



Executive Committee Meeting | Agenda

10:00 a.m., Wednesday, November 10, 2021
CAPCOG Lantana Room
6800 Burlison Rd., Bld. 310, Suite 155
Austin, Texas 78744

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **First Vice Chair**
Judge James Oakley, Burnet County, **Second Vice Chair**
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Joe Weber, Fayette County

Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County
Mayor Christine Sederquist, City of Leander
Commissioner Steven Knobloch, Lee County
Council Member Mike Heath, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County
Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

- 1. Call to Order and Opening Remarks by the Chair**
- 2. Consider Approving Minutes for the October 13, 2021 Executive Committee Meeting**
- 3. Consider Accepting the Quarterly Investment Report**
Lisa Bowman, Director of Finance
- 4. Consider Approving the CAPCOG 2022 State Homeland Security Program Review Process Guidance**
Martin Ritchey, Director of Homeland Security
- 5. Consider Amending Contracts for Nutrition Providers – Meals on Wheels of Central Texas, Combined Community Action Inc., and Opportunities for Williamson and Burnet Counties**
Patty Bordie, Director of Aging Services
- 6. Consider Approving Plan Year 2023 CAPCOG Regional Criminal Justice Funding Priorities for the Office of the Governor, Public Safety Office's Criminal Justice Division Grants**
Ken May, Regional Programs Manager
Shelly Hargrove, Community & Economic Development Director
- 7. Consider Approving Appointments to Advisory Committees**
Deborah Brea, Executive Assistant
- 8. Staff Reports**
Betty Voights, Executive Director
- 9. Adjourn**

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).



Executive Committee | Summary Minutes

10 a.m., Wednesday, Oct. 13, 2021
6800 Burleson Road
Building 310, Suite 165
Austin, Texas 78744

Present (17)

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **1st Vice Chair**
Judge James Oakley, Burnet County, 2nd Vice Chair
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave

Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County
Judge Joe Weber, Fayette County
Mayor Christine Sederquist, City of Leander
Commissioner Steven Knobloch, Lee County
Council Member Mike Heath, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County

Absent (11)

Council Member Mackenzie Kelly, City of Austin
Judge Hoppy Haden, Caldwell County
Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County
Council Member Janice Bruno, City of Smithville
Commissioner Russ Boles, Williamson County

Commissioner Cynthia Long, Williamson County
Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. Call to Order by the Chair

Judge Pape called the meeting to order at 10:03 a.m. and led the pledges of allegiance to the national and state flags. He asked Ms. Voights if she had any announcements. Ms. Voights introduced David Bertling as CAPCOG's Regional Law Enforcement Academy director who started in September. She said he has been visiting sheriffs and police chiefs around the region to help expand the academy's training services to rural counties. Judge Pape added the academy provides a very important service.

2. Consider Approval of Minutes for the September 8, 2021 Executive Committee Meeting

Judge Pape asked the committee to consider the minutes from Sept. 8, 2021. A motion was made by Judge Oakley to approve the minutes. Mayor White seconded the motion. The motion passed unanimously.

3. Review Annual Contracts & Recurring Monthly Expenditures of CAPCOG in FY 2022

Sheila Jennings, Director of Administration

Ms. Jennings explained every contract listed in the agenda item was previously approved by the Executive Committee and the item was informational only. She said there was about \$7 million in contracted and recurring costs budgeted for FY 2022. She highlighted contracts such as the Office Depot contract, which was procured through a cooperative purchasing agreement and provides CAPCOG with office supplies; and the Austin Tx III SFG contract, which is the landlord for CAPCOG's leased office space.

Judge Pape asked if anyone had questions for Ms. Jennings. No one had questions.

4. Consider Approving Contracts for Medical, Basic Life, Voluntary Life, Long Term Disability Insurance, Dental, and Vision Benefits for CAPCOG Employees

Sheila Jennings, Director of Administration

Ms. Jennings explained CAPCOG took bids this year for its employee health insurance to check the market

and was recommending that CAPCOG stay with TML Health for medical coverage and contract its dental insurance with TML Health as well. She said its previous vision benefits provider didn't submit a proposal for service and recommended switching the vision coverage to Mutual of Omaha which also will cover the basic and voluntary life insurance as well as long-term disability insurance. She stated these were all two-year rate agreements.

A motion was made by Mayor Sederquist to approve the insurance contracts. Mayor Pro Tem Nelson seconded the motion. The motion passed unanimously.

Council Member Heath asked if CAPCOG covered family members' insurance under these plans. Ms. Jennings said it didn't; however, the COG does pay about \$2,000 per year to an employee's HSA to cover the cost deductibles.

5. Consider Approval of Agreement with Juvare to Build WebEOC Boards

Martin Richey, Director of Homeland Security

Mr. Richey explained that CAPCOG had received funds from state's Coronavirus Emergency Supplemental Funding program to re-develop digital boards within WebEOC, which is a web-based tool for local jurisdictions to coordinate disaster response and mitigation efforts while recording and sharing information between jurisdictions to include the state. He noted the funds were applied for on April 14, 2021, but the COG wasn't awarded the monies until late August 2021. Mr. Richey said WebEOC is routinely used, but it hasn't received a major upgrade in more than a decade. CAPCOG has worked with its regional stakeholders to determine what features could be upgraded to better suit local jurisdictions, and those features would be developed and implemented with this agreement.

Judge Pape asked why this project wasn't already in the FY2022 budget. Mr. Richey stated CAPCOG was waiting for the state to award the funding before budgeting the project. Commissioner Howard asked if Juvare was the original developer of WebEOC. Mr. Richey said Juvare owns and develops the WebEOC tool.

A motion was made by Council Member Heath to approve the agreement. Mayor Hughson seconded the motion. The motion passed unanimously.

Council Member Heath asked if the tool contained all the emergency response inner-local agreements for disaster response. Mr. Richey said CAPCOG is currently re-drafting its Regional Homeland Security Response Plan, and while not responsible for individual local agreements, it will bring those agreements together so appropriate agencies can better respond to disasters. Commissioner Shea asked if the tool could be used to communicate with other critical infrastructure partners such as water districts. Mr. Richey said it's used by the hospitals and local governments, but they are working to incorporate more partners.

6. Consider Adopting a Proclamation Declaring November 2021 as National Family Caregivers Month

Patty Bordie, Director of Aging Services

Ms. Bordie told the Executive Committee this year's theme for National Family Caregivers Month is #CaregiversAnd. She noted there are 3.4 million family caregivers in Texas and nationally family caregivers provide about \$470 billion in uncompensated care, which is more money than Medicare pays out annually. CAPCOG's Area Agency on Aging of the Capital Area provide many resources for family caregivers including a free Hands-on Caregiving workshop which is taking place in Fayette County in October but can be conducted anywhere in the region.

