



Executive Committee Meeting | Agenda

10:00 a.m., Wednesday, April 13, 2022

CAPCOG Lantana Room

6800 Burleson Road, Bld. 310, Ste. 155

Austin, Texas 78744

Mayor Brandt Rydell, City of Taylor, **Chair**
Judge James Oakley, Burnet County, **First Vice Chair**
Mayor Lew White, City of Lockhart, **Second Vice Chair**
Secretary
Commissioner Debbie Ingalsbe, Hays County,
Mayor Jane Hughson, City of San Marcos,
Parliamentarian
Judge Paul Pape, Bastrop County, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Mayor Lee Urbanovsky, City of Buda
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Joe Weber, Fayette County
Mayor Pro Tem Kevin Pitts, City of Georgetown

Council Member Esmeralda Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Bridgid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County
Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. **Call to Order and opening remarks by the Chair**
2. **Consider Approving Minutes for the March 9, 2022 Meeting**
3. **Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Council of Governments**
Silvia Alvarado, Director of Finance
4. **Consider Adopting a Resolution Amending Authorized Representatives for the Capital Area Council of Governments TexPool Fund Accounts**
Silvia Alvarado, Director of Finance
5. **Consider Adopting a Resolution Recognizing May 2022 as Older Americans Month**
Patty Bordie, Director of Aging Services
6. **Consider Adopting a Resolution Declaring May CAPCOG Wildfire Awareness Month**
Martin Ritchey, Director of Homeland Security
7. **Consider Adopting a Resolution Declaring May 15 -20, 2022 as CAPCOG Hurricane Preparedness Week**
Martin Ritchey, Director of Homeland Security
8. **Consider Adopting a Proclamation Declaring May 2-May 6, 2022, Air Quality Awareness Week**
Andrew Hoekzema, Director of Regional Planning and Services

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

9. **Consider Nomination to the Unified Scoring Committee (USC) for the Texas Community Development Block Grant (TxCDBG) Program**
Andrew Hoekzema, Director of Regional Planning and Services
10. **Consider Approving Scoring and Funding Recommendations for 2023 General Victim Assistance (VC/VOCA) Criminal Justice Grants**
Ken May, Regional Programs Manager
11. **Consider Approving Scoring and Funding Recommendations for 2023 Violence Against Women Justice and Training Program (WF/VAWA) Criminal Justice Grants**
Ken May, Regional Programs Manager
12. **Consider Approving Scoring and Funding Recommendations for 2023 Truancy Prevention (TP) Criminal Justice Grants**
Ken May, Regional Programs Manager
13. **Consider Approving Scoring and Funding Recommendations for 2023 Juvenile Justice (JJ) Criminal Justice Grants**
Ken May, Regional Programs Manager
14. **Consider Approving Scoring and Funding Recommendations for 2023 Criminal Justice Program (DJ/JAG) Criminal Justice Grants**
Ken May, Regional Programs Manager
15. **Consider Approving Submission of Scoring for 2023 Commercial Sexual Exploitation (CSE) Criminal Justice Grants**
Ken May, Regional Programs Manager
16. **Consider Approving Appointments to Advisory Committees**
Deborah Brea, Executive Assistant
17. **Consider Electing Replacement to Serve Remainder of Term for Bastrop Mayor Pro Tem Lyle Nelson**
Betty Voights, Executive Director
18. **Staff Reports**
Betty Voights, Executive Director
19. **Adjourn**



Executive Committee | Summary Minutes

10:00 a.m., Wednesday, March 9, 2022
6800 Burleson Road
Building 310, Suite 165
Austin, Texas 78744

Present (17)

Mayor Brandt Rydell, City of Taylor, **Chair**
Commissioner Debbie Ingalsbe, Hays County, **Secretary**
Mayor Jane Hughson, City of San Marcos,
Parliamentarian
Judge Paul Pape, Bastrop County, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Lee Ubranovsky, City of Buda
Judge Joe Weber, Fayette County
Mayor Pro Tem Kevin Pitts, City of Georgetown

Council Member Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County

Absent (12)

Judge James Oakley, Burnet County, **1st Vice Chair**
Mayor Lew White, City of Lockhart, **2nd Vice Chair**
Mr. Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County

Judge Hoppy Haden, Caldwell County
Judge Ron Cunningham, Llano County
Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. **Call to Order by the Chair**

Mayor Rydell called the meeting to order at 10:04 a.m. and asked people to follow him in the pledge of allegiance to national and state flags.

2. **Consider Approving Minutes for the February 9, 2022, Meeting**

Mayor Rydell asked if anyone needed to make corrections or changes to the minutes and then asked for motion to approve them.

A motion was made by Commissioner Boles to approve the Feb. 9, 2022, Executive Committee meeting minutes. Council Member Mattke Longoria seconded the motion. The motion passed unanimously.

3. **Consider Approving CAPCOG FY 2022/2023 TCEQ Solid Waste Grants Projects**

Ken May, Regional Programs Manager

Mr. May said the Solid Waste Advisory Committee (SWAC) met and reviewed the CAPCOG Solid Waste Grant Applications with their applicants on Feb. 10. He stated 13 applications for projects were submitted requesting \$312,425 from the program. However, two projects didn't meet the scoring criteria to qualify for funding, so 11 projects were recommended by the SWAC to receive \$264,000. Ten projects were recommended to receive full funding and Blanco County's project was recommended to receive partial funding — \$9,575.

Ms. Voights asked Mr. May to explain how CAPCOG allocates unspent funding from projects that are awarded grant funds. Mr. May stated if projects do not expend their grant funds, CAPCOG reallocates the funding to the next not fully funded project on the recommendation list, or can cover overages from completed collection events, and if no projects remain then the money is allocated to the Regional Environmental Task Force which serves the entire region. He noted it is possible for the Blanco County enforcement officer project to become fully funded at a later date using those funds, funds from prior years, and other TCEQ money.

Commissioner Ingalsbe asked why Kyle and Creedmoor's projects didn't meet the scoring criteria. Mr. May explained since Creedmoor was seeking a temporary collection facility instead of a permanent one, it received too few points, and the SWAC recommended that Creedmoor come back with the permanent facility project in the future. Mr. May said Kyle's project looked to supply recycling containers to several multi-family dwelling complexes and requested half the funds; in this instance, the SWAC recommended that Kyle draft a city ordinance to manage the recycling issue at multi-family dwellings. Mayor Hughson asked if the SWAC considered funding projects based on their reduced scope and minimum funding request. Mr. May said the SWAC considered the minimum funding request but proposed to fully fund ten of the projects with the remainder of the funds going to the Blanco County enforcement project for partial funding.

A motion was made by Commissioner Howard to approve the CAPCOG FY 2022/2023 TCEQ Solid Waste Grants Projects. Commissioner Long second the motion. The motion passed unanimously.

4. Consider Approval of Grant Ranking for FY 2022 Homeland Security Grant Program
Martin Ritchey, Director of Homeland Security

Mr. Ritchey explained the state allocated about \$820,000 to the CAPCOG region through the State Homeland Security Program. He noted this was the lowest level of funding the region has received and was due to the state directing funding specifically to two homeland security project areas — cybersecurity and domestic violent extremism. A ranked list of projects of which could receive funding were provided to the Executive Committee before the meeting. Mr. Ritchey said project applications were reviewed and ranked by subject matter experts serving on the Homeland Security Task Force and its subcommittees. He also mentioned that some organizations, such as Austin Police Department, reduced their ask to accommodate more funding projects. Mr. Ritchey said funds allocated to a project that go unspent get reallocated to the next highest scoring project.

A motion was made by Commissioner Long made to approve the FY 2022 State Homeland Security Program grant rankings. Council Member Bruno seconded the motion. The motion passed unanimously.

5. Consider Authorizing Submission of Enhanced PM_{2.5} Monitoring Grant Applications to EPA
Andrew Hoekzema, Director of Regional Planning and Services

Mr. Hoekzema stated particulate matter is an air pollution category of which the region is closest to violating the National Ambient Air Quality Standards (NAAQS) and their only three regulatory monitors in the region located where the pollution is suspected to be the worst. The EPA has made \$20 million for grants available for enhancing air quality monitoring, and CAPCOG is seeking grant funding to purchase and maintain seven monitors which it would place in the five-county metropolitan area. Mr. Hoekzema said operating the monitors would determine how the air pollution is travelling throughout the region and help protect resident's health by providing more data about the pollutants. He mentioned the grant would not fund future use of the monitors, but CAPCOG is partnering with St. Edwards and Houston-Tillotson universities, so they can maintain the monitors when the grant funding is no longer available.

Council Member Baker stated the Clean Air Coalition and some Executive Committee members met with the TCEQ to discuss air quality monitoring. He noted that the state agency was under the opinion the monitors weren't needed, but that they also wouldn't turn down additional data. Commissioner Long asked how the additional monitors would be helpful. Mr. Hoekzema stated having the additional data from the monitors could help facilitate planning to stay within compliance of national air quality standards, it also could be used to prevent regulatory actions and help residents reduce health risks. Council Member Bruno asked where CAPCOG would place the monitors. Mr. Hoekzema said there are eight spots that have been preliminarily selected, but a site selection process would occur. Council Member Baker said having more data is valuable and means CAPCOG and the communities in the region would be better prepared with such data.

A motion was made by Commissioner Howard to submit an enhanced PM_{2.5} monitoring grant application to the EPA. Judge Weber seconded the motion. The motion passed unanimously.

6. Consider Adopting a Resolution Recognizing National Public Safety Telecommunicators Week
Richard Morales, Director of Emergency Communications

Mr. Morales said each year the region's more than 800 emergency telecommunicators answer about 1.3 million calls to 9-1-1, and nationally emergency telecommunicators are recognized during the second full week of April — April 10 through 16. Mr. Morales asked the board to recognize the dedication of the region's emergency telecommunicators.

A motion was made by Commissioner Ingalsbe to adopt a resolution recognizing National Public Safety Telecommunicators Week. Mayor Hughson seconded the motion. The motion passed unanimously.

7. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea reported there were no recommended appointments. Ms. Voights mentioned the Homeland Security Task Force had two vacancies, one each for a large and small police department. She said there are two candidates for each position and that the Homeland Security Task Force would make recommendations for the appointments to the board in April.

8. Staff Reports

Betty Voights, Executive Director

Ms. Voights said CAPCOG will host the Texas Comptroller's Office for its Broadband Listening Tour on Thursday. The tour is to hear about broadband issues from across the state.

Ms. Voights also said the Criminal Justice Advisory Committee (CJAC) will meet to review and rank grant applications in late March. The committee plans on reviewing and scoring each application during its traditional application meetings but will have a separate meeting to review scores, do any additional ranking and recommend funding levels for each project. She stated the CJAC will ask each applicant about project funding and scalability during the initial meetings, but she then asked for input on whether the CJAC should make a recommendation on overall funding reductions. Commissioner Long said the CJAC should be making a recommendation and the board would provide a review; the board adjusted funding last year out of necessity. Mayor Hughson stated the committee should be asking what funding reductions could be made to have a viable project and not conducting across the board cuts. Ms. Voights and Mr. Hoekzema explained CAPCOG and the CJAC will factor that into the grant ranking recommendations. Commissioner Howard said the board needs to trust the process to fund what is needed to accomplish a project.

Ms. Voights said CAPCOG is seeking a representative to serve on the Texas Community Development Block Grant (CDBG) Unified Scoring Committee; the representative on the committee needs to be from a non-entitlement community. Ms. Voights explained the role of the position and what meetings they would attend. She also noted the board will hold a public hearing about the region's priorities for the CDBG funding. With no volunteers from the board, it was recommended to ask General Assembly representatives if they were interested in serving on the Texas CDBG Unified Scoring Committee.

Mr. Ritchey provided his monthly update on Warn Central Texas, and Commissioner Shea asked about a decline in the number of contacts while reviewing his report. Mr. Ritchey said landline and VOIP numbers are always slightly declining; however, this reduction was fixing an error in data where users were added from a city of Austin in another state. Mayor Hughson asked for the report electronically, so she can share it with city staff.

9. **Adjourn**

Mayor Rydell adjourned the meeting at 11:08 a.m.

Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments

Date

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #3 Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

This item provides a resolution to be submitted to Frost Bank as part of the process for updating the signature authority with CAPCOG's designated depository bank.

The CAPCOG's Bylaws charge the Executive Committee with the responsibility to designate one or more depositories for the District's funds and specify the individuals authorized to sign and countersign checks and other instruments for withdrawal of the funds.

The current banking arrangement with Frost Bank provides for two Executive Committee positions, the Chairperson and Secretary, and three CAPCOG employees, the Executive Director, Deputy Executive Director and Director of Finance, to hold signature authority for signing and counter signing disbursements of CAPCOG funds.

Since there has been a change in two of the CAPCOG employee positions; this resolution provides for updating the new employees in those positions on behalf of the CAECD account at the designated depository, Frost Bank.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Silvia Alvarado, CAPCOG Director of Finance**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:

Adopt and sign a resolution specifying the individuals authorized to sign and countersign checks and other instruments for withdrawal of funds from the designated depository, Frost Bank.

BACK-UP DOCUMENTS ATTACHED:

1. Resolution

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None

RESOLUTION

PROVIDING SIGNATURE AUTHORITY TO INDIVIDUALS FOR THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee (“Committee”) of the Capital Area Council of Governments (“CAPCOG”) is charged with the responsibility to specify the individuals authorized to sign and countersign checks and other instruments for withdrawal of funds from designated depositories and,

NOW, BE IT RESOLVED BY the Committee as follows:

1. The Committee hereby specifies that the following individuals are authorized to sign and countersign checks and other instruments for withdrawal of funds from designated depositories:
 - a. Chairperson, Executive Committee of CAPCOG
 - b. Secretary, Executive Committee of CAPCOG
 - c. Executive Director of CAPCOG
 - d. Deputy Executive Director of CAPCOG
 - e. Director of Finance of CAPCOG

2. The Committee and the Executive Director are hereby authorized to take all steps necessary to enforce the provisions of this resolution.

Resolution adopted on this 13th day of April 2022.

Chairperson, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #4 Consider Adopting a Resolution Amending Authorized Representatives for the Capital Area Council of Governments TexPool Fund Accounts

GENERAL DESCRIPTION OF ITEM:

This item provides a resolution to be submitted to TexPool as part of the process for updating the representatives authorized access to the Capital Area Council of Governments TexPool Fund accounts. The resolution authorizes Betty Voights, Executive Director and Silvia Alvarado, Director of Finance to perform transactions between the TexPool fund accounts and the Frost Bank accounts. The resolution also gives Anwar Sophy, Deputy Executive Director limited access to perform inquiry of selected information, but he cannot perform any transactions.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Silvia Alvarado, CAPCOG Director of Finance**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:

Adopt and sign a resolution specifying the individuals authorized to perform transactions and inquiry with the Capital Area Council of Governments TexPool Fund accounts.

