



## Executive Committee | Agenda

10:00 a.m. Wednesday, February 10, 2021

Access via Zoom

<https://zoom.us/j/95438422705?pwd=SWdHY1BYeXR5VGsrdlV4Ukx0YzJFUT09>

Dial In: + 1 346 248 7799

Meeting ID: 954 3842 2705

Passcode: 842876

Judge Paul Pape, Bastrop County, **Chair**  
Mayor Brandt Rydell, City of Taylor, **First Vice Chair**  
Judge James Oakley, Burnet County, **Second Vice Chair**  
Mayor Lew White, City of Lockhart, **Secretary**  
Judge Ron Cunningham, Llano County, **Parliamentarian**  
Mayor Jane Hughson, City of San Marcos, **Immediate Past President**  
Mayor Pro Tem Lyle Nelson, City of Bastrop  
Council Member Andrea Willott, City of Bee Cave  
Judge Brett Bray, Blanco County  
Commissioner Joe Don Dockery, Burnet County  
Judge Hoppy Haden, Caldwell County  
Judge Joe Weber, Fayette County  
Mayor Pro Tem Kevin Pitts, City of Georgetown  
Commissioner Debbie Ingalsbe, Hays County

Mayor Sandy Cox, City of Lakeway  
Council Member Christine Sederquist, City of Leander  
Council Member Mike Heath, City of Pflugerville  
Council Member Matthew Baker, City of Round Rock  
Council Member William Gordon, City of Smithville  
Commissioner Ann Howard, Travis County  
Commissioner Brigid Shea, Travis County  
Commissioner Russ Boles, Williamson County  
Commissioner Cynthia Long, Williamson County  
Representative John Cyrier  
Representative Celia Israel  
Representative Terry Wilson  
Representative Erin Zwiener

1. **Call to Order and Pledge of Allegiance by the Chair**
2. **Consider Approval of Minutes for the January 13, 2021 Executive Committee Meeting**
3. **Consider Accepting the Quarterly Investment Report**  
Lisa Bowman, Director of Finance
4. **Consider Adopting Resolution for Authorizing Submittal of the Regional Law Enforcement Academy (RLEA) State Fund 421 Grant Application Submission to the Governor's Office, Criminal Justice Division (CJD) for FY 2022/2023**  
Mike Jennings, Director of RLEA
5. **Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for Regional Planning by the Capital Area Council of Governments**  
Martin Ritchey, Director of Homeland Security
6. **Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG Tier II Reporting Project by the Capital Area Council of Governments**  
Martin Ritchey, Director of Homeland Security
7. **Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG UAV Robotics Interoperability Project by the Capital Area Council of Governments**  
Martin Ritchey, Director of Homeland Security
8. **Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for Regional Training & Exercise by the Capital Area Council of Governments**  
Martin Ritchey, Director of Homeland Security

**9. Consider Approving Appointments to Advisory Committees**

**Deborah Brea, Executive Assistant**

**10. Staff Reports**

**Betty Voights, Executive Director**

**11. Adjourn**

*Persons wishing to provide comment on an agenda item during the Executive Committee Meeting may do so by emailing Mason Canales at [mcanales@capcog.org](mailto:mcanales@capcog.org) no later than 5 p.m., Tuesday February 9, 2021. Please include the participants first and last name, organization, county representing and the agenda item for which comment is being provided. Comments will have a time limit of three minutes each. Persons who join the Executive Committee Meeting will be provided a call-in number to participate remotely.*



## Executive Committee | Summary Minutes

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10:00 a.m. Wednesday, January 13, 2021

Access via Zoom or Conference Call:

<https://zoom.us/j/92706715563?pwd=TXRvQnVXRHZ4L3hCU2Y5TnJ1T0p0QT09>

Dial in: +346 248 7799

Member ID: 927 0671 5563

Access Code: 971196

### Present (22)

Judge Paul Pape, Bastrop County, **Chair**  
Mayor Brandt Rydell, City of Taylor, **First Vice Chair**  
Judge James Oakley, Burnet County, **Second Vice Chair**  
Mayor Lew White, City of Lockhart, **Secretary**  
Judge Ron Cunningham, Llano County, **Parliamentarian**  
Mayor Jane Hughson, City of San Marcos, **Immediate Past President**  
Mayor Pro Tem Lyle Nelson, City of Bastrop  
Council Member Andrea Willott, City of Bee Cave  
Judge Brett Bray, Blanco County  
Commissioner Joe Don Dockery, Burnet County  
Judge Hoppy Haden, Caldwell County  
Judge Joe Weber, Fayette County  
Mayor Pro Tem Kevin Pitts, City of Georgetown  
Commissioner Debbie Ingalsbe, Hays County

Council Member Christine Sederquist, City of Leander  
Council Member Mike Heath, City of Pflugerville  
Council Member Matthew Baker, City of Round Rock  
Council Member William Gordon, City of Smithville  
Commissioner Ann Howard, Travis County  
Commissioner Brigid Shea, Travis County  
Commissioner Russ Boles, Williamson County  
Commissioner Cynthia Long, Williamson County

### Absent (1)

Mayor Sandy Cox, City of Lakeway

#### **1. Call to Order and Pledge of Allegiance by the Chair**

Mayor Hughson called the meeting to order at 10:00 a.m. and confirmed the quorum. She then asked Mayor Rydell to lead the Executive Committee in the Pledge of Allegiance which he did.