A motion was made by Commissioner Dockery to proclaim November as National Family Caregivers Month. Council Member Baker seconded the motion. It passed unanimously.

7. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea stated Judge Cunningham had recommended Lt. Cole Reasor for the CAPCOG Law Enforcement Education Committee (LEEC) and Judge Haden nominated Jay Monkerud for the Criminal Justice Advisory Committee (CJAC). Ms. Brea said Commissioner Ingalsbe also has recommended John Paul Garza to serve as a CJAC alternate for Matt Grantham. Judge Pape asked if there were any nominations from the floor. Judge Oakley recommended Cpt. Chris Jett to the LEEC, leaving a non-law enforcement position on the LEEC for Travis County to fill.

A motion was made by Mayor White to approve the three appointments. Mayor Sederquist seconded the motion. The appointments passed unanimously.

8. Staff Reports

Betty Voights, Executive Director

Ms. Voights mentioned Greg Conte from the Texas Broadband Development Office will be attending CAPCOG’s broadband roundtable discussion on October 21. The next CAPCOG basic peace officer course will be held in February and entrance exams are scheduled for October, November and December. She also mentioned CAPCOG can help create regional adult sexual assault response teams and recommended creating teams for the eastern and western portions of the region.

9. Adjourn

Judge Pape adjourned the meeting at 10:31 a.m.

Mayor Lew White, Secretary
Executive Committee
Capital Area Council of Governments

Date

EXECUTIVE COMMITTEE MEETING

MEETING DATE: November 10, 2021

AGENDA ITEM: #3 Consider Accepting the Quarterly Investment Report

GENERAL DESCRIPTION OF ITEM:

The Public Funds Investment Act and the CAPCOG Investment Policy require that a quarterly investment report be prepared for the Executive Committee. This report is for the quarter ending September 30, 2021. All of CAPCOG's investments are in the Texas Local Government Investment Pool (TexPool).

The beginning and ending balances for each fund reflect the operating needs of the organization and not the performance of the investments. CAPCOG's use of TexPool as our investment pool is to provide ready access to idle funds for operating purposes while still earning a market interest rate for short term investments.

During the quarter the market interest rate earned was approximately 0.023%.

Total interest earnings for the quarter were \$1,748.51

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: Lisa Bowman, Director of Finance

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT:

N/A

ACTION REQUESTED:

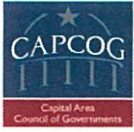
Accept the Quarterly Investment Report

BACK-UP DOCUMENTS ATTACHED:

1. Quarterly Investment Report (5 pages)

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None



Capital Area Council of Governments

Quarterly Investment Report Summary July 1, 2021 - September 30, 2021

All Investments are held in the Texas Local Government Investment Pool (TexPool)

	<u>Book Value</u> <u>Beginning</u>	<u>Book Value</u> <u>Ending</u>	<u>Market Value</u> <u>Beginning</u>	<u>Market Value</u> <u>Ending</u>	<u>Interest</u> <u>Earnings</u>
General Fund - Operating Fund	790,274.41	1,174,028.25	790,274.41	1,174,028.25	66.17
Solid Waste - TCEQ Grant Advances	282,830.12	102.19	282,830.12	102.19	12.06
Air Quality - Local Funds for Monitoring	122,755.39	122,762.51	122,755.39	122,762.51	7.12
CAECD 911 Funds	28,172,104.00	26,990,079.49	28,172,104.00	26,990,079.49	1,663.16
Total All Investments	<u>29,367,963.92</u>	<u>28,286,972.44</u>	<u>29,367,963.92</u>	<u>28,286,972.44</u>	<u>1,748.51</u>

Average Daily Balance 30,365,716.19

Average Yield 0.023%

At September 30, 2021:

TexPool Average Weighted Average Maturity	34 Days
TexPool Average Daily Net Yield	0.0279%
6 Month US Treasury Bill Rate	0.0500%

TexPool's S&P Global Pool Rating is AAAM. The AAAM is the highest principal stability fund rating assigned by S&P Global. A fund rated AAAM demonstrates extremely strong capacity to maintain principal stability and to limit exposure to principal losses due to credit risk.

Book Value Equals Market Value because TexPool seeks to maintain a \$1.00 value per share as required by the Texas Public Funds Investment Act.

This quarterly report has been prepared in compliance with the investment policy and strategy as established for the Capital Area Council of Governments and the Public Funds Investment Act (Chapter 2256, Government Code).

Prepared by:

Lisa Bowman

Lisa Byrd Bowman
Director of Finance
Investment Officer

CAPITAL AREA COUNCIL OF GOVERNMENTS
General Fund
 Quarterly Investment Report
 July 1, 2021 - September 30, 2021

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			790,274.41
July		(142,625.07)	647,649.34
Monthly interest	15.30		647,664.64
August		827,798.80	1,475,463.44
Monthly interest	19.47		1,475,482.91
September		(301,486.06)	1,173,996.85
Monthly interest	31.40		1,174,028.25
Activity for the Quarter	66.17	383,687.67	
Ending Balance			1,174,028.25

Average Daily Balance	July	956,619.95
	August	1,026,168.03
	September	1,398,272.40
Average Daily Balance for the Quarter		1,127,020.13
Average Annual Interest Rate		0.023%

CAPITAL AREA COUNCIL OF GOVERNMENTS

Solid Waste

Quarterly Investment Report

July 1, 2021 - September 30, 2021

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			282,830.12
July		0.00	282,830.12
Monthly interest	4.52		282,834.64
August		0.00	282,834.64
Monthly interest	5.35		282,839.99
September		(282,739.99)	100.00
Monthly interest	2.19		102.19
Activity for the Quarter	12.06	(282,739.99)	
Ending Balance			102.19

Average Daily Balance	July	282,830.41
	August	282,834.81
	September	113,196.07
Average Daily Balance for the Quarter		226,287.10
Average Annual Interest Rate		0.021%

CAPITAL AREA COUNCIL OF GOVERNMENTS

Air Quality

Quarterly Investment Report

July 1, 2021 - September 30, 2021

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			122,755.39
July		0.00	122,755.39
Monthly interest	2.02		122,757.41
August		0.00	122,757.41
Monthly interest	2.33		122,759.74
September			122,759.74
Monthly interest	2.77	0.00	122,762.51
Activity for the Quarter	7.12	0.00	
Ending Balance			122,762.51

