchase of GeoComm Data Hosting, Data Hub & Spatial Interface (SI) Services**
   Richard Morales, Jr., Director of Emergency Communications

4. **Consider Approving Committee Appointments**
   Betty Voights, Executive Director

5. **Staff Reports**
   Betty Voights, Executive Director

6. **Adjourn**

CAECD Board of Managers | Summary Minutes

10:30 a.m. or upon adjournment of the Executive Committee, Wednesday, April 10, 2024
6800 Burleson Road
Building 310, Suite 165
Austin, Texas 78744

Present (19)

Mayor Lew White, City of Lockhart, **Chair**	Council Member Ron Garland, City of Georgetown
Mayor Pro Tem Matthew Baker, City of Round Rock, **2nd Vice Chair**	Mayor Pro Tem Steve Hougen, City of Granite Shoals
	Mayor Pro Tem Esme Mattke Longoria, City of Leander
Judge Brett Bray, Blanco County, **Secretary**	Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County, **Parliamentarian**	Mayor Pro Tem Doug Weiss, City of Pflugerville
Judge James Oakley, Burnet County, **Immediate Past Chair**	Judge Andy Brown, Travis County
	Commissioner Ann Howard, Travis County
Commissioner Clara Beckett, Bastrop County	Commissioner Cynthia Long, Williamson County
Mayor Lyle Nelson, City of Bastrop	Representative Vikki Goodwin
Commissioner Joe Don Dockery, Burnet County	Senator Pete Flores
Judge Hoppy Haden, Caldwell County	

Absent (7)

Council Member Mackenzie Kelly, City of Austin	Council Member Janice Bruno, City of Smithville
Council Member Kevin Hight, City of Bee Cave	Mayor Brandt Rydell, City of Taylor
Judge Dan Mueller, Fayette County	Commissioner Russ Boles, Williamson County
Mayor Jane Hughson, City of San Marcos	

1. **Call to Order and opening remarks by the Chair**
   Mayor White called the meeting to order at 10:32 a.m.

2. **Consider Approving Minutes for the March 13, 2024 CAECD Board of Managers Meeting**
   Mayor White asked the Board to consider approving the March 13, 2024 CAECD Board of Managers meeting minutes. Judge Cunningham made a motion to approve the minutes. May Pro Tem Hougen seconded the motion. It passed unanimously.

3. **Consider Accepting the Financial Report for the Period October 1, 2023 to February 29, 2024**
   Silvia Alvarado, Director of Finance
   Ms. Alvarado asked the Board to consider accepting the financial report for the period October 1, 2023 to February 29, 2024. The fund equity balance of $28,204,902 as of Feb 29, 2024 represents resources planned to be used to support continuing operations and existing obligations, for maintaining the reserves approved by this board to cover emergency operations, and for equipment replacement. As of February 29, 2024, total revenues were $6,708,406 and total expenditures were $9,133,941.

   Mayor White asked for a motion to approve the financial report. Commissioner Dockery made a motion to approve. Mayor Pro Tem Hougen seconded the motion. It passed unanimously.

4. **Consider a Proclamation Recognizing April 14-20, 2024 as National Public Safety Telecommunicator Week**
   Richard Morales, Emergency Communications Director
   Mr. Morales asked the Board to consider approving the proclamation recognizing April 14-20, 2024 as National Public Safety Telecommunicator Week to honor their commitment, service, and sacrifice. Both the U.S. President and the Texas Governor issue official proclamations recognizing the work of Public

Safety Telecommunicators.

Mayor White asked for a vote to approve the proclamation recognizing April 14-20, 2024 as National Public Safety Telecommunicator Week. Commissioner Dockery made the motion to approve. Mayor Pro Tem Hougen seconded the motion. It passed unanimously.

5. **Consider Approving the Funding and Purchase of PSAP/Core Network Router Components**
   Richard Morales, Emergency Communications Director
   Mr. Morales asked the Board to consider approving the funds to complete the purchase of PSAP/Core Network Router components and authorize the Executive Director to complete a change order to the contract in place. The total cost for the unbudgeted equipment, configuration and installation is $617,252.24. Funding for this purchase is from the CAECD unassigned fund balance, and the contract vehicle is through the AT&T Unified Master contract, as the equipment and service warranty will be done by the AT&T monitoring and technical staff.

