



## CAECD Board of Managers | Summary Minutes

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10:30 a.m. or upon adjournment of the Executive Committee, Wednesday, June 14, 2023  
6800 Burses Road  
Building 310, Suite 165  
Austin, Texas 78744

### Present (15)

Judge James Oakley, Burnet County, **Chair**  
Mayor Lew White, City of Lockhart, **1st Vice Chair**  
Council Member Matthew Baker, City of Round Rock,  
**Secretary**  
Mayor Brandt Rydell, City of Taylor, **Immediate Past**  
**Chair**  
Mayor Connie Schroeder, City of Bastrop  
Judge Brett Bray, Blanco County  
Commissioner Joe Don Dockery, Burnet County

Judge Hoppy Haden, Caldwell County  
Council Member Ron Garland, City of Georgetown  
Commissioner Steven Knobloch, Lee County  
Judge Ron Cunningham, Llano County  
Mayor Pro Tem Doug Weiss, City of Pflugerville  
Council Member Janice Bruno, City of Smithville  
Commissioner Ann Howard, Travis County  
Commissioner Cynthia Long, Williamson County

### Absent (9)

Commissioner Debbie Ingalsbe, Hays County, **2nd Vice**  
**Chair**  
Mayor Jane Hughson, City of San Marcos,  
**Parliamentarian**  
Council Member Mackenzie Kelly, City of Austin  
Commissioner Clara Beckett, Bastrop County

Council Member Kevin Hight, City of Bee Cave  
Judge Dan Mueller, Fayette County  
Mayor Pro Tem Esme Mattke Longoria, City of Leander  
Judge Andy Brown, Travis County  
Commissioner Russ Boles, Williamson County

### 1. **Call to Order and opening remarks by the Chair**

Judge Oakley called the meeting to order at 10:48 a.m.

### 2. **Consider Approving Minutes for the May 10, 2023 Meeting**

Judge Oakley asked for the board to consider approving the minutes. Commissioner Long made a motion to approve the May 10, 2023, meeting minutes. Commissioner Howard seconded the motion. It passed unanimously.

### 3. **Consider Approving Vendor for Regional Notification System**

#### **Martin Ritchey, Director of Homeland Security**

Mr. Andrew Hoekzema, CAPCOG deputy executive director, said he was presenting on behalf of Mr. Ritchey on the procurement process for selecting a regional notification system vendor. He noted that the system is a mass communication tool to reach residents during a disaster and the service was last procured five years ago with the current contract ending in September. He said as part of this procurement process, CAPCOG received five proposals and ruled three of them as unresponsive, because they didn't meet or address all of the operational requirements listed in CAPCOG's request for proposals. He explained only two proposals could provide a curated list that the system could contact and customized ASL messaging to deaf residents; some responded to the requirements by saying they had partner companies that could perform the services but didn't include necessary information about them. Mr. Hoekzema said a committee of CAPCOG homeland security staff and regional stakeholders reviewed the remaining two proposals and recommended remaining with Everbridge, CAPCOG's current vendor, under a new five-year contract that would have two options to extend the contract by a year.

Mayor Pro Tem Weiss asked how the cost of the unresponsive vendors compared to Everbridge, and said he wanted to make sure that CAPCOG didn't accidentally tailor a procurement request to its current vendor. Mr. Hoekzema responded that the procurement was not tailored to the current vendor, that costs varied

as some had less up-front or recurring costs, some would charge for sending messages which makes them ultimately more expensive. Ms. Voights said CAPCOG had to go through a process and consider if a vendor could provide the same level of service as Everbridge. She mentioned that the previous transition of the RNS service provider was very disruptive and time consuming. Commissioner Long said the process of implementing a new system last time very painful and the cost savings and time spent by staff to participate in a new system's implementation would be significant.

Mayor Schroeder made a motion to approve awarding a five-year contract for the regional notification to Everbridge with two options to extend the contract for one year. Commissioner Long seconded the motion. It passed unanimously.

4. **Consider Approving Appointments to Advisory Committee**

**Deborah Brea, Executive Assistant**

Ms. Voights said there were no appointment recommendations submitted to CAPCOG. Judge Oakley asked the board if there were any appointments to be considered. Hearing none, no action was taken on the appointments.

5. **Staff Reports**

**Betty Voights, Executive Director**

Mr. Richard Morales, CAPCOG emergency communications director, said the state legislature extended spending of the American Rescue Plan Act funds to upgrade 9-1-1 infrastructure for Next Generation 9-1-1 (NG 9-1-1) from 2024 to 2026. He said House Bill 9, which will need to go to a constitutional vote, was meant to fund \$3.2 billion for broadband over 10 years, but its amount was lowered to \$1.5 billion with about \$155 million to be allocated to 9-1-1 entities throughout the state. He said the funding will be distributed based on population, so CAPCOG could receive about \$12 million.

Ms. Voights said no one would sponsor a bill to raise the 9-1-1 cellphone fee, which is needed to keep up with the growing costs of enhancing and maintaining 9-1-1 infrastructure. She mentioned the Texas 9-1-1 Alliance didn't think the bill would pass if it did find a sponsor, but it wanted to continue to signal to the legislature that costs are increasing and a more stable source of funding is becoming increasingly necessary. She said at one point there was even talk in the legislature on removing the fee.

6. **Adjourn**

Judge Oakley adjourned the meeting at 11:07 a.m.



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Mayor Pro Tem Matt Baker, Secretary  
Board of Managers  
Capital Area Emergency Communications District



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Date