Average Daily Balance	July	122,755.52
	August	122,757.49
	September	122,759.83
Average Daily Balance for the	Quarter	122,757.61
Average Annual Interest Rate		0.023%

CAPITAL AREA COUNCIL OF GOVERNMENTS
CAECD 911 Fund
 Quarterly Investment Report
 July 1, 2021 - September 30, 2021

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			28,172,104.00
July		542,625.07	28,714,729.07
Monthly interest	459.64		28,715,188.71
August		972,201.20	29,687,389.91
Monthly interest	547.69		29,687,937.60
September			29,687,937.60
Monthly interest	655.83	(2,698,513.94)	26,990,079.49
Activity for the Quarter	1,663.16	(1,183,687.67)	
Ending Balance			26,990,079.49

Average Daily Balance	July	28,673,531.04
	August	29,130,252.00
	September	28,865,171.02
Average Daily Balance for the Quarter		28,889,651.35
Average Annual Interest Rate		0.023%

EXECUTIVE COMMITTEE MEETING

MEETING DATE: November 10, 2021

AGENDA ITEM: #4 Consider Approving the CAPCOG 2022 State Homeland Security Program Review Process Guidance

GENERAL DESCRIPTION OF ITEM:

In preparation for the funding award to CAPCOG for the 2022 U. S. Department of Homeland Security grant cycle, the Homeland Security Task Force (HSTF) recommends the adoption of an updated process for 2022. The CAPCOG Executive Committee, upon the recommendation of the HSTF, annually approves the process for prioritizing application for grant funding through the State Homeland Security Program (SHSP). The SHSP applications and funds are directly administered by the Office of the Governor (OOG). At the request of the OOG, funding applications are ranked according to the process guidance. These applications and funds have no impact upon the CAPCOG SHSP projects or funding.

Homeland Security staff recommends the approval of the CAPCOG 2022 State Homeland Security Program Review Process Guidance.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director, Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider approval of the CAPCOG 2022 State Homeland Security Program Review Process Guidance

BACK-UP DOCUMENTS ATTACHED:

1. CAPCOG 2022 State Homeland Security Program Review Process Guidance

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Overview of THIRA, SPR and IP related to priority projects

Capital Area Council of Governments ~~FY-2022~~ State Homeland Security Program Regional Grant Review Process

General Information

Texas uses a regional approach for the Homeland Security Grant Program (HSGP), providing an allocation through each Council of Governments (COG) for regional projects, subject to approval by the state. The allocation to the Capital Area Council of Governments (CAPCOG) includes amounts for the State Homeland Security Program (SHSP). Specific use of SHSP funds is approved by the CAPCOG Executive Committee and awarded by the state for the selected regional projects.

Program Requirements

The SHSP is a core assistance program that provides funds to build and/or maintain capabilities at the state and regional levels. It is used to implement the goals and objectives included in *State Homeland Security Strategic Plan*, initiatives derived from gap identification in the *CAPCOG Stakeholder Preparedness Review (SPR)*, and target capabilities in the *CAPCOG Regional Threat and Hazard Identification and Risk Assessment (THIRA)*. Activities implemented under the SHSP must support terrorism preparedness by building, enhancing, or sustaining/maintaining capabilities that relate to the prevention of, protection from, response to, and recovery from terrorism. However, many capabilities that support terrorism preparedness simultaneously support preparedness for other hazards. Grantees may demonstrate this dual-use to qualify for any activities implemented under this program that are not solely focused on terrorism preparedness.

Law Enforcement Activities: It is anticipated that the requirement that at least 25% of the regional allocation for SHSP programs must be spent on law enforcement activities will be continued in ~~FY-2022~~24.

DHS/FEMA continuously evaluates the national risk profile and sets priorities that help ensure appropriate allocation of scarce security dollars. In assessing the national risk profile for ~~FY-2022~~24, five ~~our~~ priority areas attracted the most concern and were determined that they should be addressed by allocating specific percentages of HSGP funds to each of these four areas, for a total of 20 percent. The four areas and the allocated percentage are as follows: propose for each priority area in order to obtain a full allocation of HSGP fund:

- Enhance cybersecurity (~~including election security~~) – 7.5 percent
- Combat Domestic Violent Extremism – 7.5 percent

- Enhance the protection of soft targets/crowded places (~~including election security~~) – 5 percent
- Enhance information and intelligence sharing and cooperation with federal agencies, including DHS – 5 percent
- Address emerging threats (~~e.g., unmanned aerial systems [UASs], etc.~~) – 5 percent.

It is anticipated that the requirement to fund those ~~five~~ priority areas at the assigned amount will be continued in this fiscal year's allocation.

The designated State Administrative Agency (SAA) for administering the Homeland Security Grant Program in Texas is the Office of the Governor (OOG) Public Safety Office (PSO), Homeland Security Grant Division (HSGD).

In 2018, FEMA established the annual requirement of completing the *National Cyber Security Review* (NCSR), a cybersecurity assessment in order to receive funding under the SHSP. Jurisdictions receiving funding through SHSP must complete the NCSR during the time frame designated by FEMA and submit the certificate of submission to both the OOG and to the Homeland Security Division of CAPCOG. Jurisdictions who fail to complete the assessment will not be eligible for future SHSP funding through the grant cycle. The NCSR must be completed between October 1st and December 31th each year before the grant award and through its completion. NCSR is accessible through the Multi-State Information Sharing and Analysis Center (MS-ISAC) web portal. The OOG/FEMA will defund any program not in compliance.

Eligibility

According to current State of Texas guidelines, potential sub-recipients for SHSP grant funds include state agencies, regional councils of governments, units of local government, nonprofit organizations, universities or colleges, and Native American tribes.