#### **2. Consider Approval of Minutes for the December 9, 2020 Executive Committee Meeting**

A motion was made by Council Member Gordon to approve the December 9, 2020 meeting minutes. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

#### **3. Consider Electing Executive Committee Officers for 2021**

**Betty Voights, Executive Director**

Mayor Hughson thanked the Executive Committee, Ms. Voights and the CAPCOG staff for their commitment to CAPCOG and its mission.

Mayor Hughson then reviewed the list of Executive Committee officers recommended by the nominating committee. The recommendations for the 2021 Executive Committee officers were as follows:

Chair – Bastrop County Judge Paul Pape  
First Vice Chair – Taylor Mayor Brandt Rydell  
Second Vice Chair – Burnet County Judge James Oakley  
Secretary – Lockhart Mayor Lew White  
Parliamentarian – Llano County Judge Ron Cunningham  
Immediate Past Chair – San Marcos Mayor Jane Hughson

Mayor Hughson asked if there were any other nominations. There were no other nominations. A motion was made by Commissioner Ingalsbe to elect the recommended Executive Committee officers as presented. Council Member Gordon seconded the motion. The motion passed unanimously.

Mayor Hughson turned the meeting over to Judge Pape. Judge Pape thanked Mayor Hughson for her service as the CAPCOG Executive Committee chair.

**4. Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Council of Governments**

**Betty Voights, Executive Director**

Ms. Voights recognized two new board members to the Executive Committee – Travis County Commissioner Ann Howard and Georgetown Mayor Pro Tem Kevin Pitts. She then deferred to Ms. Bowman for this agenda item.

Ms. Bowman reported this was an annual agenda item that updates the signature authority with CAPCOG's financial institution when the officers of the Executive Committee change. The Resolution authorizes the new Chair and Secretary as well as the CAPCOG Executive Director, Director of Administration, and Director of Finance to hold signature authority for signing and countersigning disbursements of CAPCOG funds. She reminded the committee that checks over five thousand dollars requires two signatures and that CAPCOG is on a positive pay system.

A motion was made by Commissioner Shea to adopt the resolution providing signature authority to individuals for the Capital Area Council of Governments. Judge Cunningham seconded the motion. The motion passed unanimously.

**5. Consider Designating Board Member for the Texas Association of Regional Councils**

**Betty Voights, Executive Director**

Ms. Voights explained the Texas Association of Regional Councils (TARC) is the state association for all 24 councils of governments. TARC meets three times annually in Austin. The TARC representative has a four-year term limit, currently Judge Pape, however he has declined to finish his four-year term; therefore, Ms. Voights is seeking a volunteer to be CAPCOG's representative for this slot. The representative is also eligible to serve on any of TARC's committees. Ms. Voights stated she reached out to those on the Executive Committee she thought would be interested in serving on the TARC board, and of those, Commissioner Dockery indicated he would be willing to serve. Judge Oakley recommended Commissioner Dockery and he accepted the recommendation.

Judge Oakley made a motion to appoint Commissioner Dockery as a member to the Texas Association of Regional Councils. Mayor Pro Tem Nelson seconded the motion. The motion passed unanimously.

**6. Consider Ratifying the 2021 Capital Area Economic District Board Membership**

**Betty Voights, Executive Director**

Ms. Voights asked if any members of the Executive Committee would be interesting in serving on the Capital Area Economic Development District (CAEDD) board. She pointed the number of elected officials on the board was down from six to three members, which include Mayor Hughson, Mayor Cox and Council Member Sederquist.

Ms. Voights reviewed the proposed roster indicating six members had been dropped due to non-attendance. She pointed out there was a total of nine meetings held last year, six were CAEDD meetings and three focused on the CEDS development, all of which were virtual. She touched on the committee qualifications noting that the CAEDD membership is a different committee as the appointments do not belong to the cities or counties. The members represent the interest groups in the region such as workforce, business association, higher education, utilities, transportation and human services among others.

Council Member Heath, Commissioner Ingalsbe, and Judge Haden volunteered to serve on the CAEDD board and was added to the roster to be ratified.

Judge Cunningham stated he had just received information from LCRA that Mark Willis was no longer with LCRA and that his replacement would be who LCRA would recommend for appointment to the CAEDD and that he would forward the individuals contact information to Ms. Voights. Mayor White indicated he would like to serve on the CAEDD board or get someone from his council to participate.

A motion was made by Judge Oakley to ratify the 2021 Capital Area Economic District Board membership roster as modified. Commissioner Sederquist seconded the motion. The motion passed unanimously.