BACK-UP DOCUMENTS ATTACHED:

1. Resolution

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):
None



Resolution Amending Authorized Representatives

Please complete this form to amend or designate Authorized Representatives. *This document supersedes all prior Authorized Representative forms.*

*** Required Fields**

1. Resolution

WHEREAS,

Capital Area Council of Governments

7 | 8 | 2 | 7 | 3

Participant Name*

Location Number*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Betty Voights Executive Director

Name Title

5 | 1 | 2 | 9 | 1 | 6 | 6 | 0 | 0 | 8 | 5 | 1 | 2 | 9 | 1 | 6 | 6 | 0 | 0 | 1 | bvoights@capcog.org

Phone Fax Email

Signature

2. Silvia Alvarado Director of Finance

Name Title

5 | 1 | 2 | 9 | 1 | 6 | 6 | 1 | 7 | 0 | 5 | 1 | 2 | 9 | 1 | 6 | 6 | 0 | 0 | 1 | salvarado@capcog.org

Phone Fax Email

Signature

3. Title

Name

Phone Fax Email

Signature

1. Resolution (continued)

4.
 Name Title

 Phone Fax Email

 Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Silvia Alvarado
Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. *This limited representative cannot perform transactions.* If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Anwar Sophy Deputy Executive Director
Name Title

5 1 2 9 1 6 6 0 0 9 5 1 2 9 1 6 6 0 0 1 asophy@capcog.org
Phone Fax Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 1 3 day of April, 2 0 2 2.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

Capital Area Council of Governments
Name of Participant*

SIGNED

Signature*

Brandt Rydell
Printed Name*

Board Chair
Title*

ATTEST

Signature*

Debbie Ingalsbe
Printed Name*

Board Secretary
Title*

2. Mailing Instructions

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services
1001 Texas Avenue, Suite 1150
Houston, TX 77002

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #5 Consider Adopting a Resolution Recognizing May 2022 as Older Americans Month

GENERAL DESCRIPTION OF ITEM:

Every May, the Administration on Aging, part of the Administration for Community Living, leads our nation's observance of Older Americans Month. The 2022 theme, *Age My Way*, emphasizes that older adults play a vital, positive role in our communities, no matter how they choose to do it. Just as every person is unique, so too is how each person ages and there is no one "right" way.

This year's theme focuses on how older adults can age in their communities, living independently for as long as possible and participating in ways they choose. While Age My Way will look different for each person, here are common things everyone can consider:

- Planning: Thinking about what we will need and want in the future, from home and community-based services to community activities that are of personal interest.
- Engagement: Remaining involved and contributing to our community through work, volunteer, and/or civic participation opportunities.
- Access: Making home improvements and modifications, use assistive technologies, and customize supports to help us better age in place.
- Connection: Maintaining social activities and relationships to combat social isolation and stay connected to your community.

The attached resolution declares May 2022 to be Older Americans Month in the Capital Area Council of Governments (CAPCOG) region.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Patty Bordie, Director of Aging Services**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Adopt the Resolution recognizing May 2022 as Older Americans Month in the Capital Area Council of Governments (CAPCOG) region.

BACK-UP DOCUMENTS ATTACHED:

1. Resolution
2. "Age My Way" poster

BACK-UP DOCUMENTS NOT ATTACHED: Older Americans Month 2022 Theme link to promotional materials:

1. [Older Americans Month 2022 Theme | ACL Administration for Community Living](#)



A PROCLAMATION AUTHORIZING RECOGNITION OF MAY 2022 AS OLDER AMERICANS MONTH

WHEREAS, the ten-county Capital Area Council of Governments (CAPCOG) region includes a growing number of older Americans who contribute their strength, wisdom, and experience to our community in unique ways; and

WHEREAS, the communities in the CAPCOG region benefit when people of all ages, abilities, and backgrounds are welcomed, included and supported; and

WHEREAS, CAPCOG recognizes the need to create a community that provides services and supports older Americans. CAPCOG Aging Services ensures this support through direct services including nutrition, benefits counseling, in-home services, health and wellness education, ombudsman advocacy for nursing home residents and caregiver respite.

WHEREAS, CAPCOG fosters a community in which older Americans can age their way by:

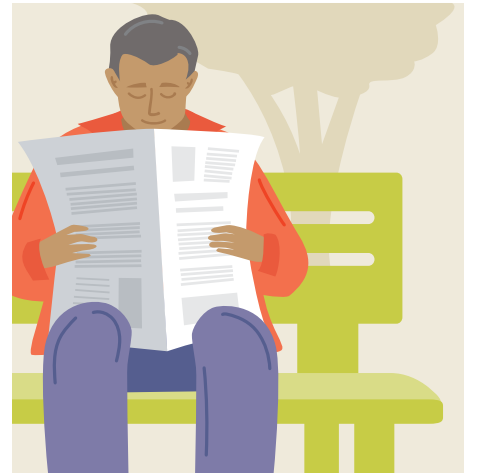
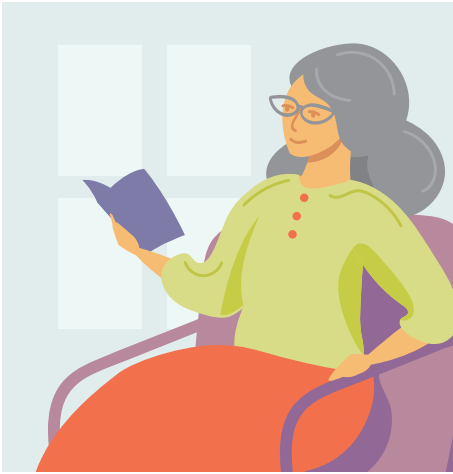
- Planning programs that encourage older independence.
- Ensuring activities are responsive to individual needs and preferences.
- Increasing access to services that support aging in place.

THEREFORE, let it be resolved that the Executive Committee of the Capital Area Council of Governments declares the month of May 2022 to be Older Americans Month in the CAPCOG region to recognize older adults and the people who support them as key to building resilience and connection across the CAPCOG region.

Resolution adopted by the Capital Area Council of Governments Executive Committee on this 13th day of April 2022.

Mayor Brandt Rydell, Chair
Executive Committee
Capital Area Council of Governments

Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments



Age my way!

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #6 Consider Adopting a Resolution Declaring May CAPCOG Wildfire Awareness Month

GENERAL DESCRIPTION OF ITEM:

Wildland fires are a major threat to our nation, the State of Texas, and the CAPCOG Region. In the CAPCOG region, we have experienced many devastating wildland fires that have destroyed or damaged homes, businesses, property, the environment, and resulted in the loss of life. Only a *whole community* approach to preparedness and wildland fire mitigation can lessen the impacts of such incidents. CAPCOG Homeland Security has prepared a regional campaign around *WarnCentralTexas.org* to encourage residents to sign up to receive emergency alerts and take steps to prepare for and mitigate the impacts of wildland fires in their communities. Materials for the public will be posted online and distributed through CAPCOG stakeholders.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider Adoption of a Resolution Declaring May as CAPCOG Wildfire Awareness Month

BACK-UP DOCUMENTS ATTACHED:

1. Resolution proclaiming May as Wildfire Awareness Month

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None



A PROCLAMATION AUTHORIZING RECOGNITION OF MAY AS CAPCOG WILDFIRE AWARENESS MONTH

WHEREAS, the Capital Area Council of Governments (CAPCOG) is a political subdivision of the State, serving Bastrop Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson Counties; and,

WHEREAS, CAPCOG is committed to supporting a strong framework for the sharing of critical resources among its jurisdictions when responding to natural, technological, and/or human-caused emergencies, incidents, or disasters; and,

WHEREAS, “National Wildfire Awareness Month” creates an opportunity for the residents, businesses, and property owners in the CAPCOG region to prepare their homes, establishments, properties, and communities for the upcoming wildfire season; and,

WHEREAS, investing in individual, family, business, property, and community wildfire awareness and mitigation can reduce fatalities and economic devastation caused by wildland fires across our nation, state, and region; and,

WHEREAS, wildfire awareness and mitigation is the responsibility of every resident and property owner of the CAPCOG 10-county region and all residents and property owners are encouraged to make wildfire awareness and mitigation a priority; and,

WHEREAS, wildfire awareness and mitigation is a continuing effort of all residents, businesses, and property owners in the CAPCOG 10-county region; and,

WHEREAS, the CAPCOG Executive Committee, along with other regional, state, and national partners support the *WarnCentralTexas.org* campaign to increase public awareness and mitigation in preparing for wildfire emergencies and educating residents, businesses, and property owners on how to prepare for, take action during, and mitigate against wildfires; and

WHEREAS, the CAPCOG Executive Committee encourages all residents, businesses, and property owners to participate in wildfire awareness, preparedness, and mitigation activities, review wildfire information, and sign up to receive emergency alerts on the *WarnCentralTexas.org* website;

THEREFORE, BE IT RESOLVED, that, on behalf of the members of CAPCOG, the Capital Area Council of Governments Executive Committee hereby declares May, 2022, as CAPCOG Wildfire Awareness Month and encourages all residents, businesses, and property owners to develop their own wildfire awareness, preparedness, and mitigation plans, go to *WarnCentralTexas.org* to register to receive emergency alerts, and work as a whole community towards that end.

Resolution adopted by the Capital Area Council of Governments Executive Committee this 13th day of April, 2022.

Mayor Brandt Rydell, Chair
Executive Committee
Capital Area Council of Governments

Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #7 Consider Adopting a Resolution Declaring May 15 – 20, 2022 as CAPCOG Hurricane Preparedness Week

GENERAL DESCRIPTION OF ITEM:

Hurricanes are a major threat to the State of Texas and the CAPCOG Region. We have seen many large-scale Hurricanes that have caused catastrophic damage to homes, businesses, the environment, and loss of life. Only a *whole community* approach to preparedness can lessen the impacts of such incidents. CAPCOG Homeland Security has prepared a regional campaign around *WarnCentralTexas.org* to encourage residents to sign up to receive emergency alerts and take steps to prepare for hurricane season. Materials for the public will be posted online and distributed through CAPCOG stakeholders.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider Adoption of a Resolution Declaring May 15 – 20, 2022 as CAPCOG Hurricane Preparedness Week

BACK-UP DOCUMENTS ATTACHED:

1. Resolution proclaiming May 15 – 20, 2022 as CAPCOG Hurricane Preparedness Week

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None



A PROCLAMATION AUTHORIZING RECOGNITION OF MAY 15—21 AS CAPCOG HURRICANE PREPAREDNESS WEEK

WHEREAS, the Capital Area Council of Governments (CAPCOG) is a political subdivision of the State, serving Bastrop Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson Counties; and,

WHEREAS, CAPCOG is committed to supporting a strong framework for the sharing of critical resources among its jurisdictions when responding to natural, technological, and/or human-caused emergencies, incidents, or disasters; and,

WHEREAS, “Hurricane Preparedness Week” creates an opportunity for the residents and businesses in the CAPCOG region to prepare their homes, establishments, and communities for the upcoming hurricane season; and,

WHEREAS, investing in individual, family, business, and community preparedness can reduce fatalities and economic devastation across our nation, state, and region; and,

WHEREAS, emergency preparedness is the responsibility of every resident of the CAPCOG 10-county region and all residents are encouraged to make preparedness a priority; and,

WHEREAS, preparedness is an on-going effort of all residents in the CAPCOG 10-county region, including youth, older adults, and people with access and functional needs; and,

WHEREAS, the CAPCOG Executive Committee, along with other regional, state, and national partners support the *WarnCentralTexas.org* campaign to increase public readiness in preparing for hurricanes and other emergencies and educating residents on how to take action during emergencies; and

WHEREAS, the CAPCOG Executive Committee encourages all residents to participate in preparedness activities and to review preparedness information and to sign up to receive emergency alerts on the *WarnCentralTexas.org* website;

THEREFORE, BE IT RESOLVED, that, on behalf of the members of CAPCOG, the Capital Area Council of Governments Executive Committee hereby declares May 15 – 21, 2022, as CAPCOG Hurricane Preparedness Week and encourages all residents and businesses to develop their own emergency preparedness plan, go to *WarnCentralTexas.org* to register to receive emergency alerts, and work as a team towards that end.

Resolution adopted by the Capital Area Council of Governments Executive Committee this 13th day of April, 2022.

Mayor Brandt Rydell, Chair
Executive Committee
Capital Area Council of Governments

Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #8 Consider Approving a Proclamation Declaring May 2 – May 6, 2022 Air Quality Awareness Week

GENERAL DESCRIPTION OF ITEM:

The US Environmental Protection Agency (EPA), National Oceanic and Atmospheric Administration (NOAA), National Weather Service (NWS), Centers for Disease Control and Prevention (CDC), U.S. Forest Service, and U.S. Department of State, have announced that Air Quality Awareness Week 2022 will be May 2 – May 6. The theme this year is “Healthy Air – Important for Everyone!” and the goal is to promote public awareness of air quality and encourage people to incorporate knowledge of the Air Quality Index (AQI) into their daily lives.

CAPCOG’s Air Quality Program will promote this week through our Air Central Texas website and social media, and by asking our Clean Air Coalition members to proclaim the week Air Quality Awareness Week. In addition, we also ask that the CAPCOG Executive Committee to join in proclaiming the week as Air Quality Awareness Week in the CAPCOG region and encouraging local governments in the region to do the same.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Andrew Hoekzema, Director of Regional Planning and Services**

BUDGETARY IMPACT:

Total estimated cost: none

Source of Funds: N/A

Is item already included in fiscal year budget? n/a

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? n/a

PROCUREMENT: n/a

ACTION REQUESTED:

Proclaim the week of May 2 – May 6, 2022 as Air Quality Awareness Week

BACK-UP DOCUMENTS ATTACHED:

1. Proclamation for Air Quality Awareness Week 2022
2. Air Quality Guide for Ozone
3. Air Quality Guide for Particle Pollution

BACK-UP DOCUMENTS NOT ATTACHED:

None



A PROCLAMATION AUTHORIZING RECOGNITION OF AIR QUALITY AWARENESS WEEK 2022

WHEREAS, air quality can threaten our environment, economy, and the health of the residents of the Capital Area Council of Governments (CAPCOG) region; and

WHEREAS, air pollution levels in Central Texas were considered “moderate” or worse on thirty-six percent of days in 2021, according to the National Air Quality Index; and

WHEREAS, children, older adults, people with lung disease and people with heart disease are particularly affected by poor air quality, and make up about two out of every five residents in Central Texas; and

WHEREAS, ground-level ozone (O₃) levels in the Austin-Round Rock-Georgetown Metropolitan Statistical Area (MSA) remain close to exceeding the O₃ National Ambient Air Quality Standard (NAAQS); and

WHEREAS, fine particulate matter levels cause the majority of the “moderate” air pollution days in the MSA; and

WHEREAS, remaining in compliance with the NAAQS is important not only for public health, but also for the region’s economy and ability to conduct transportation planning; and

WHEREAS, the U.S. Environmental Protection Agency has designated May 2 - 6, 2022, as National Air Quality Awareness Week; and

WHEREAS, Capital Area Council of Governments supports the efforts of the Central Texas Clean Air Coalition and the U.S. Environmental Protection Agency to promote air quality.

