



CAECD Board of Managers | Summary Minutes

10:30 a.m. or upon adjournment of the Executive Committee, Wednesday, May 10, 2023
6800 Burleson Road
Building 310, Suite 165
Austin, Texas 78744

Present (16)

Judge James Oakley, Burnet County, **Chair**
Mayor Lew White, City of Lockhart, **1st Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **2nd Vice Chair**
Council Member Matthew Baker, City of Round Rock, **Secretary**
Mayor Jane Hughson, City of San Marcos, **Parliamentarian**
Mayor Brandt Rydell, City of Taylor, **Immediate Past Chair**

Council Member Mackenzie Kelly, City of Austin
Mayor Connie Schroeder, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County
Judge Dan Mueller, Fayette County
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Janice Bruno, City of Smithville
Commissioner Cynthia Long, Williamson County
Commissioner Russ Boles, Williamson County

Absent (9)

Commissioner Clara Beckett, Bastrop County
Judge Brett Bray, Blanco County
Mayor Rachel Lumpee, City of Blanco
Judge Hoppy Haden, Caldwell County
Council Member Ron Garland, City of Georgetown

Council Member Esme Mattke Longoria, City of Leander
Judge Ron Cunningham, Llano County
Judge Andy Brown, Travis County
Commissioner Ann Howard, Travis County

1. **Call to Order and opening remarks by the Chair**

Judge Oakley called the meeting to order to 10:44 a.m.

2. **Consider Approving Minutes for the April 12, 2023 Meeting**

A motion was made by Commissioner Boles to approve the minutes. Council Member Baker seconded the motion. The motion passed unanimously.

3. **Consider Approving Interlocal Agreement (ILA) with the City of Kyle for Relocation of the Kyle Police Department 9-1-1 Public Safety Answering Point and Related Costs**

Richard Morales Jr., Director of Emergency Communications

Mr. Morales explained that the City of Kyle is moving its public safety answering point operations from the Hays County Public Safety Center to the new Kyle Public Safety Center and there would be four call taking positions impacted by the move. He noted that Kyle agreed to pay relocation costs if it moved from the joint facility. Mr. Morales said the cost was about \$178,000 for the move — \$125,000 for a new fiber connection and about \$53,000 for a UPS at the new site. He noted the ILA would allow Kyle to reimburse CAPCOG for the cost.

A motion was made by Commissioner Ingalsbe to approve an ILA with the city of Kyle for relocating the Kyle Police Department's 9-1-1 Public Safety Answering Point. Mayor Hughson seconded the motion. The motion passed unanimously.

4. **Consider Approving AT&T Service Agreement for GeoComm Mapping Services with Maintenance and Support**

Richard Morales Jr., Director of Emergency Communications

Mr. Morales said all PSAPs in the region are using GeoComm mapping services so emergency telecommunicators can have dependable mapping of 9-1-1 callers' locations. He noted those services are being upgraded to a new system. The new system has an initial \$148,000 cost and then a \$96,000 cost for continual maintenance and operations per year, which will be paid as needed because a new mapping service will be implemented as part of the installation of the Next Generation 9-1-1 (NG9-1-1) call handling system's equipment. He noted the GeoComm mapping service would need to remain online until the new systems are fully installed and tested throughout the region.

A motion was made by Mayor Pro Tem Weiss to approve the AT&T service agreement for GeoComm Mapping Services with maintenance and support. Mayor Hughson seconded the motion. The motion passed unanimously.

5. Consider Approving Vendor for Replacement of 9-1-1 Call Handling Equipment

Richard Morales Jr., Director of Emergency Communications

Mr. Morales said CAPCOG has received \$8.8 million from the state in federal funds to purchase and install a new call handling system that supports NG9-1-1, and that the rest of the cost will need to be budgeted from the region's fee revenue. He thanked the review committee which provided input about the quotes submitted during the RFP process for the call handling systems equipment purchase and installation. Mr. Morales said CAPCOG received two RFP replies that met its requirements — Intrado and Motorola.

Mr. Morales said after staff and the review committee evaluated and ranked the proposals, Intrado's was denoted as the preferred. He said the Intrado contact has a \$12 million capital equipment cost and a \$6 million maintenance cost for the first five years; an additional two years of maintenance would cost \$5 million. Mr. Morales requested that CAPCOG be able to negotiate with Intrado to further explore the cost.

Commissioners Dockery and Long expressed concerns about the high cost of the maintenance, especially in the final years of the proposed contract. Ms. Voights responded that staff had the same concerns which is why they weren't seeking authorization for Years 6 and 7 maintenances at that time. She added that the quote for years 1 through 5 maintenance was in line with current budgeted costs. Discussion followed about the review committee's scoring having the two proposals very close. Ms. Voights acknowledged that the committee had put it a lot of work, but their review was limited to being users of the equipment in the PSAP while our staff must also take into consideration all aspects of managing the installation, maintenance and operations of a regional system.

Mayor Schroeder asked if the vendors' costs were similar and their review scores were close, wouldn't CAPCOG benefit from being able to negotiate with both if an agreement can't be reached with the first-choice vendor. Ms. Voights said that could be an option, but the next step was for CAPCOG staff to break down the quotes from the vendor being recommended to get a better understanding of what costs are embedded and the total pricing could go down.

A motion was made by Commissioner Long to allow the CAPCOG Executive director to negotiate a contract with Intrado – VIPER Solution for the replacement of the region's 9-1-1 call handling equipment, and to negotiate with a second vendor if a contract agreement can't be reached. Mayor Schroeder seconded the motion. The motion passed unanimously.

6. Staff Reports

Betty Voights, Executive Director

Commissioner Long asked for an update about the 9-1-1 funding bills in the state legislature. Ms. Voights

said the bill to extend the 9-1-1 American Rescue Plan Act funding one year from the current deadline to December 2024 is still progressing. She said she understood HB 9 was moving forward and this would fund another one-time set aside for NG 9-1-1 along with broadband; however, it would need a constitutional amendment vote.

7. **Adjourn**

Judge Oakley Adjourned the meeting at 11:10 a.m.



Council Member Matt Baker, Secretary
Board of Managers
Capital Area Emergency Communications District



Date