Eligible applicants may submit projects that are consistent with the applicable state or regional Threat and Hazard Identification and Risk Assessment (THIRA) as well as the Regional or Stakeholder Preparedness Review (SPR). Applicants must also meet the following eligibility requirements:

- Grantees are required to maintain adoption and implementation of the National Incident Management System (NIMS). Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

- Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period and must be at least at the Intermediate Level. If you have questions concerning your emergency management plan preparedness level, contact your city or county emergency management coordinator (EMC) or the Homeland Security Division of the CAPCOG. For questions concerning plan deficiencies, contact TDEM at tdem.plans@tdem.texas.gov.
- In order for an applicant to be eligible, the county (or counties) in which the applicant is located must have a 90 percent average on both adult and juvenile criminal history dispositions reported to the Texas Department of Public Safety for calendar years 2016 through 2022. This requirement must be met by August 1, 2022.
- Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.
- Eligible applicants must have a DUNS (Data Universal Numbering System) number assigned to its agency (to request a DUNS number, go to <http://fedgov.dnb.com/webform/displayHomePage.do>).
- Eligible applicants must be registered in the federal System for Award Management (SAM) database located at <https://www.sam.gov/> and maintain an active registration throughout the grant period.
- Eligible applicants must be NIBRS compliant.
- Eligible applicants MUST attend a grant workshop hosted by CAPCOG to be able to apply for grant funding.
- Eligible New applicants must attend eGrants training provided by the Office of the Governor.
- Eligible applicants MUST have a physical location within the 10-county CAPCOG region (and participate in regional programs.)
- Eligible applicants must ~~attend the workshop~~complete webinar outlining CAPCOG grant requirements
- Eligible applicants must demonstrate their capacityability to support and maintain their project's ability to act in a regional capacity. Regional capacity includes deployment, supplying, and staffing for the first operational period within the CAPCOG region and to participate in annual CAPCOG exercises.

Project Submission and Approval Process

Step 1: CAPCOG Executive Committee approves the 2022 ~~21~~ Homeland Security Program Regional Grant Process

- Upon recommendation of the CAPCOG Homeland Security Task Force (HSTF), the CAPCOG Executive Committee will approve the ~~2022-2020~~ Homeland Security Grant Program Regional Grant Process.
- Planned date: November 10, 2021

Step 2: CAPCOG announces the approval of the ~~2020-2022~~ Homeland Security Program Regional Grant Process

- Following Executive Committee approval of the ~~2020-2022~~ Homeland Security Program Regional Grant Process, a copy of the process document will be posted on the CAPCOG web site and a link to the posting will be e-mailed to all counties and cities within the CAPCOG region.
- This notification is intended to:
 - Identify requirements and deadlines for submission of applications for ~~2021~~ 2022 SHSP funding;
 - Invite interested jurisdictions to participate in the mandatory grant application workshops which will be scheduled for December 202~~20~~

Step 3: CAPCOG completes the regional THIRA, SPR and THSSP-IP

CAPCOG I Threat and Hazard Identification and Risk Assessment (THIRA)

The THIRA follows a ~~three~~four-step process, as described in FEMA's *Comprehensive Preparedness Guide 201, ~~Third~~Second Edition*:

1. Identify the Threats and Hazards of Concern. Based on a combination of past experience, forecasting, expert judgment, and other available resources, the region identifies a list of the threats and hazards of primary concern to the area.
2. Give the Threats and Hazards Context. The Region describes the threats and hazards of concern, showing how they may affect the community.

3. Establish Capability Targets. The Region assess each threat and hazard in context to develop a specific capability target for each relevant core capability. The capability target defines success for the capability.
4. Apply the Results. ~~The Region estimates the required resources per core capability to meet the capability targets.~~

The THIRA helps the region determine what is needed to prepare for, what resources are required to respond, and what current gaps exist in capability. Communities in the region can use this information to help them efficiently build and sustain preparedness capabilities.

- CAPCOG's Stakeholder Preparedness Review (SPR)

The SPR is a ~~threetwo~~-step process described in the FEMA Comprehensive Preparedness Guide 201, Third Edition:

1. Assess Capabilities. Assess and describe the region's current capabilities.
2. Identify and Address Gaps. Describe the capability gaps and the approach the region will take to address the gaps.
- ~~4-3.~~ Describe Impacts of Funding Sources. Assess the impact of relevant ~~funding sources~~ on the capabilities identified in the THIRA. ~~in which communities assess their current abilities to deliver the desired outcomes they established in Step 3 of the THIRA:~~

~~1.~~——For each core capability, the Region analyzes their ability to achieve the desired outcome in each of five elements: planning, organization, equipment, training, and exercises.

~~2.~~——The Region provides context for their assessment by rating the priority they place on each core capability and describing their capability gaps and recent advances.

Together, the Regional THIRA and SPR help communities determine what they need to prepare for and what the regional gaps are. Communities can use this information to help them build and sustain preparedness capabilities. These identified resource gaps will provide the basis along with the Texas Homeland Security Strategic Plan – Implementation Plan for identify and prioritizing projects for ~~FY~~20212 SHSP funding.

- CAPCOG’s *Texas Homeland Security Strategic Plan Implementation Plan* (THSSP-IP)

The document outlines how the jurisdictions and agencies within CAPCOG plan to implement the *Texas Homeland Security Strategic Plan [2021-2025](#)*. The implementation plan further develops the THIRA/SPR capability targets and existing gaps by identifying current and proposed activities and their measurable objectives that align the region’s priorities with the state’s priorities and ultimately synchronizes homeland security activities across the state.

- Completion date: November 30, [2021](#) (THIRA, SPR); December 31, [2021](#) (THSSP-IP)

Step 4: CAPCOG aligns projects with Regional and Department of Homeland Security Investment Areas
~~CAPCOG aligns projects with the CAPCOG Homeland Security Task Force Strategic Plan~~

Anticipated investment areas and impact on overall funding – Investment Justification (IJ’s) must support all applications:

<u>Investment Area</u>	<u>Estimated Percentage of Funding</u>
<u>Information Sharing and Cooperation Investments</u>	<u>5%</u>
<u>LEPTA</u>	<u>25%</u>
<u>Cybersecurity</u>	<u>7.5%</u>
<u>Soft Targets/Crowded Places</u>	<u>5%</u>
<u>Domestic Violent Extremism</u>	<u>7.5%</u>
<u>Emerging Threats</u>	<u>5%</u>
<u>Total</u>	<u>55%</u>

The CAPCOG Homeland Security Task Force Strategic Planning guide identifies several areas where additional capacity collaboration is needed to address regional risks and hazards identified in the THIRA, SPR, and THSSP-IP, as well as the state's priorities as identified by the Office of the Governor, Texas Department of Public Safety Division. Projects submitted under the 202420 State Homeland Security Security Grant Program should seek to build regional capacity in the following areas:

Planning

Mitigation

Wildfire Response Planning

Auto aid / Regional Assistance Plan

Medical Preparedness (Pre-hospital, hospital, surge, mass casualty, bioterrorism)

Flood Forecasting

Technology and Communications

CAD Data Sharing Efforts

~~*Regional Radio Interoperability*~~

EOC Data Sharing Efforts

Regional 911 Regional Notification System

Regional Data Network Interoperability and WebEOC

Emerging New Technologies and Best Practices

Response Coordination

Regional Equipment Standardization Planning (RESET /LESET)