NOW THEREFORE THE CAPCOG EXECUTIVE COMMITTEE does hereby proclaim May 2 - 6, 2022 as

“Air Quality Awareness Week”

in the CAPCOG region and encourages our residents and employees to educate themselves about air quality, including visiting CAPCOG’s Air Central Texas website at AirCentralTexas.org, and promote air quality and air quality awareness within our community.

Mayor Brandt Rydell, Chair
Executive Committee
Capital Area Council of Governments

Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments

Air Quality Guide for Ozone

Ground-level ozone is one of our nation's most common air pollutants. Use the chart below to help reduce your exposure and protect your health. For your local air quality, visit www.airnow.gov

Air Quality Index	Who Needs to be Concerned?	What Should I Do?
Good (0-50)		It's a great day to be active outside.
Moderate (51-100)	Some people who may be unusually sensitive to ozone.	Unusually sensitive people: Consider reducing prolonged or heavy outdoor exertion. Watch for symptoms such as coughing or shortness of breath. These are signs to take it easier. Everyone else: It's a good day to be active outside.
Unhealthy for Sensitive Groups (101-150)	Sensitive groups include people with lung disease such as asthma, older adults, children and teenagers, and people who are active outdoors.	Sensitive groups: Reduce prolonged or heavy outdoor exertion. Take more breaks, do less intense activities. Watch for symptoms such as coughing or shortness of breath. Schedule outdoor activities in the morning when ozone is lower. People with asthma should follow their asthma action plans and keep quick-relief medicine handy.
Unhealthy (151-200)	Everyone	Sensitive groups: Avoid prolonged or heavy outdoor exertion. Schedule outdoor activities in the morning when ozone is lower. Consider moving activities indoors. People with asthma , keep quick-relief medicine handy. Everyone else: Reduce prolonged or heavy outdoor exertion. Take more breaks, do less intense activities. Schedule outdoor activities in the morning when ozone is lower.
Very Unhealthy (201-300)	Everyone	Sensitive groups: Avoid all physical activity outdoors. Move activities indoors or reschedule to a time when air quality is better. People with asthma , keep quick-relief medicine handy. Everyone else: Avoid prolonged or heavy outdoor exertion. Schedule outdoor activities in the morning when ozone is lower. Consider moving activities indoors.
Hazardous (301-500)	Everyone	Everyone: Avoid all physical activity outdoors.

Note: If you don't have an air conditioner, staying inside with the windows closed may be dangerous in extremely hot weather. In these cases, seek alternative shelter.

Key Facts to Know About Ozone:

- Ozone in the air we breathe can cause serious health problems, including breathing difficulty, asthma attacks, lung damage, and early death.
- Ozone forms in the sun, usually on hot summer days. Ozone is worse in the afternoon and early evening, so plan outdoor activities for the morning.
- You can reduce your exposure to ozone and still get exercise! Use the Air Quality Index (AQI) at www.airnow.gov to plan your activity.

What is ozone?

Ozone is a colorless gas that can be good or bad, depending on where it is. Ozone in the stratosphere is good because it shields the earth from the sun's ultraviolet rays. Ozone at ground level, where we breathe, is bad because it can harm human health.

Ozone forms when two types of pollutants (VOCs and NOx) react in sunlight. These pollutants come from sources such as vehicles, industries, power plants, and products such as solvents and paints.

Why is ozone a problem?

Ozone can cause a number of health problems, including coughing, breathing difficulty, and lung damage. Exposure to ozone can make the lungs more susceptible to infection, aggravate lung diseases, increase the frequency of asthma attacks, and increase the risk of early death from heart or lung disease.

Do I need to be concerned?

Even healthy adults can experience ozone's harmful effects, but **some people may be at greater risk**. They include:

- People with lung disease such as asthma
- Children, including teenagers, because their lungs are still developing and they breathe more air per pound of body weight than adults
- Older adults
- People who are active outdoors, including outdoor workers

How can I protect myself?

Use the Air Quality Index (AQI) to plan outdoor activities. To keep the AQI handy, sign up for EnviroFlash emails, get the free AirNow app, or install the free widget on your website. Find all of these tools at www.airnow.gov.

Stay healthy: exercise, eat a balanced diet, and keep asthma under control with your asthma action plan.

When you see that the AQI is unhealthy, take simple steps to reduce your exposure:

- Choose a less-strenuous activity
- Take more breaks during outdoor activity
- Reschedule activities to the morning or to another day
- Move your activity inside where ozone levels are usually lower

Can I help reduce ozone?

Yes! Here are a few tips.

- Turn off lights you are not using
- Drive less: carpool, use public transportation, bike or walk
- Keep your engine tuned, and don't let your engine idle
- When refueling: stop when the pump shuts off, avoid spilling fuel, and tighten your gas cap
- Inflate tires to the recommended pressure
- Use low-VOC paint and cleaning products, and seal and store them so they can't evaporate
- Watch for Air Quality Action Days in your area



Air Quality Guide for Particle Pollution

Harmful particle pollution is one of our nation's most common air pollutants. Use the chart below to help reduce your exposure and protect your health. For your local air quality forecast, visit www.airnow.gov

Air Quality Index	Who Needs to be Concerned?	What Should I Do?
Good (0-50)		It's a great day to be active outside.
Moderate (51-100)	Some people who may be unusually sensitive to particle pollution.	Unusually sensitive people: Consider reducing prolonged or heavy exertion. Watch for symptoms such as coughing or shortness of breath. These are signs to take it easier. Everyone else: It's a good day to be active outside.
Unhealthy for Sensitive Groups (101-150)	Sensitive groups include people with heart or lung disease, older adults, children and teenagers.	Sensitive groups: Reduce prolonged or heavy exertion. It's OK to be active outside, but take more breaks and do less intense activities. Watch for symptoms such as coughing or shortness of breath. People with asthma should follow their asthma action plans and keep quick relief medicine handy. If you have heart disease: Symptoms such as palpitations, shortness of breath, or unusual fatigue may indicate a serious problem. If you have any of these, contact your health care provider.
Unhealthy (151-200)	Everyone	Sensitive groups: Avoid prolonged or heavy exertion. Consider moving activities indoors or rescheduling. Everyone else: Reduce prolonged or heavy exertion. Take more breaks during outdoor activities.
Very Unhealthy (201-300)	Everyone	Sensitive groups: Avoid all physical activity outdoors. Move activities indoors or reschedule to a time when air quality is better. Everyone else: Avoid prolonged or heavy exertion. Consider moving activities indoors or rescheduling to a time when air quality is better.
Hazardous (301-500)	Everyone	Everyone: Avoid all physical activity outdoors. Sensitive groups: Remain indoors and keep activity levels low. Follow tips for keeping particle levels low indoors.

Key Facts to Know About Particle Pollution:

- Particle pollution can cause serious health problems – including asthma attacks, heart attacks, strokes and early death.
- Particle pollution can be a problem at any time of the year, depending on where you live.
- You can reduce your exposure to pollution and still get exercise! Use daily Air Quality Index (AQI) forecasts at www.airnow.gov to plan your activity.

What is particle pollution?

Particle pollution comes from many different sources. Fine particles (2.5 micrometers in diameter and smaller) come from power plants, industrial processes, vehicle tailpipes, woodstoves, and wildfires. Coarse particles (between 2.5 and 10 micrometers) come from crushing and grinding operations, road dust, and some agricultural operations.

Why is particle pollution a problem?

Particle pollution is linked to a number of health problems, including coughing, wheezing, reduced lung function, asthma attacks, heart attacks and strokes. It also is linked to early death.

Do I need to be concerned?

While it's always smart to pay attention to air quality where you live, **some people may be at greater risk from particle pollution.** They include:

- People with cardiovascular disease (diseases of the heart and blood vessels)
- People with lung disease, including asthma and COPD
- Children and teenagers
- Older adults
- Research indicates that obesity or diabetes may increase risk.
- New or expectant mothers may also want to take precautions to protect the health of their babies.

How can I protect myself?

Use AQI forecasts to plan outdoor activities. On days when the AQI forecast is unhealthy, take simple steps to reduce your exposure:

- Choose a less-strenuous activity
- Shorten your outdoor activities
- Reschedule activities
- Spend less time near busy roads

When particle levels are high outdoors, they can be high indoors – unless the building has a good filtration system.

Keep particles lower indoors:

- Eliminate tobacco smoke
- Reduce your use of wood stoves and fireplaces
- Use HEPA air filters and air cleaners designed to reduce particles
- Don't burn candles

Can I help reduce particle pollution?

Yes! Here are a few tips.

- Drive less: carpool, use public transportation, bike or walk
- Choose ENERGY STAR appliances
- Set thermostats higher in summer and lower in winter
- Don't burn leaves, garbage, plastic or rubber
- Keep car, boat and other engines tuned



Air Quality Awareness Week

2022 Toolkit

Every May, the U.S. Environmental Protection Agency (EPA) hosts Air Quality Awareness Week (AQAW) with the goal of sharing information on air quality and how it affects health, as well as encouraging people to incorporate knowledge of the Air Quality Index (AQI) into their daily lives. To help increase this awareness, EPA works with our AirNow partners - National Aeronautics and Space Administration (NASA), National Oceanic and Atmospheric Administration (NOAA), Centers for Disease Control and Prevention (CDC), U.S. Forest Service, and U.S. Department of State - as well as State, Local, and Tribal agencies to promote events.

On each day of AQAW, we will feature an important air quality topic and share information, resources, and latest developments related to that topic.

Theme: "Be Air Aware and Prepared!" **May 2 - 6, 2022**

- 5/2, Monday - Wildfires & Smoke
- 5/3, Tuesday - Asthma & Your Health
- 5/4, Wednesday - Citizen Science & Sensors
- 5/5, Thursday - Environmental Justice & Air Quality
- 5/6, Friday - Air Quality Around the World

Air Quality Awareness Week is a great opportunity to encourage people to use available tools and resources to check air quality forecasts, learn about what causes poor air quality, and determine what they can do to help make our air cleaner - not just during the month, but year-round!

PROMOTE AIR QUALITY AWARENESS IN YOUR COMMUNITY

Air Quality Awareness Week 2022 has been designated as May 2 - May 6. This timeframe corresponds with the beginning of ozone season, wildfire season, and World Asthma Day. This creates a great opportunity to engage your community in air quality awareness activities. Air quality awareness is more than just understanding the Air Quality Index (AQI) forecast that utilizes the color code system. Air quality awareness includes education about the air in your specific area and what associated health effects might be a concern for your community. Understanding the importance of the air quality forecasts and their direct relation to health impacts will make the difference between allowing children outside to play during Code Orange air quality days or reducing exposure by simply rescheduling an activity for a time when air quality is expected to be better.

Here are some ways to engage your community on air quality awareness.

Check Your AQ IQ. To celebrate #AQAW2022, @AirNow will be posting air quality trivia questions throughout the week to test your AQ IQ. You can join the fun and check your AQ IQ by following @AirNow on Twitter and Facebook.

Learn Keywords through Activities. To help learn important words and phrase related to AQAW, there

will be word searches and other activities available to download and play.

Host a Virtual Community Health Fair or other public events that feature air quality awareness information. Coordinate with your local health department, local health care providers, and other health-focused groups, to organize exhibits, education sessions, and distribute materials.

Partner with Schools to provide air quality awareness education to students and staff. Contact local high school and junior high school science and health departments to arrange for special presentations about the importance of air quality awareness. Use this opportunity to provide a real-time demonstration of how students can find the current AQI for their areas. EPA's www.airnow.gov web has several activities for students, parents, and teachers to learn more about air quality.

Hold an Air Quality Awareness Poster Contest. Encourage local schools, daycares, and after-school programs to participate in a creative contest commemorating Air Quality Awareness Week. Partner with local businesses or non-profit groups to co-sponsor activities, participant on the review panel, and offer incentives or prizes for the chosen winners.

JOIN US ON SOCIAL MEDIA

Throughout the week, we will be posting about AQAW and the importance of air quality awareness. You can join us by tagging us and using the hashtags below.

Social Media Accounts

@airnow
@epaburnwise
@EPAAir
@EPAairmarkets

Hashtags

#AQAW2022	#AQI	#Asthma
#BeAirAwareAndPrepared	#Sensors	#Wildfire
#AQIQ	#EJ	#CitSci
#AirQuality	#EnvironmentalJustice	#CitizenScience

Sample Posts

Air Quality Awareness Week is coming soon - May 2-6! Check out the #AQAW2022 website and follow @airnow for info and resources on how to #BeAirAwareAndPrepared: airnow.gov/aqaw

Have you checked your #AQI today? Knowing the air quality in your community can help you better plan your daily activities. Learn more at: airnow.gov #BeAirAwareAndPrepared #AQAW2022

Its #WorldAsthmaDay! Did you know that #airquality can greatly impact people with #asthma and other respiratory conditions? Learn more at airnow.gov/aqaw #AQAW2022

How much do you know about #airquality? Check your #AQIQ during Air Quality Awareness Week (May 2-6) by following @airnow for trivia questions during the week. #AQAW2022

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #9 Consider Nomination to the Unified Scoring Committee (USC) for the Texas Community Development Block Grant (TxCDBG) Program

GENERAL DESCRIPTION OF ITEM:

The Texas Community Development Block Grant (TxCDBG) provides infrastructure funding to smaller communities across the state. Whereas City of Austin, City of Round Rock, City of Pflugerville, City of San Marcos, Travis County, and Williamson County receive CDBG funding from the U.S. Department of Housing and Urban Development (HUD), smaller communities are eligible to compete for TxCDBG Community Development (CD) funding against other communities within the CAPCOG region through a competitive grant application process. TxCDBG grants are an important source of funding for smaller communities to fund important infrastructure, particularly water and wastewater projects. For the 2021-2022 cycle, the CAPCOG region was allocated \$2,362,700 and received \$7,000,000 in applications. Under the Texas Department of Agriculture's (TDA's) rules for the Texas Community Development Block Grant (TxCDBG) program:

- 10% of the score is assigned by TDA based on factors such as prior contract performance in the past 4 years
- 25% of the scores are based on regional priorities for activity type (such as water, and wastewater) established by each of the state's 24 COGs, which apply only to applications in those COGs, and
- 65% of the scores are based on factors determined by a "Unified Scoring Committee" (USC) that includes representatives from each of the state's 24 planning areas, such as the applicant's recent receipt of another TxCDBG grant and socioeconomic data.

The USC will be meeting on May 5 in Corpus Christi to determine the factors that will be used for the next grant cycle. TDA has invited CAPCOG to nominate a local elected or appointed official from one of the communities within the region eligible to receive TxCDBG funding (a "non-entitlement" community) to serve on the USC, with a notification deadline of April 15. If CAPCOG does not nominate a candidate, TDA will select a representative from the region on its own. CAPCOG solicited applications from the General Assembly, but did not receive any applications. The Regional Planning and Services Division therefore recommends that the Executive Committee nominates one of its own members to the USC. CAPCOG has decided that it will pay the travel costs of its nominee to participate in this meeting. CAPCOG's Executive Committee will also have an opportunity to vote on project priorities at its June meeting ahead of a July 1, 2022, deadline for submission to TDA following a public hearing.