   Mayor White asked for a vote to approve the funds to complete the purchase of PSAP/Core Network Router components and authorize the Executive Director to complete a change order to the contract in place. Commissioner Long made the motion to approve. Commissioner Howard seconded the motion. It passed unanimously.

6. **Consider Approving Committee Appointments**
   Betty Voights, Executive Director
   Ms. Voights did not have any committee appointments to share with the Board.

7. **Staff Reports**
   Betty Voights, Executive Director
   Ms. Voights did not have any staff reports to share with the Board.

8. **Adjourn**
   Mayor White adjourned the meeting at 10:48 a.m.

_____   _____

Judge Ron Cunningham, Secretary   Date
Board of Managers
Capital Area Emergency Communications District

CAPITAL AREA EMERGENCY COMMUNICATIONS DISTRICT
BOARD OF MANAGERS MEETING

MEETING DATE: **May 8, 2024**

AGENDA ITEM: **3. Consider Approving the Purchase of GeoComm Data Hosting, Data Hub & Spatial Interface (SI) Services**

GENERAL DESCRIPTION OF ITEM:

The Emergency Communications division is seeking approval to purchase GeoComm Data Hosting, Data Hub and Spatial Interface services. In order to provide true NENA i3 NG9-1-1 services through geospatial routing, GIS data must be uploaded by agencies via a secure webpage. This function allows the data to be published in near real time and in a secure format. The GeoComm Data Hosting service is an Amazon Web Services (AWS) purchased service. This allows the computing power and security of AWS without the in-house additional router and server equipment purchases and maintenance. This will be a multi-node service and customer faced platform.

In order to provide GIS data quality control, RPS had previously utilized the GeoComm Data Hub service, which was approved for annual purchase as a result of the February Board of Managers meeting. We were able to renegotiate a reduced and level contract through the AT&T Unified Master Agreement for five years at a cost of $81,842.80 annually and $409,214.00. This is an annual cost savings of $3,700.00 and over $20K for the life of the contract. The SI services cost is $14,233.70 annually with a one-time configuration fee of $8,580.00. The Data Hosting services cost is $166,597.50 annually with a one-time configuration charge of $3,123.75.

The total cost for all three services on a 5-year contract is $1,325,073.75 or $265,014.74 annually. Funding is from the current Budget and from the unassigned funds balance. All services are customer platform facing and will allow our Call Handling Equipment project to migrate seamlessly and with minor transitionary skill requirements.

THIS ITEM REPRESENTS A:
- ☐ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☒ Follow-up to previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Richard Morales, Jr., Director of Emergency Communications**

BUDGETARY IMPACT OF AGENDA ITEM:

Total estimated cost: $1,325,073.75
Source of funds: 9-1-1 Fees
Is item already included in fiscal year budget? ☒Yes   ☐No
Does item represent a new expenditure?   ☒Yes   ☐No
Does item represent a pass-through purchase? ☐Yes   ☒No
If so, for what city/county/etc.? _____

PROCUREMENT:
This item represents a purchase, via written quotes, from the current contract AT&T Unified Master Agreement.

ACTIONS REQUESTED:
Approve the purchase and authorize the contract for GIS Data Services with GeoComm through AT&T.

BACK-UP DOCUMENTS ATTACHED:
1. ATT 1 – AT&T Data Hub Quote
2. ATT 2 – AT&T Data Hosting Quote

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*): None

CAPITAL AREA COUNCIL OF GOVERNMENTS

CAECD, TEXAS
GeoComm GIS Data Hub and Spacial Interface

March 01, 2024

AT&T Business

AT&T Business

1361 Wald Rd
New Braunfels, TX 78132

Office: +1 830.946.2049
donna.pair@att.com
www.att.com

March 01, 2024

Richard Morales Jr.
Director of Emergency Communications
Capital Area Council of Governments (CAPCOG)
Capital Area Emergency Communications District (CAECD)
Ph: (512) 916-6044 ~ Fax: (512) 916-6001
rmorales@capcog.org ~ www.capcog.org