Public Safety Unmanned Aerial Systems Team Systems Vehicles (PSURT)

Recovery and Resiliency

~~*Cyber Protection / Ransom Ware*~~

Pre- and Post-Disaster Mitigation

Training and Outreach

Public Information Coordination

Training and Exercises

Elected Official Briefings on Regional Strategies

Regional Wildfire Protection Plan

Flood Forecasting Initiative(s)

~~*Regional Radio Interoperability*~~

CAPCOG Regional Interoperability Communications Committee

CAPCOG Regional Cyber Task Force
Cyber Protection / Ransom Ware

- Along with the Homeland Security/FEMA investment areas the following priorities were identified by the state for ~~FY 2021~~2019 and are expected to remain in effect for ~~FY 2022~~2020
 - Regional Fusion Centers
 - Funding support for a recognized fusion center (please refer to <http://www.dhs.gov/fusion-center-locations-and-contact-information>).
 - Must directly align to and reference any capability gaps identified during the center's most recent individual Fusion Center Assessment Report.
 - Facilitating the implementation of plans and procedures to work in conjunction with the Texas Joint Crime Information Center, and achieve and maintain baseline capabilities for Major Urban Area Fusion Centers.
 - Implementing suspicious activity reporting tools for CAPCOG Region Fusion Center and providing training in every county.
 - Urban Areas Security Initiative jurisdictions that are no longer separately funded will be allowed to submit a request for the Regionally Recognized Fusion Center in their jurisdiction directly to HSGD.
 - Intelligence and Information Sharing (Non-Fusion Center requests)
 - Enabling interdiction and disruption of terrorist activity through enhanced understanding and recognition of pre-operational activity and other crimes that may be precursors or indicators of terrorist activity.
 - Reporting suspicious activity.
 - Implementing or sustaining public information and warning systems to relay information regarding terrorism threats.
 - Special Response Teams and First Responder Capabilities (including Border Security capabilities)
 - Detecting chemical, biological, radiological, nuclear and explosives (CBRNE) or weapons of mass destruction (WMD).
 - Sustaining and enhancing tactical teams including HAZMAT response and decontamination, Urban Search and Rescue, and SWAT.
 - Sustaining equipment needs, including personal protective equipment, WMD pharmaceuticals, calibration and maintenance for WMD-related detection and identification systems, and closely related investments to update or sustain current equipment.
 - Sustaining and enhancing border security detection, prevention and response capabilities.

- Planning, training, exercises, and equipment to enhance interdiction capabilities against border security threats.
- State and Regional Planning
 - Developing state and regional risk and preparedness assessments.
 - Core capability development planning, to include typing and tracking of equipment and special response teams.
 - Planning and execution of training and exercises focused on terrorism prevention, protection and response.
 - Multi-jurisdictional operational planning to include plans for regional operational coordination of terrorism prevention, protection, and response capabilities.
 - Maintaining or updating Emergency Operations Plans, consistent with guidance in [the *Comprehensive Preparedness Guide \(CPG\) 101, Version v3.02*](#) and the whole community approach to security and emergency management
 - Planning and implementation of initiatives to enhance the Citizen Corps Program and other community resilience initiatives.
 - Planning for continuity of operations.
- Operational Coordination
 - Establishing and maintaining a unified and coordinated operational structure and process that integrates critical stakeholders.
 - Implementing WebEOC and other situational awareness and decision support tools.
 - Conducting or participating in incident management training and/or exercises.
- Critical Infrastructure
 - Identifying critical infrastructure, collecting and maintaining data, and prioritizing critical infrastructure assets, clusters, and systems.
 - Assessing critical infrastructure vulnerabilities and interdependencies, particularly those involving multiple sites and/or sectors.
 - Planning, training, exercises, equipment, and modeling enabling responsible jurisdictions to mitigate threats to and vulnerabilities of critical infrastructure facilities, assets, networks, and systems.
 - Analyzing critical infrastructure threats and information sharing with private sector partners.

- Enhancing public awareness education and communications and increasing reporting of suspicious activities related to critical infrastructure.
- All capabilities being built or sustained must have a clear linkage to one or more Core Capabilities in the National Preparedness Goal.
- Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees may demonstrate this dual-use quality for any activities implemented under this program. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and recovery from terrorism.

Step 5: CAPCOG conducts ~~2022~~SHSP workshop

- Attendance at this workshop is required for all applicants submitting projects to be prioritized for ~~2022~~ SHSP funding through CAPCOG. Projects submitted by applicants not represented at this workshop will be ranked as Tier 3 (See 2 Step 8, below.)
- At this workshop, potential applicants will receive an explanation of:
 - who can apply and what activities are eligible;
 - requirements for problem statement with supporting data, goal statement, project activity explanations, current and target output and outcome measures, and budget categories & line items;
 - applicable rules, regulations, eligibility requirements and certifications required for each funding opportunity;
 - state strategies or funding priorities identified by the OOG;
 - threats, hazards, and capability gaps identified through regional THIRA and SPR, and other assessments related to homeland security issues, as applicable;
 - local policies or procedures that affect CAPCOG's prioritization process;
 - process for creating, submitting, and certifying applications to the OOG; and important grant deadlines.
- Includes the project period for each funding opportunity as stated in the Request for Applications (RFA) issued by the OOG.
- Includes any prohibitions stated in the RFA issued by the OOG.

Date: ~~Webinars~~ Workshops will take place in December of 2021 for all applicants.

Step 6: Applicants submit project applications via eGrants and project worksheet to the COG

- Project applications must be submitted using the eGrants web-based application.
- Project worksheet must be submitted to CAPCOG (available on CAPCOG Website).
- As time allows, CAPCOG Homeland Security staff will assist with submission process upon request ~~as time allows~~ prior to close of the CAPCOG application period.
- Key Date: ~~CAPCOG eGrants~~ Application Period is open December XX, 2021
- Key Date: Applicants ~~MUST~~ submit the completed application to ~~egrants no later than 5:00 PM on~~ January ~~31, 2022~~31, 2022.
- Key Date: Applicants ~~MUST~~ submit completed project worksheet to CAPCOG ~~no later than 5:00 PM on~~by January ~~23, 2020~~31, 2022
- Key Date: The last date for the Applicant Certifying Official to certify application in eGrants is 5:00 PM on February 28, 2022.

Please note: All of the key dates are final. Applications outside that window will be ranked Tier 3 and not funded.

