



## CAECD Board of Managers | Summary Minutes

10:30 a.m., or upon adjournment of the Executive Committee

Wednesday, Jan. 11, 2023

6800 Burleson Road

Building 310, Suite 155

Austin, TX 78744

### Present (19)

Judge James Oakley, Burnet County, **Chair**  
Mayor Lew White, City of Lockhart, **1st Vice Chair**  
Commissioner Debbie Ingalsbe, Hays County, **2nd Vice Chair**  
**Chair**  
Council Member Matthew Baker, City of Round Rock,  
**Secretary**  
Mayor Jane Hughson, City of San Marcos,  
**Parliamentarian**  
Commissioner Clara Beckett, Bastrop County  
Mayor Connie Schroeder, City of Bastrop  
Council Member Kevin Hight, City of Bee Cave

Judge Brett Bray, Blanco County  
Commissioner Joe Don Dockery, Burnet County  
Judge Hoppy Haden, Caldwell County  
Judge Dan Mueller, Fayette County  
Council Member Ron Garland, City of Georgetown  
Council Member Esme Mattke Longoria, City of Leander  
Commissioner Steven Knobloch, Lee County  
Judge Ron Cunningham, Llano County  
Mayor Pro Tem Doug Weiss, City of Pflugerville  
Commissioner Ann Howard, Travis County  
Commissioner Cynthia Long, Williamson County

### Absent (9)

Mayor Brandt Rydell, City of Taylor, **Immediate Past Chair**  
Council Member Mackenzie Kelly, City of Austin  
Mayor Rachel Lumpee, City of Blanco  
Council Member Janice Bruno, City of Smithville

Judge Andy Brown, Travis County  
Commissioner Russ Boles, Williamson County  
State Senator Pete Flores  
Representative Stan Gerdes  
Representative Terry Wilson

#### 1. **Call to Order and opening remarks by the Chair**

Judge Oakley called the meeting to order at 10:26 a.m.

#### 2. **Consider Approving Minutes for the November 9, 2022 Meeting**

Judge Oakley asked for approval of the Nov. 9, 2022 meeting minutes. A motion was made by Commissioner Long to approve the minutes. Council Member Weiss seconded the motion. The motion passed unanimously.

#### 3. **Consider Accepting the Annual Financial Report for the Period October 1, 2021 to September 2022**

**Silvia Alvarado, Director of Finance**

Ms. Alvarado said this 12-month financial report states a fund balance consisting of \$29.6 million; the funds are used to meet current obligations for district projects and reserves for equipment and operations. She noted that the district's revenues were \$15.4 million and expenditures of \$14.8 million for the period.

A motion was made by Judge Cunningham to accept the annual financial report for the period of Oct. 1, 2021 to Sept. 30, 2022. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

#### 4. **Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Emergency Communications District**

**Silvia Alvarado, Director of Finance**

A motion was made by Commissioner Long to adopt the resolution providing signature authority to the board and staff positions as recommended. She noted this item was the same as the item in the Executive Committee meeting. Commissioner Dockery seconded the motion. The motion passed unanimously.

**5. Consider Approving Renewal of Data Hub Contract with GeoComm with Upgraded Service**

**Charles Simon, Director of Regional Planning & Services**

Mr. Simon said CAPCOG is in the fourth year of a six-year contract with GeoComm for its Data Hub services, which allows the region's local governments to analyze 9-1-1 GIS database errors. The current contract allows for uploads to take place once a month, but CAPCOG is recommending enacting a contract option to upgrade the service to weekly uploads which would allow jurisdictions to input and verify data more regularly for a greater cost. Mr. Simon said the service has been essential to prepare for Next Generation 9-1-1 and keeping up with growth.

A motion was made by Commissioner Ingalsbe to renew the Data Hub Contract with GeoComm with the upgraded service. Commissioner Dockery seconded the motion. The motion passed unanimously.

**6. Consider Appointing 9-1-1 Strategic Advisory Committee Board Liaison**

**Betty Voights, Executive Director**

Ms. Voights said this item was similar to a previous one during the Executive Committee meeting. She noted that the advisory committee meets quarterly. Commissioner Long said she would be happy to continue to serve in the position.

A motion was made by Council Member Baker to appoint Commissioner Long as the CAECD Strategic Advisory Committee board liaison. Mayor Hughson seconded the motion. The motion passed unanimously.

**7. Consider Approving Appointments to Advisory Committees**

**Deborah Brea, Executive Assistant**

Ms. Brea said there were no appointment to consider.

**8. Staff Reports**

**Betty Voights, Executive Director**

Ms. Voights said she wanted to provide an update regarding getting the wireless service fee increased from 50 to 75 cents this Legislative Session. There has been little movement because the Texas 9-1-1 Alliance is waiting for the committee appointments to be made to find a bill sponsor. She noted that the Commissioner on State Emergency Communication (CSEC) that oversees the COG 9-1-1 programs, except for the ones that became districts, is also looking to increase the wireless service fee. The districts don't want to be tied to the state agency, because it will probably set the fee every biennium based on the legislative appropriations it makes to support the 20 COGs still under it. Judge Oakley asked if the previous legislative session's bill met opposition. Ms. Voights said it had moved through committees but didn't get to the Governor's desk.

Commissioner Dockery asked for an update about the \$8.8 million state funds for upgrading to Next Generation 9-1-1. Ms. Voights said CAPCOG is preparing a Request for Proposals to purchase new call handling equipment, that has specifications selected by a 9-1-1 workgroup. She noted the state had put a deadline on spending the funds as December 2024 even though the federal government's deadline for American Rescue Plan Act funds is 2026. Ms. Voights said some of the small districts may not be able to spend the funds by the state deadline.

9. Adjourn

Judge Oakley adjourned the meeting at 10:45 a.m.



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Council Member Matt Baker, Secretary  
Executive Committee  
Capital Area Council of Governments



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Date