CAPCOG Executive Committee members may also wish to discuss perspectives on factors it would like the USC to consider when it meets on May 5 so that CAPCOG's nominee can convey these perspectives to the committee.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Andrew Hoekzema, Director of Regional Planning and Services**

BUDGETARY IMPACT:

Total estimated cost: n/a

Source of Funds: n/a

Is item already included in fiscal year budget?

Yes

No

Does item represent a new expenditure?

Yes

No

Does item represent a pass-through purchase?

Yes

No

If so, for what city/county/etc.? n/a

PROCUREMENT: n/a

ACTION REQUESTED:

Nominate a representative to the TxCDBG Unified Scoring Committee

BACK-UP DOCUMENTS ATTACHED:

1. Instructions from TDA
2. Application Form (or applications from GA)
3. List of Eligible Jurisdictions in CAPCOG Region

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None

Instructions to State Planning Region Directors and Staff
2022-2023 CD Fund

Unified Scoring Committee (USC) Representative

The adopted rule calls for one representative from each state planning region.

- The governing body for the region is responsible for this nomination.
- Nominations shall be submitted in the form of a completed *Application for Appointment to the USC* and must be received by TDA no later than **April 15, 2022**. If no nomination is received by that date, TDA staff will make an alternate recommendation to the Commissioner in order to ensure regional representation for the Committee. A region may request an extension to this date to accommodate a schedule meeting of the governing body.
- The governing body may elect to renominate the region's 2021-2022 USC Member, so long as they still meet the nomination criteria and are available to travel to the Unified Scoring Committee meeting on May 5, 2022.
 - The region's Executive Director may notify TDA staff via email of the governing body's intent to pursue renomination and provide written confirmation from the Member of their willingness to participate.
 - Renominated members will not be required to resubmit an Application for Appointment to TDA and will not be subject to additional background checks.
- TDA has not specified any particular process for making this decision – we recommend following your normal practices for similar decisions. If the governing body opts to delegate the decision to a subcommittee, executive director, or other party, please contact TDA.
- The nominee must meet the following criteria:
 - Currently serving as an elected or appointed official of a non-entitlement community;
 - Able to pass a basic background check; and
 - Available to travel to the Unified Scoring Committee meeting and related training:
Corpus Christi, Texas
Committee Meeting: May 5, 2022, 9:00am
- The governing body may also consider appointing a proxy to represent the region in discussions of scoring criteria, however proxy members are NOT permitted to vote. Proxy appointments do not require the submittal of an *Application for Appointment* form.
- TDA does not have a budget to reimburse USC members for travel costs, however, we are willing to amend CEDAF contracts to allow for these costs.
 - Travel costs must adhere to TDA travel policies, using the most cost effective method as determined by TDA travel staff:
 - Hotel, air travel, or vehicle rental must be reserved through TDA staff and will be direct billed to the TDA;
 - Personal Vehicle Mileage will be reimbursed at 58.5¢ per mile;
 - Meals may be reimbursed for actual costs (please retain receipts) not to exceed the daily maximum reimbursement rate (varies by travel schedule, with a maximum of \$56 per day);
 - The amendments will be processed after the actual costs are calculated:
 - Standard language for the performance statement will be provided,
 - Costs will be deducted from the General TA budget line item of the CEDAF contract by the amount of eligible travel costs incurred.
 - To request travel funding, the appointee must contact Julie Rodriguez at julie.rodriquez@TexasAgriculture.gov no later than **April 1, 2022**.

Instructions to State Planning Region Directors and Staff
2022-2023 CD Fund

Project Priorities

The adopted rule also calls for each state planning region to establish project priorities.

- The governing body for the region is responsible for this determination; the governing body may appoint a separate committee to establish these priorities.
- Project priorities should be received by TDA no later than **July 1, 2022**. Grant applications in regions for which no project priorities are received by July 1 will be scored according to the priorities identified on the last page of the Verified Scoring Guide, as posted to the TDA website prior to the Unified Scoring Committee meeting.
- The region’s decision must be established during a public meeting, subject to the Texas Open Meetings Act.
 - The region must directly notify each non-entitlement community within the region of the meeting in writing (please retain copies of this notification).
 - The region must notify the public of the meeting by publishing the information in a regional newspaper or using similar media – please contact TDA to confirm if you are planning to use an alternate media type.
 - The region must notify Aubrey-Ann.Gilmore@TexasAgriculture.gov of the date of the public meeting. If sufficient notice is provided, TDA will post the meeting information on the agency website and make our best efforts to be available by phone for technical assistance as needed.
 - The meeting must include opportunity for public comment.
 - The region will document the established project priorities using the attached form.
- Regions that intend to prepare grant applications and/or administer contracts that may result from the 2023-2024 Community Development Fund application process must ensure that actual or perceived conflicts of interest are addressed.
 - Staff that will be responsible for preparing applications or administering contracts must not participate in the planning or coordination of the public meeting in any way. This includes sending notices to communities, coordinating newspaper publications, discussing past or future priorities with members of the governing body (or committee) prior to the meeting, presenting a staff recommendation for project during the meeting, or documenting and submitting the decision to TDA. These duties should be assigned to staff not otherwise involved in TxCDBG grants.
 - Staff responsible for preparing applications or administering contracts are encouraged to participate in the public discussion of project priorities, in the same manner in which other grant administrators are permitted to participate.
- For reference, TDA has compiled and included in this document:
 - A table identifying the project priorities adopted by each planning region in the 2021-2022 application cycle can be found here: [2021-2022 Regional Project Priorities](#)
 - A table of eligible TxCDBG activities using the definitions established by HUD. Please review these definitions carefully, as HUD’s project descriptions may differ from the assumptions of those not as familiar with the CDBG program. For example:
 - Drainage Improvements do not include storm drains, curb and gutter, or other improvements along a roadway – to prioritize this type of project, use Street Improvements.
 - First-time public water connections are not automatically included by selecting Water Improvements as a priority – to ensure this type of project is prioritized, either specifically list “First-Time Water Service” or include Housing Rehabilitation in the priorities.

Instructions to State Planning Region Directors and Staff
2022-2023 CD Fund

Recommended Public Discussion

Although not required, TDA recommends that state planning regions use the public meeting called to establish project priorities to also discuss with the regional nominee the local communities' primary goals for the scoring committee. The draft Verified Scoring Guide that will be provided to members of the Committee is included as a reference. Example discussions:

- TDA has described the primary goals of scoring criteria in past years as 1) ensure all communities have an opportunity to receive funding, 2) help communities with few resources, and 3) help communities that are using the resources they do have. Which of these is most important to you?
- Of the criteria previously used by your RRC, which should your nominee advocate most strongly for?
- Of the criteria previously used by your RRC, did any have unintended consequences?
- Of the criteria previously used by your RRC, is it most important that these ideas are generally reflected in the Committee's decisions? Are there criteria where the specific calculation is very important to your communities?
- Are there objective, verifiable criteria your region has not previously used that could be valuable to the Committee? (if not included in the draft Verified Scoring Guide these must be submitted to TDA by [April 15, 2022](#), to be considered.)

2023-2024 Community Development Fund

Regional Project Priority Scoring

State Planning Region	
Date of Public Meeting	
List Names of Persons Responsible for Establishing Priorities (if a standing committee, identify name of committee or group rather than list individuals)	

For each category of Project Priority, list the activities that qualify for the category, and the number of points assigned.

- Up to three categories may be identified, which may include “all other eligible activities”.
- All activities within a category will receive the same number of points.
- First Priority Activities will receive the full 50 points available for this scoring element.
- Second and/or Third Priority should receive less than 50 points.

Category	Activities	Number of Points (maximum 50 points)
First Priority		50 Points
Second Priority		
Third Priority		

As Presiding Officer of the [State Planning Region], I certify that the above Regional Project Priorities were established in accordance with 4 TAC §30.50(e)(1) for the 2021-2022 TxCDBG Community Development Fund.

[Name, Title]

Date

Reference: TxCDBG Activity Codes

Code	Description
01	<p>Acquisition of Real Property Acquisition of real property that will be developed for a public purpose. Use code 01 for the CDBG-funded purchase of real property on which, for example, a public facility or housing will be constructed.</p> <p>When CDBG funds are used to:</p> <ul style="list-style-type: none"> • acquire a public facility that will be rehabilitated with CDBG funds and continue to be used as a public facility, assign the appropriate 03* code. • acquire housing that will be rehabilitated, use code 14G.
02	<p>Disposition of Real Property Costs related to the sale, lease, or donation of real property acquired with CDBG funds or under urban renewal. These include the costs of temporarily maintaining property pending disposition and costs incidental to disposition of the property.</p>
03A	<p>Senior Centers Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors. 03A may be used for a facility serving both the elderly and the handicapped, provided it is not intended primarily to serve persons with handicaps. If it is, use 03B instead. For the construction of permanent housing for the elderly, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.</p>
03D	<p>Youth Centers Acquisition, construction, or rehabilitation of facilities intended primarily for young people age 13 to 19. These include playground and recreational facilities that are part of a youth center. For the acquisition, construction or rehabilitation of facilities intended primarily for children age 12 and under, use 03M; for facilities for abused and neglected children, use 03Q.</p>
03E	<p>Neighborhood Facilities Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or multiple purposes (including recreational). Such facilities may include libraries and public schools.</p>
03F	<p>Parks, Recreational Facilities Development of open space areas or facilities intended primarily for recreational use.</p>
03G	<p>Parking Facilities Acquisition, construction, or rehabilitation of parking lots and parking garages. Also use 03G if the primary purpose of rehabilitating a public facility or carrying out a street improvement activity is to improve parking. If parking improvements are only part of a larger street improvement activity, use 03K.</p>
03I	<p>Flood Drainage Improvements Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds or catch basins.</p>

	Do not use 03I for construction/rehabilitation of storm sewers, street drains, or storm drains. Use 03J for storm sewers and 03K for street and storm drains.
03J	<p>Water/Sewer Improvements Installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. Costs of street repairs (usually repaving) made necessary by water/sewer improvement activities are included under 03J.</p> <p>For water/sewer improvements that are part of:</p> <ul style="list-style-type: none"> • more extensive street improvements, use 03K (assign 03K, for example, to an activity that involves paving six blocks of Main Street and installing 100 feet of new water lines in one of those blocks). • a housing rehabilitation activity, use the appropriate 14* matrix code. <p>For construction or rehabilitation of flood drainage facilities, use 03I.</p>
03K	<p>Street Improvements Installation or repair of streets, street drains, storm drains, curbs and gutters, tunnels, bridges, and traffic lights/signs.</p> <p>Also use 03K:</p> <ul style="list-style-type: none"> • for improvements that include landscaping, street lighting, and/or street signs (commonly referred to as “streetscaping”). • if sidewalk improvements (see code 03L) are part of more extensive street improvements.
03L	<p>Sidewalks Improvements to sidewalks. Also use 03L for sidewalk improvements that include the installation of trash receptacles, lighting, benches, and trees.</p>
03M	<p>Child Care Centers Acquisition, construction, or rehabilitation of facilities intended primarily for children age 12 and under. Examples are daycare centers and Head Start preschool centers.</p> <p>For the construction or rehabilitation of facilities for abused and neglected children, use 03Q. For the construction or rehabilitation of facilities for teenagers, use 03D.</p>
03O	<p>Fire Stations/Equipment Acquisition, construction, or rehabilitation of fire stations and/or the purchase of fire trucks and emergency rescue equipment.</p>
03P	<p>Health Facilities Acquisition, construction, or rehabilitation of physical or mental health facilities. Examples of such facilities include neighborhood clinics, hospitals, nursing homes, and convalescent homes. Health facilities for a specific client group should use the matrix code for that client group. For example, use 03Q for the construction or rehabilitation of health facilities for abused and neglected children.</p>
03	<p>Other Public Facilities and Improvements One legitimate use of 03 is for activities that assist persons with disabilities by removing architectural barriers from or providing ADA improvements to government buildings (activities that otherwise would not be eligible for CDBG funding).</p>
04	<p>Clearance and Demolition Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.</p>

05D	<p>Youth Services Services for young people age 13 to 19 that include, for example, recreational services limited to teenagers and teen counseling programs. Also use 05D for counseling programs that target teens but include counseling for the family as well. For services for children age 12 and under, use 05L; for services for abused and neglected children, use 05N.</p>
05L	<p>Child Care Services Services that will benefit children (generally under age 13), including parenting skills classes. For services exclusively for abused and neglected children, use 05N.</p>
05M	<p>Health Services Services addressing the physical health needs of residents of the community. For mental health services, use 05O.</p>
05R	<p>Homeownership Assistance (not direct) Homeowner downpayment assistance provided as a public service. If housing counseling is provided to those applying for downpayment assistance, the counseling is considered part of the 05R activity.</p> <p>Assistance provided under 05R must meet the low/mod housing national objective. Therefore, unless the assistance is provided by an 105(a)(15) entity in a CRSA, it is subject to the public service cap and only low/mod households may be assisted. If the assistance is provided by a 105(a)(15) in a CRSA, the housing units for which CDBG funds are obligated in a program year may be aggregated and treated as a single structure for purposes of meeting the housing national objective (that is, only 51% of the units must be occupied by LMI households). For more extensive types of homeownership assistance provided under authority of the National Affordable Housing Act, use code 13.</p>
05U	<p>Housing Counseling Housing counseling for renters, homeowners, and/or potential new homebuyers that is provided as an independent public service (i.e., not as part of another eligible housing activity).</p>
05	<p>Other Public Services Examples of legitimate uses of this code are referrals to social services, neighborhood cleanup, graffiti removal, and food distribution (community kitchen, food bank, and food pantry services).</p>
06	<p>Interim Assistance Only for activities undertaken either to:</p> <ul style="list-style-type: none"> • Make limited improvements (e.g., repair of streets, sidewalks, or public buildings) intended solely to arrest further deterioration of physically deteriorated areas prior to making permanent improvements. • Alleviate emergency conditions threatening public health and safety, such as removal of tree limbs or other debris after a major storm.
08	<p>Relocation Relocation payments and other assistance for permanently or temporarily displaced individuals, families, businesses, non-profit organizations, and farms.</p>
14A	<p>Rehab: Single-Unit Residential Rehabilitation of privately owned, single-unit homes.</p>

14A	Rehab: Single-Unit Residential Water Services First-time yardlines/service connections.
14A	Rehab: Single-Unit Residential Sewer Services First-time yardlines/service connections and on-site sewage facilities.
14B	Rehab: Multi-Unit Residential Rehabilitation of privately owned buildings with two or more permanent residential units. For the rehabilitation of units that will provide temporary shelter or transitional housing for the homeless, use 03C.
14C	Rehab: Public Housing Modernization Rehabilitation of housing units owned/operated by a public housing authority (PHA).
14D	Rehab: Other Publicly Owned Residential Buildings Rehabilitation of permanent housing owned by a public entity other than a PHA. For the rehabilitation of other publicly owned buildings that will provide temporary shelter or transitional housing for the homeless, use 03C.
14H	Rehab: Administration All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples include appraisal, architectural, engineering, and other professional services; preparation of work specifications and work write-ups; loan processing; survey, site, and utility plans; application processing; and other fees. Do not use 14H for the costs of actual rehabilitation and do not use it for costs unrelated to running a rehab program (e.g., tenant/landlord counseling). For housing rehabilitation administration activities carried out as part of general program administration (and thus not required to meet a national objective), use code 21.
15	Code Enforcement Salaries and overhead costs associated with property inspections and followup actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes. For the correction of code violations, use the appropriate rehabilitation code.
16A	Residential Historic Preservation Rehabilitation of historic buildings for residential use.
16B	Non-Residential Historic Preservation Rehabilitation of historic buildings for non-residential use. Examples include the renovation of an historic building for use as a neighborhood facility, as a museum, or by an historic preservation society.
18A	Economic Development: Direct Financial Assistance to For-Profits Financial assistance to for-profit businesses to (for example) acquire property, clear structures, build, expand or rehabilitate a building, purchase equipment, or provide operating capital. Forms of assistance include loans, loan guarantees, and grants. With one exception, a separate 18A activity must be set up for each business assisted. The exception is an activity carried out under 570.483(b)(4)(vi), for which job aggregation is allowed.
19C	CDBG Non-Profit Organization Capacity Building

	Activities specifically designed to increase the capacity of non-profit organizations to carry out eligible community revitalization or economic development activities. Such activities may include providing technical assistance and specialized training to staff.
20	Planning Program planning activities, including the development of comprehensive plans (e.g., a consolidated plan), community development plans, energy strategies, capacity building, environmental studies, area neighborhood plans, and functional plans.
21A	General Program Administration Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Also use 21A to report the use of CDBG funds to administer Federally designated Empowerment Zones or Enterprise Communities. For CDBG funding of HOME admin costs, use 21H; for CDBG funding of HOME CHDO operating expenses, use 21I.