RE: GeoComm Data Hub and Spacial Interface

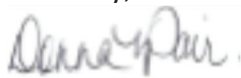## GeoComm GIS Data Hub

AT&T Quote is valid for 90 days

Description	Total Price
60 Months	
GeoComm GIS Data Hub – Year One	$81,842.80
GeoComm GIS Data Hub – Year Two	$81,842.80
GeoComm GIS Data Hub – Year Three	$81,842.80
GeoComm GIS Data Hub – Year Four	$81,842.80
GeoComm GIS Data Hub – Year Five	$81,842.80
(Set-up and Configuration included)	$409,214.00
Total:	**$409,214.00**

GeoComm SI

Description	Total Price
One-Time Pricing	
SI One time Set-Up & Configuration Fee	$8,580.00
Subtotal:	$8,580.00
60 Months	
GeoComm SI Service – Year One	$14,233.70
GeoComm SI Service – Year Two	$14,233.70
GeoComm SI Service – Year Three	$14,233.70
GeoComm SI Service – Year Four	$14,233.70
GeoComm SI Service – Year Five	$14,233.70
Subtotal:	$71,168.50
Total:	**$79,748.50**

Name of Contact for Technical & Contractual Clarifications	Donna Pair
Telephone Number of Contact	830-946-2049
Fax Number of Contact	N/A
E-mail Address of Contact	donna.pair@att.com
Mailing Address of Contact	1361 Wald Rd. New Braunfels, TX 78132

Sincerely,

Donna Pair

CAPITAL AREA COUNCIL OF GOVERNMENTS

CAECD, TEXAS
AT&T GeoComm Web GIS Services

January 05, 2024

AT&T Business

January 05, 2024

Richard Morales
Director of Emergency Communications
Capital Area Council of Governments (CAPCOG)
Capital Area Emergency Communications District (CAECD)
Ph: (512) 916-6044 ~ Fax: (512) 916-6001
rmorales@capcog.org ~ www.capcog.org

Re: GeoComm Web GIS Services

Solution Overview

GeoComm Web GIS Services is a highly available, secure, cost-effective solution for hosting locally authoritative GIS data to be used by RapidDeploy Radius Map. Providing a simple data upload process via a secure webpage, agencies can publish their locally authoritative GIS data in a secure environment that meets these mission-critical requirements.

GeoComm Web GIS Services is a cloud based, Esri compatible, GIS data hosting solution that ingests customer's locally authoritative GIS data. It extracts, transforms, and loads (ETL) the data web accessible services that can be consumed by Radius Map as Feature, Geocode, and Map services. Based on the subscription services ordered, GeoComm will configure the following services generated from the locally authoritative GIS data:

Base Services

• **Geocode Service**: Enables forward and reverse geocoding/address search capabilities within the GIS data layers used for location validation (primarily Road Centerlines and Site/Structure Address Points). Agencies can supply either Road Centerlines, Site/Structure Address Points, or both.

• **Map Service**: Contains all GIS data layers configured into a single base Map Service. The Map Service will include the Road Centerlines and/or Site/Structure Address Points, along with any supplemental layers the agency provides (e.g., Community boundaries, Service/Response boundaries, railroads, trails, parks, etc.).

Additional Services, Additional Fees For an additional fee, GIS data can be configured into additional services above and beyond what is outlined above. These services can be Map Services, Feature Services, Vector Tile Services, or Geocode Services. The end-user is responsible for meeting vendor map requirements with support from RapidDeploy.

Scope of Work Overview

The following project phases will be managed by RapidDeploy and integrated into the overall implementation of Radius Map. GeoComm, in a project supporting role, will complete the following phases:

Project Initiation including communicating with the customer to provide access to GeoComm GIS Data Hub for submitting the GIS data for use in Radius Map.

Customer Set Up and Dataset Processing Set Up to prepare the GIS data for submission and processing in GeoComm GIS Data Hub. This includes running some quality control checks on the GIS data to ensure it will function in Radius Map. Errors in the GIS data will be flagged for the customer to remediate. If no critical errors are detected, the process will continue. Web GIS Services will be setup and configured based on the Map Requirements Document (MRD).

