



Executive Committee Meeting | Agenda

10:00 a.m., Wednesday, October 13, 2021
CAPCOG Lantana Room
6800 Burlison Rd., Bld. 310, Suite 155
Austin, Texas 78744

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **First Vice Chair**
Judge James Oakley, Burnet County, **Second Vice Chair**
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Joe Weber, Fayette County
Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County

Mayor Christine Sederquist, City of Leander
Commissioner Steven Knobloch, Lee County
Council Member Mike Heath, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County
Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. **Call to Order by the Chair**
2. **Consider Approving Minutes for the September 8, 2021 Executive Committee Meeting**
3. **Review Annual Contracts & Recurring Monthly Expenditures of CAPCOG in FY 22022**
Sheila Jennings, Director of Administration
4. **Consider Approving Contracts for Medical, Basic Life, Voluntary Life, Long Term Disability Insurance, Dental, and Vision Benefits for CAPCOG Employees**
Sheila Jennings, Director of Administration
5. **Consider Approving Agreement with Juvare to Build WebEOC Boards**
Martin Ritchey, Director of Homeland Security
6. **Consider Adopting a Proclamation Declaring November 2021 as National Family Caregivers Month**
Patty Bordie, Director of Aging Services
7. **Consider Approving Appointments to Advisory Committees**
Deborah Brea, Executive Assistant
8. **Staff Reports**
Betty Voights, Executive Director
9. **Adjourn**

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).



Executive Committee | Summary Minutes

10 a.m., Wednesday, Sept. 8, 2021
Austin Marriott South
4415 S IH 35 Frontage Road
Austin, Texas 78744

Present (23)

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **1st Vice Chair**
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Joe Weber, Fayette County

Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County
Ms. Sandy Cox, City of Lakeway
Mayor Christine Sederquist, City of Leander
Commissioner Steven Knobloch, Lee County
Council Member Mike Heath, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County

Absent (6)

Judge James Oakley, Burnet County, **2nd Vice Chair**
Judge Brett Bray, Blanco County
Representative John Cyrier

Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. **Call to Order by the Chair**

Judge Pape called the meeting to order at 10:03 a.m. and lead the pledge of allegiances to national and state flags.

2. **Consider Approval of Minutes for the August 11, 2021 Executive Committee Meeting**

Judge Pape asked for a motion on the minutes. A motion was made by Judge Cunningham to approve the minutes. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

3. **Consider Approval of Title III – Nutrition Program FY 2022 Older Americans Act Services Rates**

Patty Bordie, Director of Aging Services

Ms. Bordie explained to the Executive Committee that Texas Health and Humans Services Commission requires Area Agencies on Aging to renegotiate rates for nutrition services on an annual basis. The new rates become a part of the CAPCOG contract with the meal service providers. Despite setting the rates, CAPCOG will not know the funding levels for nutrition program until later in the year, she said.

Commissioner Dockery stated all the rates looked the same. Ms. Bordie responded by saying meal service rates generally stay the same, but the number of meals distributed changes from year to year. A motion was made by Commissioner Dockery to approve the nutrition program's service rates. Mayor Hughson

seconded the motion. The motion passed unanimously.

4. Consider Adoption of a Resolution Declaring October 2021 as CAPCOG Cybersecurity Awareness Month
Martin Ritchey, Director of Homeland Security

Mr. Ritchey explained that since 2004 the Department of Homeland Security and the National Cyber Security Alliance have recognized October as National Cybersecurity Awareness Month. There is ever increasing emphasis on cybersecurity as more cyberattacks and cybercrimes occur, some which have targeted and impacted local governments in the CAPCOG region. Mr. Ritchey said CAPCOG would develop a social media campaign and provide its resolution to local governments to help raise awareness on cybersecurity issues.

A motion was made by Ms. Cox to recognize October as National Cybersecurity Awareness Month. Council Member Heath seconded the motion. The motion passed unanimously. Judge Pape noted that cybersecurity is an important issue because how prevalent of topic has become for governments, businesses, and families.