For a more comprehensive list of activity codes, go to:

(http://archives.hud.gov/offices/cpd/systems/idis/library/refmanual/ref_man_b.pdf)

Reference: Text of Rule as Adopted
Text discussed above highlighted for convenience

Subchapter A.

Division 3.

§30.50. Community Development (CD) Fund.

(a) Eligibility. In addition to meeting the application threshold requirements in §30.25 of this subchapter (relating to Application Threshold Requirements), in order to be eligible to apply for community development funds, a community must document that at least 51.00% of the persons who would directly benefit from the implementation of each activity and target area proposed in the application are of low to moderate income.

(b) Application cycle. Applications are accepted on a biennial basis and selected for award pursuant to regional competitions held during the first year of the biennial cycle. An eligible community may submit one application per cycle as prescribed in the most recent application guide for this fund.

(c) Regional allocations. Each state planning region is provided with a regional CD Fund allocation for each program year of the biennial cycle once HUD releases the state's annual CDBG allocation.

(d) Selection procedures.

(1) Initial review. Upon receipt of an application, the department performs an initial review for application completeness and eligibility in accordance with §30.29 of this subchapter (relating to Application Review). Only the department may disqualify an application from consideration.

(2) Scoring process. During the first program year of the application cycle, eligible applications are scored and ranked by the department using criteria determined by the state planning region, the Unified Scoring Committee, and the department as described in subsection (e) of this section.

(3) Awards. After the department determines the final rankings of applications, awards are made based on each region's allocation and awarded until funds allocated to the region are depleted. If the program year allocation is insufficient to completely fund the next highest ranked application in the region, projects may be funded using TxCDBG deobligated funds or other funds, to the extent available. The department may also pool the remaining funds from each region to maximize the total number of applications to be fully funded.

(e) Scoring criteria.

(1) Regional project priority category. Each state planning region, as defined by Chapter 391 of the Local Government Code, is responsible for establishing the project types that will be considered first, second, or third priority projects.

(A) The governing body of the state planning region shall establish the priorities and communicate the decision to the department or may appoint a committee to carry out these tasks.

(B) Public meeting. The public must be given an opportunity to comment on the project priorities to be considered. The designated committee must convene in an open meeting for discussion and action to adopt project priorities.

(i) Notice of the public meeting must be advertised to the general public through a regional newspaper or other similar media. Each community eligible to participate in the application cycle must also be contacted directly with written notice of the public meeting.

(ii) The public meeting is subject to the Texas Open Meetings Act.

(C) The department will provide a format for establishing the criteria and a deadline for submitting the regional decision to the department to be incorporated into the application guide.

(D) State planning regions that use internal staff to prepare applications and administer CDBG grants must address the potential conflicts of interest of regional participation in selecting project priorities. For these regions, staff responsible for any part of the grant application process:

(i) may not participate in the planning or administration of the public meeting or committee duties, including distributing public meeting notices, explaining public meeting requirements to committee members, conducting the committee meeting, or submitting the results of the committee to the department; and

(ii) may attend the public meeting but may not present recommendations to the committee except during the public comment portion of the meeting, subject to the same time limits applied to other commenters.

(E) Twenty-five percent of the total available points will be determined by regional project priority categories.

(2) Department scoring criteria. The following factors are considered by the department when scoring CD Fund applications (detailed application and scoring information are available in the application guidelines):

(A) past performance--the department will consider a community's performance on all previously awarded TxCDBG contracts within the past 4 years preceding the application deadline. Evaluation of a community's past performance will include the following:

(i) completion of contract activities within the original contract period;

(ii) submission of environmental review requirements within prescribed deadlines;

(iii) submission of the required close-out documents within the period prescribed for such submission; and

(iv) maximum utilization of grant funds awarded.

(B) other programmatic priorities--the department may establish other scoring criteria to meet programmatic goals, so long as the application cycle allows sufficient time after the publication of such scoring criteria for communities to take action to maximize their score.

(C) Ten percent of the total available points will be determined by department scoring criteria.

(3) Unified Scoring Committee (USC) criteria. The USC is responsible for determining objective scoring factors for all regions in accordance with the requirements of this section and the current TxCDBG Action Plan. The USC must establish the numerical value of the points assigned to each scoring factor as described in the Committee Guidelines provided by the department.

(A) USC composition. The Agriculture Commissioner will appoint each member of the USC, to serve at the discretion of the Commissioner.

(i) Twenty-four (24) members shall be appointed to the USC. The Commissioner shall ensure geographic representation for each state planning region when appointing members.

(ii) Each member must be either an elected or appointed official of a non-entitlement community at the time of appointment.

(iii) The governing body of each state planning region may nominate one individual to be considered for appointment. The department will establish a timeline for such nominations.

(B) Public hearing. The public must be given an opportunity to comment on the scoring criteria considered. The department will convene a public hearing for the USC to discuss and select the objective scoring criteria that will be used to score and rank applications within each region.

(i) Notice of public hearing. USC proceedings are subject to the Texas Open Meetings Act. The department will publish notice of the hearing in the Texas Register, post the notice on its website, and announce the hearing details through the CDBG email listserv that is available for all stakeholders.

(ii) Attendance at meetings. A quorum is required for the USC public meeting. A USC member may designate a proxy to attend the meeting. Proxies are counted for purposes of determining the presence of a quorum and may participate in the discussion regarding potential scoring criteria but may not vote on matters before the USC.

(C) Requirements for scoring criteria.

(i) All scoring criteria selected by the USC must be in compliance with 24 CFR §91.320(k)(1)(i), which states in relevant part, "The statement of method of distribution must provide sufficient information so that units of general local government will be able to understand and comment on it, understand what criteria and information their application will be judged, and be able to prepare responsive applications."

(ii) Prior to the scheduled USC public hearing, the department will publish a list of previously approved scoring criteria that comply with objective scoring requirements. The department will also provide an opportunity for USC members, communities, and other stakeholders to submit additional scoring criteria to the department to be reviewed for compliance prior to the public hearing.

(iii) The USC may not adopt scoring factors that directly negate or offset the department's scoring factors.

(D) Final selection of scoring criteria.

(i) The final selection of the scoring criteria is the responsibility of the USC and must be consistent with the requirements of the current TxCDBG Action Plan.

(ii) The department will review the scoring factors selected to ensure that all scoring factors are objective and publish the approved scoring methodology in the application guide. The department may provide further details or elaboration on the objective scoring methodology, data sources, and other clarifying details without the necessity of a subsequent USC meeting.

(E) Sixty-five percent of the total available points will be determined by USC scoring criteria.

(f) Other department responsibilities. The department may:

(1) establish the maximum number of USC scoring factors that may be used in order to improve review and verification efficiency, or exclude certain scoring factors if the data is not readily available or verifiable in a timely manner. To ensure consistency, the department may determine the acceptable data source for a particular scoring factor;

(2) establish a deadline for each state planning region to select and submit to the department its project type priorities and nomination for the USC;

(3) publish Committee Guidelines to assist the USC in selecting scoring criteria that meet federal, state and program requirements:

(A) For any region for which no project priorities are submitted, applications will be scored according to the priorities published in the Committee Guidelines.

(B) In the event the USC fails to approve an objective scoring methodology to the satisfaction of the department consistent with the requirements in the current TxCDBG Action Plan, the department will establish scoring factors using the scoring factors identified in the Committee Guidelines; and

(4) make a site visit to recommended application localities.

QUALIFICATIONS VERIFICATION

In order to serve on the Unified Scoring Committee, an applicant must be:

- A person who is an elected or appointed official of a non-entitlement community; and
- Able to travel to the Unified Scoring Committee meeting and related training:
Corpus Christi, Texas
Training Session and Committee Meeting: May 5, 2022, 9:00am

To verify that you meet the above qualifications and are familiar with the goals of the TxCDBG program, provide the following information.

1. The title of your position or office, and the name of the community where you serve in that role:
2. The last date of election or appointment and term of office/appointment:
3. The total number of years serving as an elected or appointed official:
4. Provide a short description of your background and experience in community and/or economic development:
5. Have you previously served on a Regional Review Committee?
6. If applicable, identify any conflict of interest that may exist if appointed to this committee. (In your capacity as a local official, having applied for and received funding for your community does not constitute a conflict of interest):

SECTION B

OUTSIDE EMPLOYMENT AND/OR FINANCIAL ACTIVITIES (IF APPLICABLE)

Occupation/Job Title

Full Legal Business Name

Phone

() - Ext.

Physical Address

City

State

Zip

County

CERTIFICATION STATEMENT

I hereby certify that all the information provided in connection with this application is true and correct to the best of my knowledge and agree that any misrepresentation or false statement made in connection with this application will be grounds for disqualification of my application from consideration to serve on the Unified Scoring Committee.

I further certify that:

- I have the qualifications, experience, and subject matter expertise referenced above;
- I am able to attend annually scheduled committee meetings and attend to the matters before the Unified Scoring Committee; and
- I am able to comply with the training requirements for all Committee members.

I acknowledge and understand that the Texas Department of Agriculture (TDA) may conduct a background investigation in relation to this application, including accessing any and all information obtained by the Texas Department of Public Safety, the National Crime Information Center, or other law enforcement agencies or databases. I also authorize TDA to access my credit history in conducting such background investigation.

SECTION C

SIGNATURE

Applicant Name (print)

Applicant Signature

Date / /
 month day year

INSTRUCTIONS FOR APPLICATION FOR APOINTMENT TO THE UNIFIED SCORING COMMITTEE FOR THE TEXAS CDBG PROGRAM

SECTION A

Applicant Information

A date of birth and driver's license number are required and will be used for the background check that is required to serve on the Unified Scoring Committee (USC). Enter the full legal name, mailing address and primary telephone number. Also provide the name of the region for which the appointment will be made.

SECTION B

Qualification and Experience

Provide information on qualifications, interests and experience to serve on the USC. If you are involved in employment or financial activities outside your elected or appointed office, please provide information regarding your outside employment or financial activities.

SECTION C

Certification Statement

Please read the certification statement carefully, and sign and date the application.

Except as otherwise prohibited by applicable state or federal law, any information, documentation, and other material collected, gathered, or produced in connection with this agreement may be subject to public disclosure pursuant to the Texas Public Information Act (TPIA). Applicant understands and agrees that TDA, the State of Texas, and all Texas state agencies are bound by the TPIA and the rulings of the Office of the Attorney General of Texas (OAG) interpreting the TPIA.

Email: Aubrey-Ann.Gilmore@TexasAgriculture.gov

TxCDGB-Eligible Local Governments in CAPCOG Region

Eligible Counties:

- Bastrop County
- Blanco County
- Burnet County
- Fayette County
- Hays County
- Lee County
- Llano County

Eligible Cities:

- Bartlett
- Bastrop
- Bear Creek
- Bertram
- Blanco
- Briarcliff
- Buda
- Burnet
- Carmine
- Cottonwood Shores
- Double Horn
- Dripping Springs
- Elgin
- Ellinger
- Fayetteville
- Flatonia
- Florence
- Giddings
- Granite Shoals
- Hays
- Highland Haven
- Horseshoe Bay
- Johnson City
- Jonestown
- Kyle
- La Grange

Eligible Cities (cont.):

- Lakeway
- Lexington
- Lockhart
- Luling
- Manor
- Marble Falls
- Martindale
- Meadowlakes
- Mountain City
- Mustang Ridge*
- Niederwald
- Point Venture
- Rollingwood
- Round Mountain
- Round Top
- Schulenburg
- Smithville
- Sunrise Beach
- Sunset Valley
- The Hills
- Thorndale
- Thrall
- Uhland
- Volente
- Wimberley
- Woodcreek

Ineligible Jurisdictions/Areas

- *Cities that directly receive CDBG funds:* Austin, Pflugerville, Round Rock, and San Marcos
- *Counties that directly receive CDBG funds:* Travis and Williamson
- *Cities in a County CDGB service area:* Cedar Park, Coupland, Creedmoor, Georgetown, Granger, Hutto, Jarrell, Lago Vista, Leander, Liberty Hill, San Leanna, Taylor, Webberville, and West Lake Hills

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #10 Consider Approving Scoring and Funding Recommendations for 2023 General Victim Assistance (VC/VOCA) Criminal Justice Grants

GENERAL DESCRIPTION OF ITEM:

The General Victim Assistance Grant program (VC/VOCA) is the largest of the six grant categories administered by the Office of the Governor (OOG) that CAPCOG's Criminal Justice Advisory Committee (CJAC) reviews each year, with over \$10 million requested by 23 applicants for Plan Year 2023. The CJAC scored these applications on March 23 and March 24, and made funding recommendations at a follow-up meeting on March 30 based on the outcome of the scoring and ranking. A total of 20 applicants presented to the CJAC, while another 3 were deemed ineligible to present due to failure to complete one of four mandatory grant management workshops CAPCOG offered in December and January (Brave Alliance Mission, Del Valle ISD, and Volunteer Legal Services of Central Texas). Results of the scoring, project summary sheets for each application reviewed, and CAPCOG's Policy Statement are included as initial attachments. The final funding recommendation and a memo explaining the recommendation will be included as backup subsequent to initial mail-out of the agenda packet. Note that the OOG makes final determinations on funding for all grants.