~~Step 7: CAPCOG reviews project applications submitted into eGrants~~

- ~~• CAPCOG Homeland Security staff will review and provide feedback on applications created by applicants upon request, on a first come first served basis, as time allows by the deadline. Officials should certify applications after the review.~~

~~Dates: CAPCOG Application Period — January 13 — January 23, 2020. Applicants MUST submit the application and grant project worksheet to CAPCOG by January~~

Step ~~7~~8: HSTF Committees assign priorities to projects based upon tiers

- CAPCOG Homeland Security staff will provide a list of project applications indicating which projects have been assigned to each committee.
- Committee chairs may request that projects be reassigned to another committee.
 - Persons cannot participate in prioritizing projects for their jurisdiction.

- Reassignment will require the concurrence of CAPCOG Homeland Security staff and the chairs of the involved committees.
- Each standing committee of the HSTF will meet to discuss assigned projects within their area of interest and place them in a priority order and Tier by group consensus.
- The committees will assign each project to one of the following tiers:
 - Tier 1: Projects that align with focus areas identified in step 5 of this process (see ~~CAPCOG HSTF Strategic Planning Framework~~, CAPCOG Regional THIRA, Stakeholder Preparedness Review).
 - Tier 2: Projects eligible under HSGP grant program, but do not address any of the regional priorities identified ~~ins the HSTF Strategic Plan in the THIRA, SPR and IP.~~
 - Tier 3: Projects that are not ranked because they do not fall within either Tier 1 or Tier 2 or because the applicant jurisdiction did not attend the mandatory SHSP project application workshop, or meet the requirements of this grant process or submit a completed project worksheet. Anticipated dates: February 10 to February 20, 2022

Step 89. Organize prioritized projects

- Committee chairs will submit reviewed projects with CAPCOG staff who will work with an appointed team to prepare the project submittals for the HSTF's final review, revision, and ranking meeting.
- First, a review of all ~~Tier 2~~ projects will be conducted for potential eligibility to be classified as a Tier 1 project.
- Second, Tier 1 projects from all committees will be prioritized first.
 - Priorities will be based on consensus informed by the most recent version of the region's ~~HSTF Strategic Planning Framework~~, Regional THIRA, ~~SPR~~ and ~~IP Strategic Plan~~
- Next, Tier 2 projects from all committees will be prioritized.
 - ~~Priorities will be based upon the most recent version of the region's Capabilities-based/Risk-informed Funding Allocation document~~based upon the Regional THIRA, SPR and IP
- Anticipated date: February ~~2022~~

Step 910: Homeland Security Task Force Approves prioritized project list

The CAPCOG Homeland Security Task Force will review and may revise the prepared list of ~~2022~~ HSGP projects and will, by a vote of its members, approve a recommendation to the CAPCOG Executive Committee.

- Date: March 3, 2022

Step 11: CAPCOG Executive Committee approves prioritized project list

- The CAPCOG Executive Committee will review and may revise the prioritized list of 202~~122~~ HSGP projects and will, by a vote of its members, approve a recommendation to the OOG.
- Date: March 9, 2022

Step 1042: Office of the Governor sends potential projects to CAPCOG

- Following an initial review, the OOG will forward the project applications to CAPCOG for final review and prioritization. Date: Mid-March 202~~21~~

Step 1143: CAPCOG staff reconciles project list and priorities and sends final prioritized list to the Office of the Governor

- Upon receipt of the list from the OOG of projects that have received preliminary approval, CAPCOG Homeland Security staff will verify project information, including recommended funding amount, assign priorities and return the final list to the OOG.
- Date: On or before March 31, 202~~21~~

Step 124: Office of the Governor approves prioritized project list

- The OOG will review and approve projects for funding.
- With the assistance of CAPCOG Homeland Security staff members, as determined by the OOG procedures, applicants with projects selected for funding will complete any required activities in eGrants.
- Based upon the project application, the OOG will designate a performance period for each project.
- Anticipated date: August 202~~21~~

Performance Period and Closeout

Responsibilities. Sub-recipients of SHSP grant funds are responsible for attending grant workshops, meeting grant deadlines, ordering required equipment, reporting online or to data calls as requested by the state, complying with audits, maintaining records, and all other sub-recipient requirements as

specified in the agreement with the state. In addition to regional planning and grant administration duties as required by the state, CAPCOG staff members provide support to the sub-recipients to include informing them of state and federal guidance and deadlines, holding grant workshops, assisting with eligibility requirements, assisting with online reporting, providing liaison with the OOG, compiling information from or for data calls, supporting the HSTF and committees, and coordinating among projects and/or among jurisdictions involved in a project.

Reporting on Grant Progress. Sub-recipients will report on grant progress to the OOG each quarter of the performance period (January, April, July, October).

Unused Funds. At any point during the performance period, the sub-recipient may request to use uncommitted funds for another project. This may occur whether these funds remain from costs savings in an initial project or whether needs have changed and the initial project is unnecessary or of a lower priority. Using grant funds for another purpose other than the project initially awarded will require approval of the HSTF and the CAPCOG Executive Committee.

~~The OOG will report on unused funds to CAPCOG every quarter.~~ Every six months during the performance period CAPCOG may request that uncommitted or unobligated funds be released to CAPCOG for reallocation to other projects in the region. First priority for uncommitted funds will go to the next partial or unfunded project on the project funding list approved for the grant year.

For applicants requesting to use funds for a project not previously approved through the grant process: If the amount of proposed reallocation request is less than \$1,000, CAPCOG's Director of Homeland Security is authorized to approve the proposed use of the funds. If the amount of unused funds is greater than or equal to \$1,000 but less than \$5,000, the HSTF is authorized to approve the proposed use of the funds. If the amount of unused funds is greater than or equal to \$5,000, the HSTF shall make a recommendation to the CAPCOG Executive Committee for approval of the proposed use of the funds.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: November 10, 2021

AGENDA ITEM: #5 Consider Amending Contracts for Nutrition Providers – Meals on Wheels of Central Texas, Combined Community Action Inc., and Opportunities for Williamson and Burnet Counties

GENERAL DESCRIPTION OF ITEM:

In October 2020, Texas Department of Health and Human Services issued its contract with the Capital Area Council of Governments (CAPCOG) to include a new requirement that CAPCOG include “not to exceed” budget amounts in all subrecipient contracts. Nutrition Program and Senior Center Operations providers are the only aging services providers identified as subrecipient.