5. Consider Authorizing an EDA Build Back Better Regional Application
Betty Voights, Executive Director

Ms. Voights explained the Build Back Better Program is a competitive grant being funded through the Economic Development Administration's American Rescue Plan Act monies. The program is seeking regional planning projects as part of Phase I funding awards and then implementing those plans as part of its Phase II funding awards. Ms. Voights said the EDA Austin Regional Director is hoping at least 15 projects from the five-state area the office oversees apply for Phase I, so five to six projects can be awarded Phase II funding. CAPCOG is in a good position given the Capital Area Economic Development District board in its recent meeting began working to scope a project. The initial thought was to expand manufacturing in the automotive and semiconductor industries in the region along with support infrastructure. Helping to establish a multimodal facility in San Marcos, which has already been planned, and another on the northern portion of the region could benefit in attracting businesses. Ms. Voights said there is a lot of work still to be done on creating an application and in the planning such a project to include talking to representatives in those industry sectors.

Ms. Cox voiced her support for such a project and applying for the federal funds. She stated the region and the state need to reduce their reliance of foreign supply chains, and the region could become a hub for the two industries just as it became Silicon Hills. Mayor Sederquist said such projects would check all the boxes for the Build Back Better Program. Judge Pape asked, what does the region offer such business to locate here? Ms. Voights explained that would be discovered if the region was awarded Phase I money which would pay for planning.

Judge Weber asked if the state was going to apply. Ms. Voights didn't know but offered to involve the state in CAPCOG's application process.

A motion was made by Mayor Sederquist to authorize CAPCOG to submit a Build Back Better funding application. Mayor Hughson seconded the motion. The motion passed unanimously. Judge Pape requested that any board members interested in the Phase I project application join a working group. Council Member Bruno offered to participate in addition to those already participating.

6. Consider Approving Appointments to Advisory Committees
Deborah Brea, Executive Assistant

Ms. Brea said that Commissioner Long has nominated Ty Murphy to the Aging Advisory Council. A motion was made by Commissioner Long to approve the appointment. Council Member Baker seconded the motion. The motion passed unanimously.

7. Staff Reports

Betty Voights, Executive Director

Ms. Voights reminded the Executive Committee that it was time to self-nominate to serve as member of the 2022 Executive Committee. She said the forms were mailed and are available online.

Mr. Ritchey told the Executive Committee that CAPCOG is anticipating about \$52 million in mitigation money from the Texas General Land Office (GLO) for those counties affected by Hurricane Harvey in 2016, — Bastrop, Lee, Caldwell, and Fayette. CAPCOG could also receive some of the funding for regional projects. Mr. Ritchey explained what constitutes a mitigation project and said a small group of the Homeland Security Task Force members are already discussing perimeters for selecting projects to fund as well as the project selection process. The minimum award is currently estimated at \$1 million per project.

Judge Weber asked if the monies would be coming from the GLO, and Judge Pape asked if a set aside was planned for Fayette County since it was the most impacted. Mr. Ritchey explained the contract for distributing the money is still under negotiation with the GLO and then CAPCOG will develop a method of distribution, which requires public input, before local governments apply for the funding. Commissioners Howard and Shea asked that housing and water conservation projects be included. Judge Pape told Mr. Ritchey that CAPCOG should create an ad hoc committee with representatives from the four counties.

Ms. Voights asked if the Executive Committee could revisit Item No. 6 to fill a vacancy on the GIS Planning Council. Judge Pape said yes. Council Member Kelly nominated Lauren Tijerina to fill the vacancy. A motion was made by Commissioner Long to approve the appointment. Commissioner Dockery seconded the motion. The motion passed unanimously.

8. Adjourn

Judge Pape adjourned the meeting at 10:53.

Mayor Lew White, Secretary
Executive Committee
Capital Area Council of Governments

Date

EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 13, 2021

AGENDA ITEM: #3 Review Annual Contracts & Recurring Monthly Expenditures for CAPCOG in FY 2022

GENERAL DESCRIPTION OF ITEM:

The purpose of this item is to inform the Executive Committee of major expenditures on an annual basis for which we are already committed to pay due to an earlier procurement or contract. These include contracted services bought through cooperative purchasing as well as those which are multi-year obligations.