- A total of \$10,158,615.69 was requested among all 23 applicants.
- All 20 applicants who presented were asked to identify the minimum funding that they could accept, and that totaled \$8,434,272.64 (a reduction of \$999,053.13, or 10.59%, across all applications scored).
- The regional budget estimate (RBE) for this grant category for PY 2023 is \$7,804,844, which represents 77% of all funding requested from all 23 applicants, and 93% of the \$8.4 million combined "reduced" request across the 20 grant applicants who were considered eligible for ranking and scoring.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Ken May, Regional Programs Manager
Andrew Hoekzema, Director of Regional Planning and Services

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? N/A

PROCUREMENT: N/A

ACTION REQUESTED:

Approve Scoring and Funding Recommendations for General Victim's Assistance (VC/VOCA) Criminal Justice Grants for Plan Year 2023

BACK-UP DOCUMENTS ATTACHED:

1. Summary of VC/VOCA Project Scores, Ranking, and Funding Requests
2. Project Summary Sheets for VC/VOCA Applications
3. CAPCOG Policy Statement

BACK-UP DOCUMENTS NOT ATTACHED:

1. VC/VOCA Funding Recommendations
2. Memo on VC/VOCA Funding Recommendations

General Victim Assistance Grant Requests for Plan Year 2023

REGIONAL BUDGET ESTIMATE: \$7,804,844.40

Applicant	Application #	Requested	Minimum Requested	Reduction	% Reduction	Score	Rank
Hays County Women's Center	1366421	\$1,246,582.00	\$1,222,582.00	\$24,000.00	1.93%	95.5	1
Highland Lakes Family Crisis Center	1366821	\$412,682.23	\$386,682.23	\$26,000.00	6.30%	94.7	2
Bastrop County Women Shelter	2903005	\$335,430.00	\$318,000.00	\$17,430.00	5.20%	94.3	3
The SAFE Alliance	1400522	\$1,878,648.00	\$1,846,648.00	\$32,000.00	1.70%	93.1	4
Williamson County Crisis Center dba Hope Alliance	2884905	\$400,000.00	\$320,000.00	\$80,000.00	20.00%	92.8	5
City of Taylor	4453401	\$62,915.16	\$58,000.16	\$4,915.00	7.81%	91.6	6
Helping Hand Home for Children	3633304	\$365,946.00	\$329,351.40	\$36,594.60	10.00%	90.3	7
The Settlement Home for Children	3947603	\$364,216.11	\$336,716.11	\$27,500.00	7.55%	89.8	8
Travis County	4426201	\$164,209.00	\$158,209.00	\$6,000.00	3.65%	89.4	9
City of Bastrop	4472401	\$62,376.87	\$52,376.87	\$10,000.00	16.03%	89.3	10
Burnet County	3073005	\$56,434.00	\$50,790.60	\$5,643.40	10.00%	89.1	11
SAHELI dba Asian Family Support Services of Austin	2551010	\$1,542,796.48	\$1,465,656.66	\$77,139.82	5.00%	87.5	12
Hays County	4028003	\$49,860.97	\$39,888.78	\$9,972.19	20.00%	87.4	13
American Gateway	1511521	\$487,262.42	\$399,000.00	\$88,262.42	18.11%	86.1	14
City of Austin	2827407	\$886,992.00	\$529,349.92	\$357,642.08	40.32%	85.2	15
City of Buda	4451401	\$74,984.00	\$69,000.00	\$5,984.00	7.98%	84.9	16
The Ecumenical Center	4228002	\$91,007.93	\$75,536.58	\$15,471.35	17.00%	84.7	17
Impact Counseling Services Inc.	4427101	\$314,982.60	\$283,484.34	\$31,498.26	10.00%	83.5	18
YWCA Greater Alliance	4510801	\$150,000.00	\$135,000.00	\$15,000.00	10.00%	83.1	19
Austin Child Guidance Center	3074906	\$486,000.00	\$358,000.00	\$128,000.00	26.34%	80.8	20
Brave Alliance Mission	4504401	\$151,854.00	\$0.00	\$151,854.00	100.00%	0.0	23
Del Valle ISD	4462901	\$442,750.00	\$0.00	\$442,750.00	100.00%	0.0	23
Volunteer Legal Services	3600204	\$130,685.92	\$0.00	\$130,685.92	100.00%	0.0	23
TOTAL	n/a	10,158,615.69	\$8,434,272.64	\$999,053.13	16.97%	n/a	n/a

*Note: Brave Alliance, Del Valle ISD, and Volunteer Legal Services were assigned default scores of 0 and \$0 minimum requested due to failure to attend mandatory grant workshop as required by CAPCOG's Policy Statement THIS TABLE DOES NOT INCLUDE FUNDING RECOMMENDATIONS



CAPCOG Application Review – Project Summary Sheet

Agency Name: Hays County Women’s Center

eGrants Application Identification Number: 1366421

Fund Source Requested: VC – Coronavirus State Fiscal Recovery Fund

Project Title: Safety and Healing for Victims of Abuse

Requested Amount: \$1,246,582 (\$65,604 less than current FY22 grant award)

Percent of Agency Budget: 30%

1. **Does the project have other components or is part of another project that the CJAC would want to know about?** In addition to HCWC’s long-standing shelter and nonresidential programs, HCWC recently completed construction on an 21,000 sq ft. 18-unit transitional housing complex to serve victims of family violence and their children. It is the first and only transitional housing program in Hays or Caldwell County.
2. **Provide other sources of funding for the project proposed.**
 - HHSC: \$333,846 = 14%
 - OAG: \$262,805 = 11%
 - St. David’s Foundation \$307,444 = 13%
 - City of San Marcos: \$148,510 = 6%
 - Christus Community Impact Fund: \$100,000 = 4%
3. **If continuation, indicate results-based impact measures provided in application last year.**
 - Increased client safety by providing emergency shelter to 441 victims of family violence and facilitated healing and enhanced their self-efficacy so they can live a life free of abuse.
 - Facilitated healing from the abuse experienced by providing 24-hour HELpline and advocacy, crisis intervention counseling, and professional counseling to 3000 victims of abuse.
 - Enhance client restoration for 43 victims of abuse by providing professional legal services from an attorney for protective orders, child custody, modifications of existing orders, and divorce in cases of domestic violence.
 - 8400 hours of licensed counseling/therapy provided to 1800 victims of abuse.
 - 2400 hours of legal assistance provided to 700 individuals
4. **If multi-jurisdictional, list other cities and counties served.** Hays and Caldwell
5. **Are services provided through temporary or permanent facilities?** Permanent agency-owned facilities
6. **What are your long-term plans for funding?**

HCWC has a 43-year history of sustaining services for victims of abuse and working to end violence in our communities. Funds are secured through successful grant writing, fundraising, and solicitation of local donations. HCWC raises approximately \$4 million annually to support comprehensive programs and is in excellent standing with all funding sources. Local financial support increased 22% last year, despite the difficulties experienced due to the pandemic. Hays County is one of the fastest growing counties in the nation and the fastest growing county in the CAPCOG region. The funding received from the Office of the Governor is critical to sustaining the services provided to survivors of family violence, dating violence, and sexual assault and abuse. However, if these funds were no longer available, we would continue to seek funding from other sources if possible.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Highland Lakes Family Crisis Center
eGrants Application Identification Number: 1366821
Fund Source Requested: VC-Coronavirus State Fiscal Recovery Fund
Project Title: Family Violence/Sexual Assault Services
Requested Amount: \$412,682.23
Percent of Agency Budget: 33%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
 - a. No, the Family Violence/Sexual Assault Services project is the core services program at Highland Lakes Family Crisis Center.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Funding Amount	Total Budget Percentage	Provider Agency
\$283,052.00	31%	Texas Health and Human Services Commission
\$15,000.00	2%	Finn Family Foundation
\$42,000.00	5%	Office of the Attorney General
\$148,165.00	16%	Office of the Attorney General

3. If continuation, indicate results-based impact measures provided in application last year.
 - a. In the last year Highland Lakes Family Crisis Center (HLFCC) provided lifesaving services to 325 domestic violence and sexual assault victims. These survivors received 14,350 hours of counseling and advocacy services. HLFCC assisted 38 victims with victim compensation applications. Even during COVID-19 and adhering to social distancing guidelines, HLFCC provided shelter to 84 survivors for a total of 3438 bed nights.
4. If multi-jurisdictional, list other cities and counties served.
 - a. Highland Lakes Family Crisis Center serves Blanco, Burnet, and Llano counties.
5. Are services provided through temporary or permanent facilities?
 - a. Shelter services and Burnet County outreach services are provided in permanent facilities. Outreach services provided in Blanco and Llano counties are provided in private offices in facilities provided by Community Resource Centers in each community.
6. What are your long-term plans for funding?
 - a. Since FY19 Highland Lakes Family Crisis Center (HLFCC) has increased the agency’s fundraising efforts by 165%, HLFCC has also sought out local and community-based grants for additional funding for the Domestic Violence/Sexual Assault Services project. The Finn Family Foundation for example increased their award to HLFCC by \$5,000 in the past year. In the long-term Highland Lakes Family Crisis Center will continue to increase fundraising efforts and seek out additional local, state, and national grant funding to support this project. HLFCC also operates a Thrift Store that is currently being re-refreshed to generate additional funding.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Bastrop County Women’s Shelter, dba Family Crisis Center
eGrants Application Identification Number: 2903005
Fund Source Requested: General Victims Assistance
Project Title: Comprehensive Victim Services
Requested Amount: \$335,430
Percent of Agency Budget: 14.6%

- Does the project have other components or is part of another project that the CJAC would want to know about?** Family Crisis Center’s Comprehensive Victim Services project provides community-based victim services in both non-residential and emergency shelter settings to include the following services: 24/7 access to crisis intervention; emergency shelter; access to services through satellite offices; emergency transportation; safety planning; counseling; assistance with the protective order process; assistance filing criminal charges; court accompaniment; assistance with applying for Crime Victims’ Compensation; case management; and personal advocacy. This project is the core of the agency’s victim services with the only other direct victim service component being the Center’s Transitional Housing project.
- List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.** The Center’s total annual budget for FY22 for all agency program areas is \$2,295,700. Approximately 55%, \$1,268,620 of the total budget supports the Center’s Comprehensive Victim Services project. The amount requested from CJD for this project is \$335,430, which represents 26.4% of the project costs. The remaining 73.6% of funding for this project comes from other government grants, including Health & Human Services Commission, U.S. Department of Justice-Office on Violence Against Women, Other Victims Assistance Grant (OAG), Sexual Assault Prevention & Crisis Services (OAG), foundation grants; city & county funding; and local contributions.
- If continuation, indicate results-based impact measures provided in application last year.** Anticipated outputs for the Center’s current grant include: 1) 445 individuals will receive crisis, advocacy and support services; 2) 235 individuals will receive emergency shelter services; and 3) 55 individuals will receive counseling services. As of 2/28/22, we are slightly under these targets to date due to some staff turnover and ongoing COVID restrictions during the first quarter. Outcomes tracked for the project include:

OUTCOME MEASURES TRACKED	TARGET	10/1/21-3/15/22
Increased knowledge of community resources	90%	96%
Increased knowledge of personal safety strategies	90%	97%
Increased knowledge of child safety strategies	90%	94%
Decreased feelings of isolation	90%	94%

- If multi-jurisdictional, list other cities and counties served.** The Center’s Comprehensive Victim Services project service area includes all cities, smaller un-incorporated communities and rural areas of Bastrop County, Fayette County, and Lee County.
- Are services provided through temporary or permanent facilities?** Services are provided through the Center’s emergency shelter, main office, and outreach office facilities, which are all permanent facilities.
- What are your long-term plans for funding?** The critical services outlined in this application are the foundation of the Center’s mission and purpose and have been provided since the Center’s incorporation in 1983. The Center is committed to ensuring these services continue and has a clearly defined sustainability plan through which it continues to explore ways to diversify its funding. Currently, 58% of the Center’s 2.3M annual budget is anticipated to be supported by government grants and other funding from foundations, city/county funding, local contributions, fundraising, and thrift store profits.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: The SAFE Alliance

eGrants Application Identification Number: 1400522

Fund Source Requested: VOCA

Project Title: Comprehensive Services for Family and Sexual Violence Victims

Requested Amount: \$1,878,648

Percent of Agency Budget: 6.6%

1. Does the project have other components or is part of another project that the CJAC would want to know about? *The comprehensive services presented in our application only represent a portion of the wide spectrum of services offered by SAFE to victims of domestic violence, sexual abuse and exploitation, or child abuse. In addition to 24/7 crisis hotline, emergency shelter for families, individuals and children, foster and adoption services, legal and medical advocacy, counseling, and peer support, SAFE provides transitional and permanent supportive housing, sexual assault forensic exams, health care, Charter school, financial support, and training, and outreach in the community about interpersonal violence. In order to meet the demand for safe emergency shelter, SAFE has implemented a Community Shelter program (with local funding) which provides shelter at scattered sites throughout Austin. This was in response to having to reduce the number of beds at our on-campus Family Shelter to allow for social distancing during the pandemic. The Community Shelter has allowed SAFE to provide additional shelter to survivors and maintain access to immediate safety and support services. Annually, SAFE serves over 6,000 victims of violence.*
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. *While CJD funding is our most comprehensive funding source, a significant amount of financial support for the proposed activities also come from federal, state, city, county, and philanthropic resources, including: DOJ \$78,958, FEMA \$50,000, HHSC \$356,378, City of Austin \$930,763, Travis County \$250,611; philanthropic \$92,000. This total amount represents 48% of the budget for the proposed project.*
3. If continuation, indicate results-based impact measures provided in application last year. *The comprehensive services included in SAFE’s PY2022 application provided 24/7 crisis counseling to almost 15,000 survivors of domestic violence, sexual assault/exploitation and/or child abuse; shelter to 771 primary and secondary victims; and emergency shelter, sexual assault medical accompaniment/advocacy, legal services, peer support, foster & adopt services, and/or counseling to over 4,000 survivors. Results included: 97% of shelter residents exited to a safe location; 96% of crisis hotline contacts identified options to support enhanced safety and/or emotional support; 98% of sexual assault victims reported that their advocate provided emotional support and reduced their feelings of anxiety/crisis; and 89% of peer support participants reported increased strategies to enhance safety.*
4. If multi-jurisdictional, list other cities and counties served. *This program primarily serves residents of Travis County.*
5. Are services provided through temporary or permanent facilities? *SAFE’s services are primarily provided onsite at permanent facilities at the Rathgeber Village Campus on Manor Road, and the Grove Blvd. campus in SE Austin, with COVID-19 safety protocols (social distancing, use of PPE). Due to the pandemic, some services (i.e., counseling & peer services), are provided virtually. These programs may be onsite once COVID-19 precautions are lifted.*
6. What are your long-term plans for funding? *SAFE relies on funding from the Office of the Governor to sustain the activities included in our PY23 application. Additionally, SAFE’s Development Team, as well as volunteers and staff members conduct ongoing fundraising activities. Fundraising activities include: social media and direct mail appeals; growing and maximizing support from corporations and community groups; a major gifts program to increase and sustain significant annual gifts from individual donors; fundraising events, a planned giving program; and submitting over 100 governmental and philanthropic grant applications annually.*



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Williamson County Crisis Center
eGrants Application Identification Number: 4446801
Fund Source Requested: VOCA
Project Title: Services for Victims of Domestic and Sexual Violence
Requested Amount:
Percent of Agency Budget:

1. Does the project have other components or is part of another project that the CJAC would want to know about?

VOCA funds would allow Hope Alliance to provide clients with 12 full-time equivalent victim advocates, supervisors, and counselors. This program is not in coordination with other projects; however, Hope Alliance participates in community partnerships.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Funds from VOCA fund 12 counselors at varying percentages. VOCA covers 100% of salaries for 3 full time counselors, 60% of salaries for 8 counselors, and 35% for one shelter supervisor. HHSC and OVAG supplement the rest of the program costs.