## **7. Review CAPCOG Advisory Committees' Membership and Criteria and Appoint Executive Committee Liaisons for the Calendar Year 2021**

**Sheila Jennings, Director of Administration**

Ms. Jennings presented a PowerPoint presentation on the CAPCOG Advisory Committees. The presentation outlined the Advisory Committees and the roles and responsibilities of Executive Committee as it relates to the Advisory Committees. Ms. Jennings pointed out that CAPCOG has seven advisory committees that are appointed by the Executive Committee and noted the current Executive Committee liaison for each committee:

- Aging Advisory Council (AAC) – Vacant
- Criminal Justice Advisory Committee (CJAC) – Council Member Mike Heath
- Geographic Information Systems Planning Council (GISPC) – Mayor Jane Hughson
- Homeland Security Task Force (HSTF) – Commissioner Joe Doe Dockery
- Law Enforcement Education Committee (LEEC) – Judge Ron Cunningham
- Solid Waste Advisory Committee (SWAC) – Judge Hoppy Haden
- Strategic Advisory Committee of the Capital Area Emergency Communications District (9-1-1) appointed by the CAEDD Board of Managers.

Ms. Jennings pointed out that there are other committees that are not appointed by the Executive Committee – Capital Area Regional Transportation Planning Organization (CARTPO), Clean Air Coalition (CAC), Regional Environmental Task Force (RETF), and Capital Area Economic Development District (CAEDD). Included in this action is the designation of a non-voting Board liaison to each committee with a vacancy.

Council Member Baker volunteered to serve as the Executive Committee liaison for the AAC.

A motion was made Mayor Hughson to approve the Executive Committee Board liaison appointments as presented with the addition of Council Member Baker to the AAC. Commissioner Shea seconded the motion. The motion passed unanimously.

## **8. Consider Approving Appointments to Advisory Committees**

**Deborah Brea, Executive Assistant**

Ms. Brea reported Commissioner Shea recommended Latress Cooke to the CJAC for the Travis County slot to replace Teresa LeClerq, who resigned in October.

A motion was made by Commissioner Shea to approve the appointment. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

## **9. Staff Reports**

**Betty Voights, Executive Director**

- Ms. Voights explained HHSC is requiring she certify that no member of the Executive Committee has an organizational conflict of interest, ownership, investment or employment in any long-term care facility. Ms. Voights asked that members of the Executive Committee notify her of any such conflicts; she stated that if she does not hear otherwise, she will certify that no members of the Executive Committee have any such conflicts.
- CJAC and Homeland Security grants are being submitted right now. Ms. Voights reminded members of the Executive Committee to encourage their staff to get their projects in, if they had not already done so.
- Austin Public Health Care – Ms. Voights stated Mayor Adler reached out to her and is interested in a regional COVID vaccine coalition. Martin Ritchey, who is the Homeland Security Director, is working on this and has scheduled a meeting next Tuesday.
- General Assembly (GA) meeting in February – Ms. Voights stated she attended the Lee County Commissioners meeting on Monday. Lee County appointed Commissioner Steven Knobloch to their GA slot, made appointments to the SWAC and working on an appointment recommendation for AAC. Since Lee County only has one GA slot, Commissioner Knobloch will automatically be their Executive Committee member. Ms. Voights noted that the Executive Committee can fill vacancies during the year, but since this position did not start out as a vacancy this year, there will need to be a GA meeting in February to fill this slot.
- Law Enforcement Training – Ms. Voights reported that last Session legislators had added courses and hours to the BPOC, making the test difficult and she was hearing there is a 30 percent failure rate. CAPCOG’s first BPOC had 17 cadets and 16 passed.

**10. Adjourn**

The meeting was adjourned at 11:06 a.m.

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Mayor Lew White, Secretary  
 Executive Committee  
 Capital Area Council of Governments

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Date

*Persons wishing to provide comment on an agenda item during the Executive Committee Meeting may do so by emailing Mason Canales at [mcanales@capcog.org](mailto:mcanales@capcog.org) no later than 5 p.m., Tuesday January 12, 2021. Please include the participants first and last name, organization, county representing and the agenda item for which comment is being provided. Comments will have a time limit of three minutes each. Persons who join the Executive Committee Meeting will be provided a call-in number to participate remotely.*

## EXECUTIVE COMMITTEE MEETING

**MEETING DATE:** February 10, 2021

**AGENDA ITEM:** #3 Accept the Quarterly Investment Report

### GENERAL DESCRIPTION OF ITEM:

The Public Funds Investment Act and the CAPCOG Investment Policy require that a quarterly investment report be prepared for the Executive Committee. This report is for the quarter ending December 31, 2020. All of CAPCOG's investments are in the Texas Local Government Investment Pool (TexPool).

The beginning and ending balances for each fund reflect the operating needs of the organization and not the performance of the investments. CAPCOG's use of TexPool as our investment pool is to provide ready access to idle funds for operating purposes while still earning a market interest rate for short term investments.

During the quarter the market interest rate earned was approximately 0.12%.