In view of the significance of these expenditures, staff has prepared a listing for review on an annual basis by the Executive Committee. This listing represents expenditures for a specific account or service performed by a vendor that may exceed \$25,000 on an annual basis. Annual costs, if not known, are estimated based upon expenditures in FY 2021. All items on the list are included in the FY 2022 budget.

These expenditures have been grouped in the following categories:

1) Items that may not be competitively procured on an annual basis because of sole source provision or cooperative agreements, including phone services and office supplies.

2) Multi-year agreements with recurring expenditures, such as leases, aging services contractors, audit services and employee health insurance, among others. These agreements were approved initially by the Executive Committee when a contract was executed.

3) Professionals with whom we have existing agreements, such as our legal services and audit services.

4) Vendors that may or are anticipated to reach the \$25,000 threshold over the course of the year. These include aging services vendors primarily this year, but in the past have included temporary staffing services, website support services, or similar vendors from whom we purchase by the unit.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Sheila Jennings, Director of Administration**

BUDGETARY IMPACT:

Total estimated cost: \$7,167,608

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Information item – no action required.

BACK-UP DOCUMENTS ATTACHED:

1. Review Annual Contracts & Recurring Monthly Expenditures for CAPCOG in FY 2022.

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting): None

Capital Area Council of Governments
FY 2022 Anticipated Annual Contracts Summary by Category

Agreements Not Competitively Procured

OFFICE DEPOT	25,000	Office Supply
TEXAS ASSOCIATION OF REGIONAL COUNCILS	25,000	Dues and Meeting Costs
<i>Subtotal of Agreements Not Competitively Procured</i>	<u>50,000</u>	

Multi Year Procured

AUSTIN TX III SGF	1,372,288	Rent and Facility Costs
CITY AUSTIN PARKS AND RECREATION	40,000	AAA-Services for the Aging
COMBINED COMMUNITY ACTION	1,342,878	AAA-Services for the Aging
COMMUNITY ACTION INC	35,700	AAA-Services for the Aging
HILL COUNTRY COMM ACTION ASSOC, INC.	100,000	AAA-Services for the Aging
MEALS ON WHEELS AND MORE	1,682,028	AAA-Services for the Aging
MEALS ON WHEELS CENTRAL TEXAS	98,000	AAA-Services for the Aging
TEXAS DEPT. OF INFORMATION RESOURCES	37,385	Software Licensing and Long Distance Calling
TML HEALTH	650,500	Employee Health Insurance
TML-INTERGOVERNMENTAL RISK POOL	45,000	General Insurance for CAPCOG & CAECD
WATERLOO MEDIA, L.P.	35,000	Air Quality Marketing and Advertising
WELLMED CHARITABLE FOUNDATION	40,000	AAA-Services for the Aging
WESTON SOLUTIONS INC	105,000	Air Quality Monitoring and Equipment
WILLIAMSON-BURNET COUNTY OPP. INC.	800,000	AAA-Services for the Aging
XEROX FINANCIAL SERVICES (Dahill)	38,052	Photocopiers
<i>Subtotal of Multi Year Procured</i>	<u>6,421,831</u>	

Professional Agreements

WHITLEY PENN	33,300	Annual Audit
<i>Subtotal of Professional Agreements</i>	<u>33,300</u>	

Vendor Agreements

ASSISTING HANDS WEST AUSTIN	40,726	AAA-Services for the Aging
ASSISTIVE DEVICES, INC.	40,000	AAA-Services for the Aging
BUDA DENTAL PROFESSIONALS	54,000	AAA-Services for the Aging
CELLA BELLAS SENIOR SERVICES	125,000	AAA-Services for the Aging
FAMILY ELDERCARE, INC	45,000	AAA-Services for the Aging
MUG VISITING ANGELS	27,751	AAA-Services for the Aging
OLIVER W MCELVEEN	65,000	AAA-Services for the Aging
QUICK RAMP-AUSTIN	70,000	AAA-Services for the Aging
REBUILDING TOGETHER AUSTIN	30,000	AAA-Services for the Aging
RIGHT AT HOME NO 1202	70,000	AAA-Services for the Aging
VISITING ANGELS-Georgetown	35,000	AAA-Services for the Aging
LEADINGEDGE PERSONNEL LTD	25,000	Temporary Staffing Services
THE A LIST STAFFING	35,000	Temporary Staffing Services
<i>Subtotal of Vendor Agreements</i>	<u>662,477</u>	