In reviewing the monthly requests for reimbursement, staff identified three providers for whom actual expenditures exceeded the projected amount of the first year of this two-year contract (FY2021-FY2022). Pandemic related expenses have outpaced original budget projections and therefore require additional amendments. Throughout 2021 the agency received funding from the CARES Act which significantly increased available funding. HHSC also allocated additional funding in October 2021 from the American Rescue Plan Act. This amendment includes those additional funds along with existing Title III funding reflected in the increases to the new “not to exceed amounts” for each provider in the attached amendments.

- Meals on Wheels of Central Texas (MOWCTX) contract requires an increase of \$2,835,908.00 to continue to provide services through the end of FY22
- Combined Community Action, Inc. (CCA) contract requires an increase of \$2,153,420.00 to continue to provide services through the end of FY22
- Opportunities for Williamson & Burnet Counties (OWBC) requires an increase of \$1,690,972 to continue to provide services through the end of FY22

The continued closure of congregate meal sites, unprecedented high demand due to the pandemic as well as the additional funding to address the overarching issue of food insecurity throughout the pandemic are the reasons for these current increases. We do anticipate as the older adult population expands across the region contract amendments may continue to be necessary for additional reasons even post-pandemic.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Patty Bordie, Director Aging Services**

BUDGETARY IMPACT:

Total estimated cost: \$6,680,300.00 in additional funds to nutrition providers

Source of Funds: Title III – Older Americans Act funding, CARES Act Funding

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No
If so, for what city/county/etc.? _____

PROCUREMENT: The contracts were awarded through a competitive RFP process in March 2020.

ACTION REQUESTED: Consider authorization to amend contracts for nutrition providers – Meals on Wheels of Central Texas, Combined Community Action, Inc., and Opportunities for Williamson & Burnet Counties

BACK-UP DOCUMENTS ATTACHED:

1. Draft contract Amendment #2 (MOWCTX)
2. Draft contract Amendment #2 (CCA)
3. Draft Contract Amendment #1 (OWBC)

BACK-UP DOCUMENTS NOT ATTACHED: None

**Capital Area Council of Governments Contract
for Older Americans Act Programs**

AMENDMENT No. 2

The Capital Area Council of Governments, hereinafter referred to as CAPCOG, and **MEALS ON WHEELS OF CENTRAL TEXAS**, hereinafter referred to as SUBRECIPIENT, who are collectively referred to in this Amendment as the "**Parties**," to a services contract effective October 1, 2020, now want to further amend the Contract.

Whereas the Parties want to exercise the option to extend the Contract in accordance with Section 5 of the Contract, Contract Amendments; and

Whereas CAPCOG wants to add funds to pay for services provided by Contractor during the term as funding resources have been made available through the Health and Human Services Commission (HHSC).

The Parties therefore amend the Contract as follows:

1. **Amendment to Section 6**

Section 6 of the Contract, Funding, is hereby amended and restated in its entirety to read as follows:

A. Total Contract Amount

The total amount of this 2021-2022 Contract is not to exceed **\$2,835,908.00**

The funding allocated for each federal fiscal year (FFY) is not to exceed the following amounts:

1. FFY 2021 – **\$1,737,750.00** for October 1, 2020 through September 30, 2021.

and

2. FFY 2022 – **\$1,098,158.00** for October 1, 2021 through September 30, 2022.

2. This Amendment shall be effective when signed by both parties.

3. Except as amended and modified by this Amendment, all terms, and conditions of this Contract, as amended, shall remain in full force and effect.

4. Any further revisions of the Contract shall be by written agreement of the Parties.

S: Aging fy2021

SIGNATURE PAGE FOLLOWS

Capital Area Council of Governments

Subrecipient:

MEALS ON WHEELS OF CENTRAL TEXAS

Subrecipient's VIN or EIN

Betty Voights

Authorized by

Executive Director

Title

Date:

Date:

DRAFT

**Capital Area Council of Governments Contract
for Older Americans Act Programs**

AMENDMENT No. 2

The Capital Area Council of Governments, hereinafter referred to as CAPCOG, and **COMBINED COMMUNITY ACTION** hereinafter referred to as SUBRECIPIENT, who are collectively referred to in this Amendment as the "**Parties**," to a services contract effective October 1, 2020, now want to further amend the Contract.

Whereas the Parties want to exercise the option to extend the Contract in accordance with Section 5 of the Contract, Contract Amendments; and

Whereas CAPCOG wants to add funds to pay for services provided by Contractor during the term as funding resources have been made available through the Health and Human Services Commission (HHSC).

The Parties therefore amend the Contract as follows:

1. **Amendment to Section 6**

Section 6 of the Contract, Funding, is hereby amended and restated in its entirety to read as follows:

A. Total Contract Amount

The total amount of this Contract 2021-2022 is not to exceed **\$ 2,153,420.00**

The funding allocated for each federal fiscal year (FFY) is not to exceed the following amounts:

1. FFY 2021 – **\$1,503,080** for October 1, 2020 through September 30, 2021.

and

2. FFY 2022 - **\$ 650,341.00** for October 1, 2021 through September 30, 2022.

2. This Amendment shall be effective when signed by both parties.

3. Except as amended and modified by this Amendment, all terms, and conditions of this Contract, as amended, shall remain in full force and effect.

4. Any further revisions of the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

Capital Area Council of Governments

Subrecipient:

COMBINED COMMUNITY ACTION

Subrecipient's VIN or EIN

Betty Voights

Authorized by

Executive Director

Title

Date:

Date:

**Capital Area Council of Governments Contract
for Older Americans Act Programs**

AMENDMENT No. 1

The Capital Area Council of Governments, hereinafter referred to as CAPCOG, and **OPPORTUNITIES FOR WILLIAMSON AND BURNET COUNTIES** hereinafter referred to as SUBRECIPIENT, who are collectively referred to in this Amendment as the “**Parties**,” to a services contract effective October 1, 2020, now want to further amend the Contract.

Whereas the Parties want to exercise the option to extend the Contract in accordance with Section 5 of the Contract, Contract Amendments; and

Whereas CAPCOG wants to add funds to pay for services provided by Contractor during the term as funding resources have been made available through the Health and Human Services Commission (HHSC).

The Parties therefore amend the Contract as follows:

1. **Amendment to Section 6**

Section 6 of the Contract, Funding, is hereby amended and restated in its entirety to read as follows:

A. Total Contract Amount

The total amount of this Contract 2021-2022 is not to exceed **\$1,690,972.00**

The funding allocated for each federal fiscal year (FFY) is not to exceed the following amounts:

1. FFY 2021 – **\$835,390.00** for October 1, 2020 through September 30, 2021.

and

2. FFY 2022 – **\$774,582.00** for October 1, 2021 through September 30, 2022.

2. This Amendment shall be effective when signed by both parties.

3. Except as amended and modified by this Amendment, all terms, and conditions of this Contract, as amended, shall remain in full force and effect.