Total interest earnings for the quarter were \$7,603.43

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Lisa Bowman, Director of Finance

### BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

### PROCUREMENT:

N/A

### ACTION REQUESTED:

Accept the Quarterly Investment Report

### BACK-UP DOCUMENTS ATTACHED:

1. Quarterly Investment Report (5 pages)

**BACK-UP DOCUMENTS NOT ATTACHED** (to be sent prior to meeting or will be a handout at the meeting):

None



# Capital Area Council of Governments

## Quarterly Investment Report Summary October 1, 2020 - December 31, 2020

All Investments are held in the Texas Local Government Investment Pool (TexPool)

	<u>Book Value</u> <u>Beginning</u>	<u>Book Value</u> <u>Ending</u>	<u>Market Value</u> <u>Beginning</u>	<u>Market Value</u> <u>Ending</u>	<u>Interest</u> <u>Earnings</u>
General Fund - Operating Fund	639,082.77	1,149,601.18	639,082.77	1,149,601.18	226.13
Solid Waste - TCEQ Grant Advances	137,672.76	407,771.58	137,672.76	407,771.58	98.82
Air Quality - Local Funds for Monitoring	122,701.81	122,737.65	122,701.81	122,737.65	35.84
CAECD 911 Funds	23,191,765.03	25,788,715.39	23,191,765.03	25,788,715.39	7,242.64
<b>Total All Investments</b>	<b>24,091,222.37</b>	<b>27,468,825.80</b>	<b>24,091,222.37</b>	<b>27,468,825.80</b>	<b>7,603.43</b>

Average Daily Balance 26,275,084.89

Average Yield 0.12%

At December 31, 2020:

TexPool Average Weighted Average Maturity	34 Days
TexPool Average Daily Net Yield	0.0909%
6 Month US Treasury Bill Rate	0.0870%

TexPool's S&P Global Pool Rating is AAAM. The AAAM is the highest principal stability fund rating assigned by S&P Global. A fund rated AAAM demonstrates extremely strong capacity to maintain principal stability and to limit exposure to principal losses due to credit risk.

Book Value Equals Market Value because TexPool seeks to maintain a \$1.00 value per share as required by the Texas Public Funds Investment Act.

This quarterly report has been prepared in compliance with the investment policy and strategy as established for the Capital Area Council of Governments and the Public Funds Investment Act (Chapter 2256, Government Code).

Prepared by:

Lisa Byrd Bowman  
 Lisa Byrd Bowman  
 Director of Finance  
 Investment Officer



CAPITAL AREA COUNCIL OF GOVERNMENTS  
**General Fund**  
 Quarterly Investment Report  
 October 1, 2020 - December 31, 2020

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			639,082.77
October		100,000.00	739,082.77
Monthly interest	53.95		739,136.72
November		410,292.28	1,149,429.00
Monthly interest	83.44		1,149,512.44
December		0.00	1,149,512.44
Monthly interest	88.74		1,149,601.18
Activity for the Quarter	226.13	510,292.28	
Ending Balance			1,149,601.18

Average Daily Balance	October	497,150.77
	November	834,874.37
	December	1,149,515.30
Average Daily Balance for the Quarter		827,180.15
Average Annual Interest Rate		0.109%

CAPITAL AREA COUNCIL OF GOVERNMENTS  
**Solid Waste**  
 Quarterly Investment Report  
 October 1, 2020 - December 31, 2020

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			137,672.76
October		270,000.00	407,672.76
Monthly interest	26.03		407,698.79
November		0.00	407,698.79
Monthly interest	41.30		407,740.09
December		0.00	407,740.09
Monthly interest	31.49		407,771.58
Activity for the Quarter	98.82	270,000.00	
Ending Balance			407,771.58

Average Daily Balance	October	242,190.57
	November	407,700.17
	December	407,741.11
Average Daily Balance for the Quarter		352,543.95
Average Annual Interest Rate		0.112%

CAPITAL AREA COUNCIL OF GOVERNMENTS  
**Air Quality**  
 Quarterly Investment Report  
 October 1, 2020 - December 31, 2020

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			122,701.81
October		0.00	122,701.81
Monthly interest	13.93		122,715.74
November		0.00	122,715.74
Monthly interest	12.41		122,728.15
December		0.00	122,728.15
Monthly interest	9.50		122,737.65
Activity for the Quarter	35.84	0.00	
Ending Balance			122,737.65

Average Daily Balance	October	122,702.71
	November	122,728.15
	December	122,728.46
Average Daily Balance for the	Quarter	122,719.77
Average Annual Interest Rate		0.117%

CAPITAL AREA COUNCIL OF GOVERNMENTS  
**CAECD 911 Fund**  
 Quarterly Investment Report  
 October 1, 2020 - December 31, 2020