Total (Anticipated) 7,167,608

EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 13, 2021

AGENDA ITEM: #4 Consider Approving Contracts for Medical, Basic Life, Voluntary Life, Long Term Disability Insurance, Dental, and Vision Benefits for CAPCOG Employees

GENERAL DESCRIPTION OF ITEM:

A request for proposals for health services benefits for CAPCOG employees was issued in September, 2021, and are due to our broker by October 1, 2021. We will evaluate the offerings from the RFP with the help of our broker, Brett Bowers with IPS Advisors, between October 1 and the date of the Executive Committee meeting so that we may make recommendations on the best benefits.

We have our renewal rates from TML Health, and the executive director is authorized by Executive Committee to accept renewals in order to have benefits in place in time for enrollment. However, we wanted this item on the agenda in case there is a change in providers and a new contract or contracts to approve.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Sheila Jennings, Director of Administration**

BUDGETARY IMPACT:

Total estimated cost: TBD – budgeted in FY 2022 at \$739,769

Source of Funds: Fringe Benefits pool

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Approve Contracts with selected providers for Medical, Basic Life, Voluntary Life, Long Term Disability Insurance, Dental Services, and Vision Benefits for CAPCOG employees in 2021.

BACK-UP DOCUMENTS ATTACHED: None

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Memo to Executive Committee
2. IPS Advisors' Benchmark Comparison of CAPCOG Health Benefits
3. IPS Advisors Recommendations on Health Benefits

EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 13, 2021

AGENDA ITEM: #5 Consider Approving Agreement with Juvare to Build WebEOC Boards

GENERAL DESCRIPTION OF ITEM:

The Office of the Governor Public Safety Office announced on March 11, 2021, that an allotment of funds from the Coronavirus Emergency Supplemental Funding (CESF) grant program would be allocated to each Council of Government across the State. Subsequently, CAPCOG was awarded \$83,324.01 to build WebEOC boards to supplement the regional response to COVID-19 and other emergencies and incidents as needed. The Executive Committee voted on April 14, 2021 to approve a resolution in support of this project.

WebEOC is required to be used by every County and local government to submit State of Texas Assistance Requests (STARs) to the Texas Division of Emergency Management. Also, it is used in the region to communicate and document incident information, resource availability, resource needs, and to maintain situational awareness among stakeholders and partners. It is the "system of record" for most Emergency Management agencies across the region, the state, and FEMA Region 6. The on-going COVID-19 pandemic, other emergencies and incidents, and pre-planned events across CAPCOG have resulted in an exponential increase in the use of WebEOC. Coordination of COVID-19 response efforts generated more than 300,000 records in a single year, versus 11,200 in a typical year. The boards developed over a decade past, are no longer sufficient to meet the present-day need to effectively and efficiently capture, manipulate, display, and report data. Further, WebEOC must be able to serve our stakeholders and partners in a mobile environment to support field operations.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director, Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$ 83,324.01

Source of Funds: Coronavirus Emergency Supplemental Funding

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT:

This is a sole source procurement from the system developer, Juvare. A complete requirements document will be created along with project scope of work, deliverables, testing, and training procedures.

ACTION REQUESTED:

Consider approval of entering into an agreement with Juvare to build WebEOC boards.

BACK-UP DOCUMENTS ATTACHED:

1. Juvare quote to build custom WebEOC boards

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting or will be a handout at the meeting*): None



Prepare. Connect. Respond.