3. If continuation, indicate results-based impact measures provided in application last year.
In 2021, Hope Alliance received 3,178 Hotline Calls and fielded 446 online Chat Requests. Of those 3,178 requests, Hope Alliance provided face-to-face services to 1,086 family violence and sexual assault victims.

4. If multi-jurisdictional, list other cities and counties served.

Hope Alliance offers services in Williamson County, however we do not discriminate based on a client's location. Although most clients reside in Williamson County, we serve clients that reside in Travis and Hays County.

5. Are services provided through temporary or permanent facilities?
Services are provided at Hope Alliance's stand-alone counseling center located in Round Rock, TX. Currently, Hope Alliance leases the building. Hope Alliance operates the only free-emergency shelter in Williamson County. The shelter, in an undisclosed location, is owned by Williamson County Crisis Center dba Hope Alliance.

6. What are your long-term plans for funding?
Hope Alliance utilizes community partnerships, government funded grants, and private foundation grants to provide sustainable care to our clients. As Hope Alliance continues to grow, our long-term strategy for funding includes expanding sponsorship opportunities and increasing the capacity of fundraising events. Additionally, support from foundations will continue to be sought while providing stewardship to existing and long-term stakeholders. Hope Alliance's revenues has grown by more than 12.5% per year for each of the last three years. We have a financial audit completed every year, and because we accept some government grants, we're occasionally audited by those granting agencies. In the summer of 2021, a couple of those government agencies audited six different grants. All audits were completed with no findings. Hope Alliance's fiscal health is very solid, and we strive to continue our growth because we are currently able to serve only one half of the demand for our services in Williamson County.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: City of Taylor Police Department

eGrants Application Identification Number: 4453401

Fund Source Requested: FY23 Victim Assistance, General Victim Assistance Direct Services Program

Project Title: Victim Services Assistance- City of Taylor Police Department

Requested Amount: \$62,915.16

Percent of Agency Budget: 75%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

This is a stand-alone continuation project, that will service victims of crime in the City of Taylor.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

The total cost of the project is \$84,886.88. We are requesting that grant funds cover \$62,915.16, which is 75% of the cost. The City of Taylor will match the remaining \$20,971.72, which is 25% of cost. Plus, an additional \$1,000 of non-allowable grant expenses for uniforms.

3. If continuation, indicate results-based impact measures provided in application last year.

In 2020, the City of Taylor Police Department's Victim Services Program serviced the following number of individuals: (224) individuals receiving services; (70) individual receiving continuous service; (200) individuals given information and referred; (200) individual's given information regarding victims' rights, (201) individuals given information regarding the criminal justice system, and (41) individuals provided with personal accompaniment.

4. If multi-jurisdictional, list other cities and counties served.

The services provided will also assist areas in Williamson County

5. Are services provided through temporary or permanent facilities?

The services rendered to victims are provided in a permanent location at the Police Department.

6. What are your long-term plans for funding?

The City of Taylor has shown its support for the Victim Services Program and the position of Victim Services Coordinator, and if necessary has shown willingness by its actions for long-term funding.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Helping Hand Home for Children

eGrants Application Identification Number: 3633304

Fund Source Requested: FY23 Victims Assistance, General Victim Assistance, Direct Services

Project Title: Trauma-informed Residential Treatment for Abused and Neglected Children

Requested Amount: \$365,946

Percent of Agency Budget: 4%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

Our residential treatment center is part of a continuum of care that includes a charter school and a foster and adoption agency. Both are designed to meet the specialized needs of the children in residential treatment. Our goal is to heal these young victims with crisis intervention and therapy (with VOCA funds), provide academic education and enrichment, and place them into loving, permanent families.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

This specific project is being matched at 20% by dollars raised from helping Hand Home’s fundraising events. The Home is asking OOG for \$365,946 and it is matching \$73,286 for total project cost of \$493,232. The Home annually plans and executes an evening gala and a luncheon focused on raising funds from the business community and major donors.

3. If continuation, indicate results-based impact measures provided in application last year.

Counseling Hours: 18,044

Number of survivors receiving counseling/therapy: 60

Number of survivors receiving crisis counseling: 60

Number of victims/survivors seeking services who were served: 60

Number of victims seeking services who were not served: 100

4. If multi-jurisdictional, list other cities and counties served.

While the residential treatment center is located in Travis County, the children served represent all CAPCOG counties.

5. Are services provided through temporary or permanent facilities?

Services are provided in permanent facilities.

6. What are your long-term plans for funding?

Our plans are to continue to raise private funds to match, at least one to one, the government funding that the Home receives from OOG and other government agencies. Each year, Helping Hand Home raises approximately \$5.5 million in funds from foundations, individuals and community events. The Home has about 35 foundation funders, approximately 2,000 individual funders, and two large community events. In 2015, the Home launched a Planned Giving and Major Gifts program to increase private funding.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: The Settlement Home for Children

eGrants Application Identification Number: 3947603

Fund Source Requested: VOCA

Project Title: Trauma-informed Residential Care for Children Who Are Survivors of Abuse and Neglect

Requested Amount: \$364,216.11

Percent of Agency Budget: 5.05% (Percentage is based on our FY 21-22 annual budget. FY 22-23 is TBD.)

1. Does the project have other components or is part of another project that the CJAC would want to know about?

We also provide our residents with education through our on-campus University of Texas Charter School.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Total Project Budget: \$530,676

OOG Funds Requested: \$364,216.11 (68.6 % of total project budget)

Remaining funding required for project: \$166,459.89 (31.4% of total project budget). The remaining funds will be provided through fundraising events, grants, individual donations, and our annual budget.

3. If continuation, indicate results-based impact measures provided in application last year.

FY 2020-21: October 1, 2020 to September 30, 2021 (Target numbers in parentheses)

Number of medical appointments and transports: 1170 appointments, 544 transports;

Average length of stay in shelter: 1,633 days (365); Number of survivors receiving therapy: 38 (40);

Number of therapy hours provided: 1,212 (1,482); Number of support group sessions held: 270 (250)

FY 2021-22 thus far: October 1, 2021 to December 31, 2021 (Target numbers in parentheses)

Number of medical appointments and transports: n/a, Average length of stay in shelter: 401 days (275),

Number of survivors receiving therapy: 39 (90), Number of therapy hours provided: 462 (2,300), Number of support group sessions held: 118 (500)

4. If multi-jurisdictional, list other cities and counties served.

This project would serve survivors in all 10 counties of the CAPCOG region.

5. Are services provided through temporary or permanent facilities?

Permanent

6. What are your long-term plans for funding?

We fund our programs through fundraising events, grants, and individual donations. We also receive funding from the Texas Department of Family and Projective Services.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Travis County District Attorney’s Office
eGrants Application Identification Number: 4426201
Fund Source Requested: Office of the Governor of Texas, General Victim Assistance Grant Program
Project Title: Specialized and Trauma Informed Services for Victims of Family Violence
Requested Amount: \$164,209
Percent of Agency Budget: .57%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

This project is an expansion of trauma informed care for family violence victims currently provided by the Victim Services Division of the Travis County District Attorney’s Office. The Travis County District Attorney’s Office and the Travis County Attorney’s Office, with the support of the partner agencies, have been advancing a coordinated the response to family violence in Travis County through a FY19 grant from the Texas Council on Family Violence, which funded a Domestic Violence High-Risk Team Coordinator. At the end of the grant period, the DVHRT coordinator became a full-time employee funded by Travis County Attorney’s Office. However, the County and District Attorney’s offices since agreed to move the coordination of the DVHRT to the DA’s office for the following reasons. First, overall, Travis County has experienced an increase in high-risk family violence cases. Second, an examination of the percentage of high-risk cases in each office reveals that over 50% of domestic violence cases at TCDAO have been designated as high risk, whereas roughly 3% of TCAO domestic violence caseload is considered high risk. TCDAO secured a Texas Council on Family Violence grant to support a DVHRT coordinator from 1/1-10/31/22. We are seeking additional funding from OOG’s General Victim Assistance Grant Program to hire 2 full-time family violence/high risk team counselors. This will enable TCDAO to provide the support that victims of family violence need while reducing caseloads across the entire division.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

**\$45,000, 3%, Office of the Attorney General, Victim Coordinator and Liaison Grant
\$55,000, 4%, Texas Council on Family Violence, Domestic Violence High-Risk Team Grant
\$1,269,022, 83%, Travis County**

3. If continuation, indicate results-based impact measures provided in application last year.

N/A

4. If multi-jurisdictional, list other cities and counties served.

This program serves the City of Austin and Travis County.

5. Are services provided through temporary or permanent facilities?

The services are provided through permanent facilities at the TCDAO in the Ronald Earle Building at 416 11th St., Austin, TX.

6. What are your long-term plans for funding?

If the grant funding is discontinued, TCDAO would request the Commisioners Court to fund the positions using revenue from the general fund.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: City of Bastrop, Bastrop Police Department
eGrants Application Identification Number: 4472401
Fund Source Requested: General Victim Assistance Direct Services Program
Project Title: Victim’s Assistant Specialist
Requested Amount: \$62,376.87
Percent of Agency Budget: 1.69% (Total PD Budget)

1. Does the project have other components or is part of another project that the CJAC would want to know about?

This project will improve the Bastrop Police Department’s efforts in effectively and efficiently assisting victims of crimes by responding to scenes, following up with the victims, and being that liaison for the victim and other entities such as the Bastrop Family Crisis Center and Child Advocacy Center, etc.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

We are requesting \$62,376.87 to assist with employing a Victim’s Assistance Specialist. This is 1.69% of the total Bastrop Police Department budget; however, this project has not been funded into the budget numbers.

3. If continuation, indicate results-based impact measures provided in application last year.

N/A

4. If multi-jurisdictional, list other cities and counties served.

Even though the Victim’s Assistant Specialist will be a City of Bastrop employee, if requested they will assist other agencies (mainly those in the Bastrop County area; Bastrop County Sheriff’s Office, Elgin PD, Smithville PD, Bastrop ISD PD, and the State Park Police).

5. Are services provided through temporary or permanent facilities?

The services will be conducted at the Bastrop Police Department’s permanent facility.

6. What are your long-term plans for funding?

The City of Bastrop will attempt to fund the position moving forward if awarded.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Burnet County

eGrants Application Identification Number: 3073005

Fund Source Requested: VC-Coronavirus State Fiscal Recovery Fund

Project Title: Victim Coordinator and Liaison

Requested Amount: \$56,434

Percent of Agency Budget: Based on FY 22 Sheriff’s Office general fund budget of \$5,901,351 - .0095629

- Does the project have other components or is part of another project that the CJAC would want to know about? Items including supplies, cell phone, mileage on personal car, some travel, and other incidentals are paid using the Sheriff’s Office general budget.
- List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
 Grant funds: \$56,434- 80%
 Match funds: \$14,108 – Burnet County Sheriff’s Office General Budget 20%
 Total budget: \$70,542

3. If continuation, indicate results-based impact measures provided in application last year.

Average length of stay in shelter (in days).	10
Number of cases reviewed by the multi-disciplinary team.	75
Number of final protective orders granted / obtained.	7
Number of final protective orders requested.	14
Number of forensic interviews conducted.	25
Number of meetings held by multi-disciplinary teams.	12
Number of secondary victims / survivors provided shelter.	4
Number of survivors assisted through the legal process.	100
Number of survivors receiving crisis counseling.	60
Number of temporary protective orders granted / obtained.	60
Number of temporary protective orders requested.	60
Number of times survivors are accompanied to court.	10
Number of victims / survivors provided shelter.	12
Number of victims / survivors seeking services who were served.	100
Number of victims seeking services who were not served.	0
Number of victims who requested shelter.	12
Number of cases resulting in charges filed.	75
Number of convictions.	40

- If multi-jurisdictional, list other cities and counties served.
 All of Burnet County, including the cities of Burnet, Marble Falls, Granite Shoals, Cottonwood Shores, Horseshoe Bay, and Bertram.
- Are services provided through temporary or permanent facilities? Permanent
- What are your long-term plans for funding?
 Our long term funding plans for the position is to be funded 80% by VOCA. If not, we hope that the position can be added to the county budget by being included in the Sheriff’s Office General Budget.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Saheli, Inc. dba Asian Family Support Services of Austin

eGrants Application Identification Number: 2551010

Fund Source Requested: VOCA

Project Title: Regional Domestic & Sexual Violence Support for Asian/Immigrant Survivors in Central TX

Requested Amount: \$1,542,796.48

Percent of Agency Budget: 40%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
 This project is related to the VAWA Regional Culturally Responsive Justice Services for Asian/Immigrant Victims, where lessons/experiences learned in direct services in local communities then inform training and technical assistance to criminal justice professionals. Courts and law enforcement gain a direct referral pathway to comprehensive victim supports. This VOCA project funds core services for survivors of violence and related communities in our 10-county region and include: 24/7 hotline; language access, crisis intervention, counseling and therapeutic healing supports, legal advocacy, supportive transitional housing, community education and outreach.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

5%	HHSC	\$195,122.00 (restricted to domestic violence only)
5%	OAG	\$190,165.00 (78% restricted to sexual violence only)
40%	OOG/CJD VOCA	\$1,542,798.00 (both domestic and sexual violence services)
7%	OOG/CJD VAWA	\$268,502.00 (restricted to criminal justice system training)
12%	OVW	\$404,431.50 (24% restricted to sexual violence; 40% to housing only)
2%	TAASA	\$75,000.00 (restricted to sexual violence only)
10%	City of Austin and Travis County	\$400,000.00 (restricted to Travis County)
6%	Philanthropic Grants	\$247,000.00 (20% restricted to Travis County)
8%	Development Activity	\$322,500.00 (both domestic and sexual violence services)
5%	In-Kind and Misc	\$201,367.00 (pro bono and donations, not cash)
100%	Total Revenue	\$3,846,885.50

3. If continuation, indicate results-based impact measures provided in application last year.
AFSSA served 10,971 people in 39 languages; 179 were survivors of violence who received high touch case management and comprehensive supports that enhanced safety and led to economic independence.

4. If multi-jurisdictional, list other cities and counties served.
AFSSA serves in all jurisdictions in the CAPCOG region.

5. Are services provided through temporary or permanent facilities?
Services are provided at safe sites and remotely in all jurisdictions in CAPCOG. Permanent headquarters is in Austin, TX.