<i>TexPool Investment</i>	<u>Interest</u>	<u>Net Transactions</u>	<u>Account Balance</u>
Beginning Balance			23,191,765.03
October		1,750,000.00	24,941,765.03
Monthly interest	2,734.12		24,944,499.15
November		339,707.72	25,284,206.87
Monthly interest	2,539.73		25,286,746.60
December		500,000.00	25,786,746.60
Monthly interest	1,968.79		25,788,715.39
Activity for the Quarter	7,242.64	2,589,707.72	
Ending Balance			25,788,715.39

Average Daily Balance	October	24,240,328.52
	November	25,148,848.94
	December	25,528,745.59
Average Daily Balance for the Quarter		24,972,641.02
Average Annual Interest Rate		0.116%

## EXECUTIVE COMMITTEE MEETING

**MEETING DATE:** February 10, 2021

**AGENDA ITEM:** #4 Consider Adopting Resolution for Authorizing Submittal of the Regional Law Enforcement Academy (RLEA) State Fund 421 Grant Application Submission to the Governor's Office, Criminal Justice Division (CJD) for FY 2022/2023

### GENERAL DESCRIPTION OF ITEM:

CAPCOG's Regional Law Enforcement Academy (RLEA) was created to provide a central, managed method of delivering professional law enforcement training throughout the ten-county region. State grant funds from the Office of the Governor provide an infrastructure for the regional academy that includes the training facility, training equipment and vehicles, three staff and a significant portion of operating costs to meet approximately 60 percent of the annual academy costs. The balance is covered by tuition for basic peace officer training and Texas Commission on Law Enforcement (TCOLE) required in-service classes. The RLEA conducts 4-5 BPOCs over a two-year cycle as well as continuing education classes on an ongoing basis.

Regional training needs are assessed through input from the Law Enforcement Education Committee (LEEC), identified needs in the Regional Criminal Justice plan, and ongoing communication with law enforcement agencies in our region.

The office of the Governor, Criminal Justice Division requires that a resolution from the governing body be submitted as part of the grant application process. The grant is for two-year period, funded through State 421 funds. The 421 grant funds are being allocated to the COG regions by a formula. Our application for 2022-2023 is requesting \$628,718 which is the full amount anticipated to be allocated to CAPCOG. This is the same amount allocated to our region in the current grant period.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Michael Jennings, Director of RLEA

### BUDGETARY IMPACT:

Total estimated cost: \$628,718

Source of Funds: State 412 Grant

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

**PROCUREMENT:** N/A

### ACTION REQUESTED:

Consider adopting Resolution authorizing submittal of the RLEA's State Fund 421 Grant Application to the Office of the Governor, Criminal Justice Division for FY 2022/2023.

### BACK-UP DOCUMENTS ATTACHED:

1. Resolution

**BACK-UP DOCUMENTS NOT ATTACHED: None**

**RESOLUTION**

**A RESOLUTION AUTHORIZING SUBMITTAL OF CAPCOG’s REGIONAL LAW ENFORCEMENT ACADEMY STATE FUND 421 GRANT APPLICATION FOR FUNDING THROUGH THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION**

**WHEREAS**, the CAPCOG Executive Committee finds it in the best interest of the citizens of Region 12 that the Regional Law Enforcement Academy be operated for the fiscal year 2022 and 2023; and

**WHEREAS**, the CAPCOG Executive Committee agrees to provide applicable matching funds for the said project as required by the Office of the Governor, Criminal Justice Division; and

**WHEREAS**, the CAPCOG Executive Committee designates Betty Voights, Executive Director, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and

**WHEREAS**, the CAPCOG Executive Committee agrees that in the event of loss or misuse of the Office of the Governor funds, the CAPCOG Executive Committee assures that the funds will be returned to the Office of the Governor in full.

**THEREFORE, BE IT RESOLVED** that the CAPCOG Executive Committee approves and authorizes submission of CAPCOG Regional Law Enforcement Academy grant application for State 421 Planning funds to the Office of the Governor, Criminal Justice Division for final funding consideration.

Resolution adopted by the Capital Area Council of Governments Executive Committee on this 10<sup>th</sup> day of February 2021.

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Judge Paul Pape, Chair  
Executive Committee  
Capital Area Council of Governments

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Mayor Lew White, Secretary  
Executive Committee  
Capital Area Council of Governments

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: February 10, 2021

AGENDA ITEM: #5 Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for Regional Planning by the Capital Area Council of Governments

### GENERAL DESCRIPTION OF ITEM:

Each year CAPCOG submits an application for Federal Homeland Security grant funds through the State Homeland Security Program (SHSP) managed by the Office of the Governor, Public Safety Office, Homeland Security Grants Division. This year we are requesting \$374,480 under the FY 2022 SHSP grant to meet regional planning requirements. Prior to the awarding of funds, The Office of the Governor, Homeland Security Grants Division (HSGD) requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

### BUDGETARY IMPACT:

Total estimated cost: \$374,480

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

PROCUREMENT: N/A

### ACTION REQUESTED:

Adopt a resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2022 Homeland Security Grant Program.