Juvaré Contact
Oliver Oetterer
(203) 491-8650
oliver.oetterer@juvare.com

IF YOU SEND A PURCHASE ORDER FOR THE ITEMS BELOW, THE PURCHASE ORDER MUST HAVE THE QUOTE NUMBER & QUOTE DATE ON THE PURCHASE ORDER TO BE ACCEPTED.

Quote Number: Q-05913

Quote Date: September 24, 2021

Quote for: Capital Area Council of Governments (CAPCOG), TX - Various PS Projects - 214

Quote Expires: November 20, 2021

Quote To:

Capital Area Council of Governments (CAPCOG), TX

6800 Burlison Rd Bldg 310 Suite 165

Austin, Texas 78744

Ship To:

Capital Area Council of Governments (CAPCOG), TX

6800 Burlison Rd Bldg 310 Suite 165

Austin, Texas 78744

Quote Contact:

Martin Ritchey, Director, Homeland Security
mritchey@capcog.org | (512) 916-6026

Thank you for your support of Juvare products and services! If you are ready to proceed with a purchase order, address all purchase orders to **ESi Acquisition, Inc., 235 Peachtree Street NE, Suite 2300, Atlanta, Georgia 30303.** The terms and conditions of the master agreement by and between Juvare, LLC (or the above affiliate) and the Client (as set forth in the applicable master agreement) shall govern and control this Quote and all services, products and deliverables provided pursuant to this Quote (any terms and conditions in the purchase order that attempt to add, change, remove or otherwise modify terms and conditions set forth in such master agreement shall not be effective unless and until signed in a written amendment by and between the parties to the master agreement. Any such modifications via a purchase order shall be deemed null and void).

Quotes issued in US Dollars and are exclusive of applicable taxes and travel expenses. Items not manufactured by Juvare are subject to change. Substitutes will be provided for customer consideration and approval.

IF YOU SEND A PURCHASE ORDER FOR THE ITEMS BELOW, THE PURCHASE ORDER MUST HAVE THE QUOTE NUMBER & QUOTE DATE ON THE PURCHASE ORDER TO BE ACCEPTED.

We look forward to working with you and your staff!



Prepare. Connect. Respond.

Juware Contact
Oliver Oetterer
(203) 491-8650
oliver.oetterer@juware.com

ITEM NUMBER	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
700-P-SSP-1	Professional Services - Solutions Services Project - Custom WebEOC Development of NIMS compliant process (boards) for: resources, facilities and recording events, ICS214 "activity log" driving common operating picture dashboards to prevent, prepare for, and respond to the coronavirus.	\$83,000.00	1	\$83,000.00
			Subtotal:	\$83,000.00
			Contract Grand Total (plus applicable taxes)	\$83,000.00

Additional Disclaimer

Totals listed above are exclusive of applicable taxes.

Work cannot be started and dates for services cannot be secured until the applicable initial payment has been received. Pricing contained herein is based on configuration outlined above. Some items may not be sold separately. Pricing is valid until the expiration date set forth above.

SOLUTION DETAILS:

This quote is for the development of custom WebEOC boards which will allow stakeholders and CAPCOG to prevent, prepare for, and respond to the coronavirus. These boards will utilize NIMS compliant process for managing resources, facilities and recording events, ICS214 "activity log" where the details are captured for the common operating picture dashboards to prevent, prepare for, and respond to the coronavirus. The boards will be expanded for mobile use for COVID vaccination and testing sites, warehouse and critical facilities.

Development of training for WebEOC Data Collection Program training will be needed to use the new boards which will allow stakeholders and CAPCOG to prevent, prepare for, and respond to the coronavirus. \

Juware will work with CAPCOG Staff and Stakeholders to develop and implement an approved statement of work (SOW) and execute the SOW along with the measurable and milestones.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 13, 2021

AGENDA ITEM: #6 Consider Adopting a Proclamation Declaring November 2021 as National Family Caregivers Month

GENERAL DESCRIPTION OF ITEM:

The 3.4 million family caregivers providing care in Texas are the backbone of the current long-term care system, providing an estimated \$26 million worth of unpaid care each year. The total estimated economic value of uncompensated care provided by the nation's family caregivers surpassed total Medicaid spending (\$470 billion).