Web GIS Services Configuration and Hosted Services Delivery to establish the services in the order and provide service URLs and authentication credentials to RapidDeploy.

Training the customers on GIS data submission to GeoComm GIS Data Hub for continually submitting updated GIS data set.

Testing aligned to testing Radius Map ability to view the customer's GIS data and providing the URLs available for 4 weeks prior to go-live with Radius Map for testing.

On-going Map Data Updates and Annual Map Display Updates: After go-live, customers may continue to submit updated GIS data as often as needed and may request up to one cartographic map display update per year, including modifying symbology or adding/removing layers.

Tier 2 Technical Support is provided by GeoComm to support RapidDeploy in support of GeoComm Web GIS Services.

GeoComm has completed this quote to RapidDeploy based on specified request from RapidDeploy. Any service level agreements or contractual flow downs resulting from a contract between CAECD and RapidDeploy will not apply to GeoComm without legal review and agreement.

Pricing

AT&T Quote is valid for 90 days

Description	Total Price
One-Time Fees	
One-Time Configuration and Setup (Radius Plus User)	$3,123.75
Annual Recurring Fees	
GIS Hosting Services: Four (4) Services, supporting 150 Radius Map Dispatch | Advantage Concurrent Users (Year 1)	$166,597.50
GIS Hosting Services: Four (4) Services, supporting 150 Radius Map Dispatch | Advantage Concurrent Users (Year 2)	$166,597.50
GIS Hosting Services: Four (4) Services, supporting 150 Radius Map Dispatch | Advantage Concurrent Users (Year 3)	$166,597.50
GIS Hosting Services: Four (4) Services, supporting 150 Radius Map Dispatch | Advantage Concurrent Users (Year 4)	$166,597.50
GIS Hosting Services: Four (4) Services, supporting 150 Radius Map Dispatch | Advantage Concurrent Users (Year 5)	$166,597.50
Five-Year Annual Recurring Fee Total:	$832,987.50
Five -Year Total	**$836,111.25**

Notes:

This quote is in support of RapidDeploy RadiusPlus. A Radius Map customer always requires at least 2 services: 1 Map service and 1 GeoCode service. If CAECD wants additional services, please work with AT&T and GeoComm to develop the correct services mix. Prior to contract signing, GeoComm will work with AT&T and CAECD to establish which four (4) services are needed.

GeoComm Web GIS Services customer data is hosted by GeoComm in a secure shared environment. Services detailed above support up to 150 active users. Additional concurrent users may be supported for an additional fee. **Pricing does not include Routing Services.** Modifications to the end-user's authoritative GIS data are not included in the above pricing. GeoComm will use the data as provided by CAECD.

Donna Pair
Application Sales Executive
Public Safety Solutions - Public Sector & FirstNet

AT&T Services, Inc.
1361 Wald Rd., New Braunfels, TX 78132
m 830.946.2049 | donna.pair@att.com

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CAPITAL AREA EMERGENCY COMMUNICATIONS DISTRICT
BOARD OF MANAGERS MEETING

MEETING DATE: <u>May 8, 2024</u>

AGENDA ITEM: <u>4. Consider Approving Appointments to the CAECD Strategic Advisory Committee</u>

GENERAL DESCRIPTION OF ITEM:
This is the monthly item for filling positions on our CAECD Strategic Advisory Committee; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

THIS ITEM REPRESENTS A:
- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Jennifer Salazar, Senior Administrative Coordinator**

BUDGETARY IMPACT:
- Total estimated cost: <u>N/A</u>
- Source of Funds: <u>N/A</u>
- Is item already included in fiscal year budget? ☐ Yes ☐ No
- Does item represent a new expenditure? ☐ Yes ☐ No
- Does item represent a pass-through purchase? ☐ Yes ☐ No
- If so, for what city/county/etc.? _____

PROCUREMENT: <u>N/A</u>

ACTION REQUESTED:
Approve any advisory committee recommendations.

BACK-UP DOCUMENTS ATTACHED:
N/A

BACK-UP DOCUMENTS <u>NOT</u> ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:**
1. CAECD Strategic Advisory Committee attendance roster