### BACK-UP DOCUMENTS ATTACHED:

1. HS Planning Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED: None



**RESOLUTION**

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT  
PROGRAM APPLICATION FOR REGIONAL PLANNING  
BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

**WHEREAS**, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional Planning Grant # 2956907 be operated for the FY 2021/2022 grant year; and

**WHEREAS**, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

**WHEREAS**, CAPCOG historically has been awarded HSGP funding to carry out these planning activities; and

**WHEREAS**, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

**THEREFORE, BE IT RESOLVED** that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2021/2022 State Homeland Security Grant application for the Regional Planning Grant # 2956907 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 10<sup>th</sup> day of February, 2021.

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Judge Paul Pape, Chair  
Executive Committee  
Capital Area Council of Governments

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Mayor Lew White Secretary  
Executive Committee  
Capital Area Council of Governments

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: February 10, 2021

AGENDA ITEM: #6 Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG Tier II Reporting Project by the Capital Area Council of Governments

### GENERAL DESCRIPTION OF ITEM:

This is a continuation of program to support Tier II hazardous materials reporting necessary for use by regional hazmat teams, fire departments, local emergency planning committees (LEPCs) and emergency management and response agencies. The software provides a regional digital solution for emergency management and public safety responders to comply with Tier II reporting requirements along with the ability to analyze the data and to plan accordingly.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other – ongoing funding request to support project

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

### BUDGETARY IMPACT:

Total estimated cost: \$23,500

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

**PROCUREMENT:** The software is proprietary and is provided on a subscription basis.

### ACTION REQUESTED:

Adopt resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2022 Homeland Security Grant Program.

### BACK-UP DOCUMENTS ATTACHED:

1. CAPCOG Tier II Reporting Grant Resolution
2. Tier II Project Memo

BACK-UP DOCUMENTS NOT ATTACHED: None

**RESOLUTION**

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT  
PROGRAM APPLICATION FOR TIER II REPORTING  
BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

**WHEREAS**, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional CAPCOG Tier II Reporting Grant # 3757803 be operated for the FY 2021/2022 grant year; and

**WHEREAS**, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

**WHEREAS**, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

**WHEREAS**, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

**THEREFORE, BE IT RESOLVED** that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2021/2022 State Homeland Security Grant application for the Regional CAPCOG Tier II Reporting Grant # 3757803 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 10<sup>th</sup> day of February, 2021.

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Judge Paul Pape, Chair  
Executive Committee  
Capital Area Council of Governments

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Mayor Lew White, Secretary  
Executive Committee  
Capital Area Council of Governments



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**BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON**

## **MEMORANDUM**

**January 25, 2021**

**TO: CAPCOG Executive Committee**

**FROM: Martin Ritchey**

**RE: Tier II Project FY22**

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All jurisdictions throughout CAPCOG annually receive Tier II hazardous material reports from organizations that store these materials and file reports with the Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA). Tier II reports are used by our Regional HazMat Teams, Fire Departments, Local Emergency Planning Committees (LEPC), Emergency Management and other response agencies who have a need to know.

This project annually provides a consolidation of approximately 2,000 facilities who submitted Tier II reports from around the ten county region. Tier II data is delivered through an online portal so that can be accessed by our Regional HazMat Teams and Local Emergency Responders. The data is interpreted by the online system which performs hazard assessments and produces live maps and plume models (using National Weather Service data) along with "worse case" analysis on criteria such as container maximum size, daily quantity and other metrics.

Previously this system was funded and implemented individually by a few jurisdictions (on grant funds) and for the past two years has been a regional project managed by CAPCOG on behalf of all jurisdictions within the COG. We estimate this project will be \$23,500 for FY 2022.

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: February 10, 2021

AGENDA ITEM: #7 Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG UAV Robotics Interoperability Project by the Capital Area Council of Governments

### GENERAL DESCRIPTION OF ITEM:

Last year CAPCOG received funding to begin this project with a software platform that created a system that would coordinate many aspects as well as critical data to support the use of unmanned aerial vehicles or drones for public safety. When this is completed, a software system will be procured to support the region's ongoing UAV system, a collaborative effort among all public safety agencies. This funding request will provide the second year of funds for the software license once procured. An additional \$10,000 is being requested this funding cycle for a portable UAV tracking system to be used with the software platform; CAPCOG will make this available through a check-out process as is done with other equipment.

The project supports the Regional UAV working group, a subcommittee under the Homeland Security Task Force (HSTF), and will be considered by the HSTF at its February 4<sup>th</sup> meeting.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled
- Follow-up to a previously discussed item
- Special item requested by board member
- Other – this software purchase represents an annual expenditure from HSGP funding

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

### BUDGETARY IMPACT:

Total estimated cost: \$60,000

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

PROCUREMENT: N/A

### ACTION REQUESTED:

Adopt resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2022 Homeland Security Grant Program funds in the amount of \$60,000.