The 2021 theme #CaregiverAnd encourages family caregivers, to celebrate the identities and passions that enrich their lives. Far too often their role as a family caregiver overshadows their identity and emphasizes the care you provide for your loved one. Being a family caregiver is incredibly important, this theme reminds family caregivers not to lose sight of who they are and the many other important roles they engage in day to day. This is an essential component of self-care that can ultimately prevent caregiver burnout and depression.

The Capital Area Council of Governments through its Area Agency on Aging (AAA) Caregiver Support Program has always provided a wide array of caregiver services including education, training, respite care, as well as mental health supports to encourage caregivers to better care for themselves as they care for others.

During the pandemic, we were able to shift our supports to include a number of virtual education, training and support activities to ensure caregivers had the resources to continue to take care of themselves and their loved ones even as face-to-face opportunities became challenging. These virtual activities received much positive feedback from caregivers and will continue in addition to in person events during the upcoming year.

The attached resolution declares November 2021 National Family Caregivers Month in the Capital Area Council of Governments (CAPCOG) region.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Patty Bordie, Aging Services Director

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Adopt the Resolution recognizing November 2020 as National Family Caregivers Month

BACK-UP DOCUMENTS ATTACHED:

1. Resolution

BACK-UP DOCUMENTS NOT ATTACHED:

1. Handout from National #CaregiverAnd



A PROCLAMATION AUTHORIZING RECOGNITION OF NOVEMBER 2021 AS NATIONAL FAMILY CAREGIVERS MONTH

WHEREAS, 3.4 million family caregivers are the backbone of the Texas long-term care system, providing an estimated \$26 million worth of unpaid care each year; and,

WHEREAS, the total estimated annual economic value of uncompensated care provided by the nation's family caregivers is estimated at \$470 billion; and,

WHEREAS, CAPCOG recognizes family caregivers and the many identities and passions that enrich their lives are far too often overshadowed by their role as a family caregivers; and,

WHEREAS, the Area Agency on Aging of the Capital Area supports family caregivers by:

- providing respite services to help reduce stress and prevent burnout and allow continued participation in other important daily life activities and passions
- assisting caregivers with education, training and mental health services
- reminding caregivers of the importance of self-care to maintain good health

THEREFORE, BE IT RESOLVED, that the Executive Committee of the Capital Area Council of Governments declares the month of November 2021 to be National Family Caregivers Month in the CAPCOG Region to recognize support of family caregivers as key to the health and safety of older adults across the CAPCOG region.

Resolution adopted by the Capital Area Council of Governments Executive Committee on this 13th day of October 2021.

Judge Paul Pape, Chair
Executive Committee
Capital Area Council of Governments

Mayor Lew White Secretary
Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 13, 2021

AGENDA ITEM: #7 Consider Approving Appointments to Advisory Committees

GENERAL DESCRIPTION OF ITEM:

This is the monthly item for filling positions on our Advisory Committees; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Deborah Brea, Executive Assistant**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Approve any advisory committee recommendations.

BACK-UP DOCUMENTS ATTACHED:

1. Summary memo with recommended appointments and vacancies.

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Executive Committee attendance roster
2. Advisory Committee attendance rosters



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Austin, Texas 78744-2306
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Austin, Texas 78744-2306
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www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
September 22, 2021

TO: Executive Committee Members

FROM: Deborah Brea, Executive Assistant

RE: Advisory Committee Recommendations

This memo identifies current recommendations to CAPCOG Advisory Committees and serves as a reminder of vacancies that still need to be filled. Please see the Attendance Rosters for the Requirements & Responsibilities. For questions, please contact the Advisory Committee staff liaison.

Blanco – Burnett – Llano

- The Law Enforcement Education Committee (LEEC) has a citizen representative vacancy.

Burnet County

- The Law Enforcement Education Committee (LEEC) has a law enforcement agency representative vacancy.

Travis County

- The Law Enforcement Education Committee (LEEC) has a law enforcement agency representative vacancy.

Williamson County

- The Aging Advisory Council (AAC) has two representative vacancies.