4. Any further revisions of the Contract shall be by written agreement of the Parties.

S: Aging fy2021

SIGNATURE PAGE FOLLOWS

Capital Area Council of Governments

Subrecipient:

COMBINED COMMUNITY ACTION

Subrecipient's VIN or EIN

Betty Voights

Authorized by

Executive Director

Title

Date:

Date:

EXECUTIVE COMMITTEE MEETING

MEETING DATE: November 10, 2021

AGENDA ITEM: #6 Consider Approving Plan Year 2023 CAPCOG Regional Criminal Justice Funding Priorities for the Office of the Governor, Public Safety Office's Criminal Justice Division Grants

GENERAL DESCRIPTION OF ITEM:

CAPCOG's Interlocal Cooperation Agreement from the Office of the Governor, Public Safety Office's Criminal Justice Division (OOG/PSO/CJD) the CAPCOG Regional Strategic Criminal Justice Plan be reviewed and updated which includes having regional stakeholder meetings, a review by the Criminal Justice Advisory Committee (CJAC) of current criminal justice data, stakeholder input, and recommendations for priorities.

CAPCOG hosted a Needs Analysis online for 93 participants, one in-person Stakeholder Meeting for 6 individuals, and one virtual Stakeholder Meeting for 43 individuals and will provide the cumulative stakeholder results to the CJAC on November 9, 2021. The CJAC will provide input and may recommend changes; that will be in an updated version of your back-up document distributed at the November 10 meeting.

The Request for Applications (RFA) is scheduled to be released December 13, 2021 and applications are due to the OOG/PSO/CJD February 10, 2022. As guidance for project development the COGs are encouraged to complete their plan and priority updates before the release of the RFA, and the plan is to be shared with the OOG/PSO/CJD upon request.

The CJAC funding priorities are approved by the Executive Committee and incorporated into the final CAPCOG Plan Year 2023 Regional Strategic Criminal Justice Plan.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Ken May, Regional Programs Manager
Shelly Hargrove, Community & Economic Development Director

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

1. Approve the Plan Year 2023 CAPCOG Regional Criminal Justice Program Funding Priorities.

BACK-UP DOCUMENTS ATTACHED:

1. Draft CAPCOG Plan Year 2023 Criminal Justice Program Funding Priorities

BACK-UP DOCUMENTS NOT ATTACHED:

1. Final draft of Priorities after November 9 CJAC Review



BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

DRAFT - CAPCOG Plan Year 2023 Criminal Justice Priorities October 25, 2021

The following priorities, listed in bold text, are presented with disciplines and programs presented for priority consideration that fit best under each priority. This method of identifying priorities places emphasis on a most-inclusive set of priority considerations. The priorities are placed into the Criminal Justice Strategic Plan and help guide funding priorities in scoring and ranking applications. In Plan Year 2023, the bold, red-lettered text priorities have received the most support for priority funding from the stakeholders.

I. Access to a continuum of comprehensive services that meet victim and community needs

- Aftercare/Reentry
- **Behavioral Health**
- Casework, Non-licensed Counseling, or Other Support
- Child Abuse and Neglect Programs
- **Community-Based Programs or Services**
- Community Corrections
- Corrections
- Counseling or Treatment for Substance Abuse
- **Crisis Services**
- Delinquency Prevention
- Emergency Shelter, Housing, or Transportation
- Forensic Interviews
- Instruction and Support for Academic Programs, Employment or the Workforce, and Life, Social or Emotional Skills
- Job Training
- Legal Advocacy/Assistance
- **Mental Health Services**
- Multi-Disciplinary Teams and Case Coordination
- Peer Support Groups
- Professional Therapy and Counseling
- Reentry
- Shelter

II. Access to resources including equipment, technology, and facilities

- Body-Worn Camera Program Implementation
 - Emergency Shelter, Housing, or Transportation
 - Equipment and Technology
 - Materials or Curriculum Development
 - Shelter
-

III. Adequate and well-trained staff in all areas of criminal justice

- **Behavioral Health**
- Casework, Non-Licensed Counseling, Individual Advocacy, or Other Support
- Counseling or Treatment for Substance Abuse
- Counseling, Therapy, or Other Care Performed by a Licensed Professional
- Disproportionate Minority Contact
- Investigation
- Juvenile Case Management
- **Law Enforcement**
- Legal Advocacy/Assistance
- Professional Therapy and Counseling
- Prosecution
- Training
- Training, Professional Development, or Technical Assistance Received

IV. Communication, collaboration, and coordination among stakeholders, including members of the community, and consumers of criminal justice services

- Disproportionate Minority Contact
- Instruction and Support for Life, Social, and Emotional Skills
- Materials or Curriculum Development
- Multi-Disciplinary Teams and Case Coordination
- Training
- Training, Professional Development, or Technical Assistance Provided

V. Community outreach, education, awareness, and engagement to promote crime prevention and early intervention efforts

- **Behavioral Health**
- **Crime Prevention**
- Delinquency Prevention
- Disproportionate Minority Contact
- Diversion
- General Law Enforcement or Public Safety
- Instruction and Support for Academic Programs
- Instruction and Support for Employment or the Workforce
- Instruction and Support for Life, Social, or Emotional Skills
- Professional Therapy and Counseling
- School Programs
- Truancy Prevention

EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 25, 2021

AGENDA ITEM: #7 Consider Approving Appointments to Advisory Committees

GENERAL DESCRIPTION OF ITEM:

This is the monthly item for filling positions on our Advisory Committees; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Deborah Brea, Executive Assistant**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Approve any advisory committee recommendations.

BACK-UP DOCUMENTS ATTACHED:

1. Summary memo with recommended appointments and vacancies.

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Executive Committee attendance roster
2. Advisory Committee attendance rosters



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BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
October 25, 2021

TO: Executive Committee Members

FROM: Deborah Brea, Executive Assistant

RE: Advisory Committee Recommendations

This memo identifies current recommendations to CAPCOG Advisory Committees and serves as a reminder of vacancies that still need to be filled. Please see the Attendance Rosters for the Requirements & Responsibilities. For questions, please contact the Advisory Committee staff liaison.

Travis County

- The Law Enforcement Education Committee (LEEC) has a one citizen representative vacancy.

Williamson County

- The Aging Advisory Council (AAC) has three representative vacancies.