### BACK-UP DOCUMENTS ATTACHED:

1. UAV Robotics Interoperability Project Grant Resolution
2. UAV Project Memo

BACK-UP DOCUMENTS NOT ATTACHED: None

**RESOLUTION**

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR CAPCOG UAV ROBOTICS INTEROPERABILITY PROJECT BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

**WHEREAS**, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the CAPCOG UAV Robotics Interoperability Project Grant # 3995102 be operated for the FY 2021/2022 grant year; and

**WHEREAS**, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

**WHEREAS**, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

**WHEREAS**, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

**THEREFORE, BE IT RESOLVED** that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2021/2022 State Homeland Security Grant application for the CAPCOG UAV Robotics Interoperability Project Grant # 3995102 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 10<sup>th</sup> day of February, 2021.

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Judge Paul Pape, Chair  
Executive Committee  
Capital Area Council of Governments

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Mayor Lew White, Secretary  
Executive Committee  
Capital Area Council of Governments



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**BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON**

## **MEMORANDUM**

**January 25, 2021**

**TO: CAPCOG Executive Committee**

**FROM: Martin Ritchey**

**RE: UAV Robotics Interoperability Project FY22**

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Public safety use of Unmanned Aerial Vehicles (UAV's, Drones etc) has been growing rapidly as the technology improves and adoption becomes ubiquitous. The use cases for these systems are too prolific to try to list them all, but getting a bird's eye view of an accident scene, wildfire, structure fire, flood or search for missing person is invaluable. Our Regional UAV working group has developed a complete UAV program guide and instructional documentation for Public Safety Agencies to meet our need for operational consistency. CAPCOG as a region has well established specialized programs such as HazMat, SWAT and Water Rescue that follow these same principals.

Last year we received approval from the Executive Committee and the Office of the Governor for funding a software platform that would coordinate pilot certifications, flights reports, UAV's information, maintenance records and other critical (and FAA required) data from flight missions. Establishing this system would build collaboration from the start in this burgeoning field and extend the training consistency into flight software systems with separate, but interoperable multi-jurisdictional/agency provisioning. An identified gap within the region is data transportability and interoperability.

This project includes a suit cased sized UAV tracking system which is designed to integrate with the UAV software system. The end product would be the discernment of Public Safety UAV's from other UAV's along with creating a safety system for tracking UAV's should manned aircraft be in the vicinity. Presently the equipment will be available through check out with CAPCOG Homeland Security.

Our UAV workgroup is working on final requirements for the software and this project has not implemented.

Fund request - \$50,000 estimated cost for software licenses and \$10,000 for an additional portable UAV tracking unit FY 2022.

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: February 10, 2021

AGENDA ITEM: #8 Consider Adopting a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for Regional Training & Exercise by the Capital Area Council of Governments

### GENERAL DESCRIPTION OF ITEM:

CAPCOG annually requests funding from the Office of the Governor's HSGP funds to support the regional training and exercise program, part of a multi-year plan developed by the Homeland Security Task Force's Regional Training & Exercise Subcommittee. These training projects are intended to enhance capabilities for delivering coordinated responses to significant incidents by supporting training and exercise activities across the CAPCOG region. The proposed funding of \$125,000 provides for training identified in the subcommittee's 2019-2024 plan as well as the Cobalt Magnet exercise, a multi-segment event conducted by Department of Energy. Prior to the February 10<sup>th</sup> Executive Committee, this funding request will be considered by the Homeland Security Task Force at its February 4<sup>th</sup> meeting.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

### BUDGETARY IMPACT:

Total estimated cost: \$125,000

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

**PROCUREMENT:** Contracts for these projects will need to be procured including approved cooperative purchasing programs.

### ACTION REQUESTED:

Adopt resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2021/2022 Regional Training and Exercise projects.

### BACK-UP DOCUMENTS ATTACHED:

1. HS Training & Exercises Grant Resolution
2. Memo Describing Training and Exercise Grant Project

BACK-UP DOCUMENTS NOT ATTACHED: None



**RESOLUTION**

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT  
PROGRAM APPLICATION FOR REGIONAL TRAINING AND EXERCISES  
BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

**WHEREAS**, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional CAPCOG Training and Exercises Grant # 2956806 be operated for the FY 2021/2022 grant year; and

**WHEREAS**, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

**WHEREAS**, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

**WHEREAS**, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

**WHEREAS**, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

**THEREFORE, BE IT RESOLVED** that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2021/2022 State Homeland Security Grant application for the CAPCOG Training and Exercises Grant # 2956806 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 10<sup>th</sup> day of February, 2021.

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Judge Paul Pape, Chair  
Executive Committee  
Capital Area Council of Governments

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Mayor Lew White, Secretary  
Executive Committee  
Capital Area Council of Governments



BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

## MEMORANDUM January 25, 2021

**TO: CAPCOG Executive Committee**

**FROM: Martin Ritchey**

**RE: Homeland Security Training & Exercise Projects FY22**

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CAPCOG Homeland Security has submitted a Regional Training and Exercise grant application to the Office of the Governor for the past five years. This process combined several separate jurisdictional grants into one regional grant project managed by CAPCOG. In order to effectively manage the funds, the Regional Training & Exercise Subcommittee (RTEC) of the Homeland Security Task Force created a multiyear Regional Training & Exercise Plan (TEP). This plan is used as a roadmap for training and the exercises that measure them. Additionally, the committee draws from our Regional Threat and Hazard Identification, and Risk Assessment plan (THIRA). The TEP plan includes a calendar of training objectives to coordinate with exercises or seasonally based training needs (fire or flood seasons). The grant which was \$85,000 annually was increased to \$125,000 last year to accommodate the request of the RETC to cover more training and exercise objectives. The committee affirmed during their meeting of January 25, 2021 the need for \$125,000 in grant funding based upon the following fee based training and exercise needs.

- CAPCOG Regional Training and Exercise Plan 2019-2024 (TEP)
  - Training Identified in TEP (Calendar Plan) \$33,000  
Wildfire Management, Structure Protection (Wildfire) Debris Management and Planning, Swift Water Rescue Training, Standard UAV Pilot Instruction, Mass Fatality Planning
  - Training Gaps Identified in TEP (General Plan) \$30,000  
Incident Command System Position Specific Training: Incident Commander, Logistics Section Chief, Planning Section Chief, Public Information Officer, Communications Unit Leader, WebEOC Training
- CAPCOG National/State/Regional Exercise “Cobalt Magnet” May 2022
  - Consultant to Develop Exercise Documents \$18,000
  - Consultant to Develop After Action Report (AAR) \$11,000
  - Training Identified in TEP Specific to Exercise \$33,000  
Identified training needs for Exercise (from TEP Training Calendar): Radiation Monitoring, UAV Pilot Instruction & Measuring, Evacuation Planning, Mass Casualty Planning, Hospital Decontamination, Warning Coordination, EOC Operations, Radio Interop Training

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: February 10, 2021

AGENDA ITEM: #9 Consider Approving Appointments to Advisory Committees

### GENERAL DESCRIPTION OF ITEM:

This is the monthly item for filling positions on our Advisory Committees; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Deborah Brea, Executive Assistant**

### BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

PROCUREMENT: N/A

### ACTION REQUESTED:

Approve any advisory committee recommendations.

### BACK-UP DOCUMENTS ATTACHED:

Summary memo with recommended appointments and vacancies.

### BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

Executive Committee attendance roster

Advisory Committee attendance rosters



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**BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON**

**MEMORANDUM**  
**January 26, 2021**

**TO: Executive Committee Members**

**FROM: Deborah Brea, Executive Assistant**

**RE: Advisory Committee Recommendations**

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This memo identifies current recommendations to CAPCOG Advisory Committees and serves as a reminder of vacancies that still need to be filled. Please see the Attendance Rosters for the Requirements & Responsibilities. For questions, please contact the Advisory Committee staff liaison.

**City of Austin**

- The Aging Advisory Council (AAC) has a representative vacancy. To be eligible for membership on the Council a member must reside or be employed in the city/county the member is to represent unless otherwise designated by the CAPCOG Executive Committee. Members must also be selected from the following categories: More than half the members must be older individuals, including minority individuals who are participants or who are eligible to participate in programs funded by the CAPCOG Area Agency on Aging; Representatives of older individuals; Representatives of health care provider organizations, including providers of veteran's health care if appropriate; Representatives of supportive service providers' organizations; Individuals with leadership experience in the private and voluntary sectors; Local elected officials; General public; Ability to actively participate on AAC standing committee(s).

**Lee County**

- The Aging Advisory Council (AAC) has a representative vacancy. The Aging Advisory Council (AAC) has a representative vacancy. To be eligible for membership on the Council a member must reside or be employed in the city/county the member is to represent unless otherwise designated by the CAPCOG Executive Committee. Members must also be selected from the following categories: More than half the members must be older individuals, including minority individuals who are participants or who are eligible to participate in programs funded by the CAPCOG Area Agency on Aging; Representatives of older individuals; Representatives of health care provider organizations, including providers of veteran's health care if appropriate; Representatives of supportive service providers' organizations; Individuals with leadership experience in the private and voluntary sectors; Local elected officials; General public; Ability to actively participate on AAC standing committee(s). Ability to actively participate on AAC standing committee(s).

**Williamson County (2 vacancies)**

- The Aging Advisory Council (AAC) has a representative vacancy. The Aging Advisory Council (AAC) has a representative vacancy. To be eligible for membership on the Council a member must reside or be employed in the city/county the member is to represent unless otherwise designated by the CAPCOG Executive Committee. Members must also be selected from the following categories: More than half the members must be older individuals, including minority individuals who are participants or who are eligible to participate in programs funded by the CAPCOG Area Agency on Aging; Representatives of older individuals; Representatives of health care provider organizations, including providers of veteran’s health care if appropriate; Representatives of supportive service providers’ organizations; Individuals with leadership experience in the private and voluntary sectors; Local elected officials; General public; Ability to actively participate on AAC standing committee(s). Ability to actively participate on AAC standing committee(s).