6. What are your long-term plans for funding?
Continue to leverage federal funds to serve local region; once reserve targets are met, save dollars to invest in fundraising staff for private dollars.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Hays County

eGrants Application Identification Number: 4028003

Fund Source Requested: VC- Coronavirus State Fiscal Recovery Fund. FY23 Victim Assistance Direct services Program

Project Title: Victim Assistance for the Family Justice Center

Requested Amount: \$49,860.97

Percent of Agency Budget:

1. Does the project have other components or is part of another project that the CJAC would want to know about? No, the project does not contain other components.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Total Budget:	\$62,123.96
OOG Funds Requested:	\$49,860.97
Cash Match:	\$12,262.99

3. If continuation, indicate results-based impact measures provided in application last year.
This grant is a continuation. The following data is from the Quarter 1 Progress Report:
Number of cases resulting in charges filed: 2583; Number of convictions: 61; Number of final protective order granted/obtained: 1; Number of protective orders requested: 4; Number of multidisciplinary teams: 3; Number of survivors assisted through the legal process: 859; Number of temporary protective orders granted/obtained: 12; Number of temporary protective orders requested: 13; Number of times survivors are accompanied to court: 77; and Number of victims/survivors seeking services who were served: 69.
4. If multi-jurisdictional, list other cities and counties served.
This project is not multi-jurisdictional.
5. Are services provided through temporary or permanent facilities?
Services are provided through a permanent facility.
6. What are your long-term plans for funding?
The Hays County Victim Services Office has requested that the court absorb the costs of this project following this last year of grant funding, provided by the Office of the Governor, if awarded.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: American Gateways

eGrants Application Identification Number: 1511521

Fund Source Requested: VC-Coronavirus State Fiscal Recovery Fund (VOCA)

Project Title: Comprehensive Culturally Appropriate Direct Victim Services Project

Requested Amount: \$487,262.42

Percent of Agency Budget: 13%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
This project, a formal partnership between American Gateways and SAFE Alliance, is part of the broader work that both American Gateways and SAFE Alliance does to provide direct victim assistance to underserved victims of crime, particularly survivors of domestic violence, through direct services and community education and outreach. Both agencies partner with numerous organizations, including Central Health, Integral Care and other legal services providers. With these partnerships, this project addresses two of CAPCOG’s priorities: 1) providing a continuum of comprehensive services and 2) communication, collaboration and coordination between stakeholders.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project propose
Am Gateways also receives funds to support crime victims and others from the City of Austin (\$76,000; 2% of budget), Crime Victims Civil Legal Services (\$30,450; 1%) and private foundations (\$30,000; 1%) to support crime victims.
Note: The requested grant amount for this collaboration between Am Gateways & SAFE is allocated \$258,200 to SAFE and \$190,000 (5% of budget) to Am Gateways. SAFE also receives support for this project from Travis County, City of Austin and philanthropic grants, included in the budget as 20% match (\$64,549.68), even though match was not required. AG is also providing 20% cash match (\$57,425).
3. If continuation, indicate results-based impact measures provided in application last year.
The current Project has 2 performance management goals: 1) to assist victims achieve recovery through counseling and peer support services; and 2) to assist victims achieve stability through community resource advocacy and legal representation. To date, we are meeting both measures. Victims are achieving recovery as demonstrated by SAFE examples of results from last contract year: 98% of victims reported an increased sense of safety; 99% of adult counseling clients reported an increased ability to manage the effect of trauma. Victims are also able to understand and fully participate in the criminal justice system without fear and achieve stability through advocacy and legal representation as case notes indicate; for example, several victims apply for U Visas, to secure permanent legal status. All victims are also able to understand the importance of fully participating in the criminal justice system without fear. Some have participated in criminal investigations or prosecution of the crime committed against them.
4. If multi-jurisdictional, list other cities and counties served. n/a. All counties served are CAPCOG counties.
5. Are services provided through temporary or permanent facilities? Permanent facilities.
6. What are your long-term plans for funding? Both Am. Gateways and SAFE have robust development programs to assure long-term funding of our programs. Both agencies have been established for more than 30 years and have remained fiscally viable. Providing assistance to this population is our core mission and we will continue to work vigorously fundraise to meet our mission.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Police Department
eGrants Application Identification Number: 2827407
Fund Source Requested: VOCA
Project Title: Regional APD Victim Crisis Intervention Project
Requested Amount: \$886,992
Percent of Agency Budget: less than 1%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
 - a. All project components are described with this application. This project is not part of another project, it is part of a larger comprehensive victim services program.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
 - a. There are no other sources of funding for the proposed project.
3. If continuation, indicate results-based impact measures provided in application last year.
 - a. Measures provided last year were:
 - i. Survivors receiving counseling/therapy: 2,560
 - ii. Victims/survivors seeking services who were served: 2,560
4. If multi-jurisdictional, list other cities and counties served.
 - a. While this project is primarily based in Austin, Travis County, the Victim Services Division also serves residents of Hays and Williamson counties. Periodically, project staff will provide services within the greater 10-county region.
5. Are services provided through temporary or permanent facilities?
 - a. Services are provided on scene, in the field, and at permanent City facilities.
6. What are your long-term plans for funding?
 - a. The City will continue to absorb counselor positions whenever possible, and will continue to seek support from state and federal agencies. The City of Austin and its surrounding communities continue to grow rapidly. With this growth and rising crime rates, the demand on APD Victim Services Counselors has increased significantly. Their responsibilities have also increased, participating in co-interviews with detectives and providing increased on-scene support. The Division anticipates demand for their services and their responsibilities to increase significantly in the coming years. The Victim Services Division must continue to grow to meet demand both through general operating funds and grant opportunities.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Buda Police Department
eGrants Application Identification Number: 4451401
Fund Source Requested: VOCA
Project Title: Victim Services Coordinator
Requested Amount: \$74,984.00
Percent of Agency Budget: 2%

1. Does the project have other components or is part of another project that the CJAC would want to know about? No, we have applied for complete funding of this requested position through this grant.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. NA
3. If continuation, indicate results-based impact measures provided in application last year. NA
4. If multi-jurisdictional, list other cities and counties served. NA
5. Are services provided through temporary or permanent facilities? NA
6. What are your long-term plans for funding? In the event the grant can not be applied for/approved in subsequent years, we would request consideration by City Council to have this position absorbed into our annual budget.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: The Ecumenical Center
eGrants Application Identification Number: 4228002
Fund Source Requested: General Victim Assistance Fund (VOCA)
Project Title: Hill Country Counseling Program
Requested Amount: \$91,007.93
Percent of Agency Budget: 2.4%

- Does the project have other components or is part of another project that the CJAC would want to know about?
 No, there are no other components.
- List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
 There is no other amount or no other provider agency providing any other sources of funding for the proposed project.

3. If continuation, indicate results-based impact measures provided in application last year.

Output Measures	Target Level
Number of counseling hours provided to survivors.	496
Number of survivors receiving counseling / therapy.	85
Number of survivors receiving crisis counseling.	10
Number of victims / survivors seeking services who were served.	95
Number of victims seeking services who were not served.	0

In recognizing that this program was initiated in Fall of 2021, during the resurgence of COVID-19 Omicron variant, the program was slow in starting – the counselor who was intended to provide services left the agency, and we worked to fill that position. The position is now filled, in addition to an extern who is also providing services as part of her Doctoral program, and we have recently begun to see clients in the area.

- If multi-jurisdictional, list other cities and counties served.
 Services are being provided to Johnson City and Marble Falls, Texas
- Are services provided through temporary or permanent facilities?
 ECRH provides services at facilities in accordance with Memos of Understanding with the Community Resource Centers in Johnson City and Marble Falls, each which contains an Evergreen clause that continues until terminated by one of the parties.
- What are your long-term plans for funding?
 The Ecumenical Center executive staff is dedicated to pursuing a diverse portfolio of funding opportunities, to include state and federal government grant funding, foundations, corporate partners, and individual donors. Should this funding request be reduced or denied, ECRH would look to supplement victims’ services by charging victims’ insurance, if available, or charging a nominal fee on a sliding scale based on individual affordability. Further, ECRH will continue to submit applications to other government and foundation grant sources.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Impact Counseling Services, Inc.
eGrants Application Identification Number: 4427101
Fund Source Requested: VC
Project Title: Williamson County School-Based Mental Health Services
Requested Amount: \$318,582.60
Percent of Agency Budget: 31.8%

1. Does the project have other components or is part of another project that the CJAC would want to know about? NO
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Total Projected VOCA Budget \$1,001,652.35

Other Funding Sources

St. David's	\$200,000 (19.97%)
CDBG	\$50,000 (4.99%)
United Way	\$25,000 (2.50%)
Greater Round Rock Community Foundation	\$8,000 (0.79%)
School Districts	\$403,000 (40%)

3. If continuation, indicate results-based impact measures provided in application last year. While we are a new agency seeking funding, the work we provide is a continuation of services that has been provided through our partnership with Interagency Support Council of East Williamson County since 2007.
4. If multi-jurisdictional, list other cities and counties served. N/A
5. Are services provided through temporary or permanent facilities? Permanent. Services are provided on the school campus in a dedicated space.
6. What are your long-term plans for funding?
Although our agency has been in existence since 1992, our agency has not operated as a nonprofit for over 10 years. Our board will be meeting in March, 2022, to begin our strategic planning which will include comprehensive fundraising and development goals. We foresee future funding to include continuation of support from grants funds from organizations that support our mission, operationalizing a development and fundraising plan, special events, individual donations, working with school districts on existing contracts, leveraging contracts to increase their level of commitment to school-based mental health services by increasing their percentage of contribution and seeking out new school district contracts. We also plan to seek additional foundational and government grants.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: YWCA Greater Austin
eGrants Application Identification Number: 4510801
Fund Source Requested: VC
Project Title: YW Counseling and Referral Survivor Services
Requested Amount: \$150,000
Percent of Agency Budget: 10%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

The YWCRC program has a total of 6 other agency contracts that focus on supporting low-income families which include a percentage of those families who have been affected by crime. Those who do not qualify for services with any of our contracts may have support from subsidized funding from unrestricted sources. Unrestricted fundings sources mostly come from private foundations such as the Moody Foundation, St. Davids Foundation, and Wright Foundation, Price Foundation, ECG Foundation and Mackenzie Scott philanthropic giving. The YW Counseling and Referral Survivor Services program is supported proportionately by the forementioned partners. This program is supported between 30-60 counseling interns per year which is an in-kind service to maximize impact for survivors of crime. Unrestricted Funding from other sources supports this initiative with relevant clinical and cultural relational trainings, occupancy, supplies, technology, and strategic planning for all staff serving survivors of crime.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Provider	Amount	Budget Percentages (based on % of other singular agency budget)
City of Austin- Austin Public Health	\$63,000	25%
City of Austin- Office of Violence Prevention	\$21,000	25%
Travis County Health Services	\$33,250	25%
Travis County CDBG	\$10,750	25%
Total Amount of other funding sources	\$ 128,000	
Total Amount of CJAC	\$150,000	
Total Amount of In-kind Match from all sources	\$136,028	
Total Amount of Project	\$414,028	

3. If continuation, indicate results-based impact measures provided in application last year.

200 people served. 1250 hours of counseling.
 80% of people served report an improvement in attitude/behavior
 80% of people served report improvement in accessibility to services.
 80% of outreach targeted areas result in increase of client eligibility.

4. If multi-jurisdictional, list other cities and counties served.

Travis County, Bastrop County, Williamson County, Hayes County, Blanco County, Burnet county, Caldwell county, Llano county, Lee County, Lampasas County, San Saba county, Fayette County,

5. Are services provided through temporary or permanent facilities?

Permanent facilities.

6. What are your long-term plans for funding?

This year YWCA hired a Development Director with a focus to diversify our unrestricted funding sources which will include sustainable planning. Currently we are undergoing a strategic plan which also includes earned program revenue from both restricted and unrestricted sources such as private donations, corporate giving, quarter-based campaigns, and digital giving. Our restricted sources originate from funding sources that support subsidized funding for low-income residents of Central Texas. Additionally, our donor partners we are currently engaging with are long term supporters.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Child Guidance Center
eGrants Application Identification Number: 3074906
Fund Source Requested: VC
Project Title: Crime Victims Recovery Project
Requested Amount: \$486,000
Percent of Agency Budget: 15%

1. **Does the project have other components or is part of another project that the CJAC would want to know about?** This project focuses specifically on crime victims and receives corresponding services to those of our Underserved Children’s Mental Health Services Program.
2. **List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.**

Amount	Total Budget Percentages	Provider Agency
\$486,000.00	90%	Office of the Governor, Criminal Justice Department
\$6,700.00	1%	Travis County Crime Victims Fund
\$45,000.00	8%	Office of the Attorney General
\$537,700.00	100%	TOTALS

3. **If continuation, indicate results-based impact measures provided in application last year.**

Impact measure	Goal	Actual Grant YTD
Number of counseling hours provided to survivors.	1079	170
Number of survivors receiving counseling/ therapy.	128	14*
Number of victims / survivors seeking services who were served.	159	41
Client Satisfaction Rate = satisfied or very satisfied	90%	100%
Clients making progress on goals	75%	87%

**Due to the ongoing COVID-19 pandemic, clients are continuing in care for up to two to four months longer than in previous years.*

4. **If multi-jurisdictional, list other cities and counties served.** Clients in the 10-county CAPCOG service area will be served (Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson).
5. **Are services provided through temporary or permanent facilities?** Services are provided at ACGC’s permanent office location in Austin/Travis County and also via a HIPAA-compliant telehealth platform. ACGC offers a Technology Lending Program for clients indicating a lack of access to equipment and/or internet.
6. **What are your long-term plans for funding?** Long term funding plans include current execution of revised and expanded development plan focusing on an increase in individual and corporate donors, as well as the careful identification and subsequent awarding of additional funding specific to this population.

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

Capital Area Council of Governments Criminal Justice Advisory Committee (CJAC) PY 2023 Policy Statement

The following policies and procedures are established for the purpose of defining the rules and regulations that will govern the Capital Area Council of Government's (CAPCOG's) Criminal Justice Advisory Committee (CJAC) application review and prioritization process for designated funding streams controlled by the Public Safety Office's Criminal Justice Division (PSO) of the Office of the Governor. In addition, these policies and procedures govern the operation of CAPCOG's Criminal Justice Planning as outlined in the Interagency Cooperation Agreement between the PSO and CAPCOG as it relates to CAPCOG's CJAC.

COMPLIANCE WITH ADMINISTRATIVE RULES AND REGULATIONS

All policies, rules, and regulations outlined in this document comply with the Texas Administrative Code (TAC), Title 1, Part 1, Chapter 3, and the state and federal statutes, rules, and regulations adopted by reference in Texas Administrative Code.

1 TAC Part 1, Chapter 3; Applicability, Subchapters A, B, D, E, and F of this chapter applies to all applications for funding and grants submitted to the PSO Office of the Governor. Subchapter A covers the general provisions for grant funding. Subchapter B addresses general eligibility and budget rules for grant funding. Subchapter D provides rules detailing the conditions PSO may place on grants. Subchapter E sets out the rules related to administering grants. Subchapter F specifies rules regarding program monitoring and audits. Information regarding the TAC and the Office of the Governor' rules can be viewed on the website of the Texas Secretary of State, at:

[http://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=3&ti=1&pt=1](http://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=3&ti=1&pt=1)

All meetings of the CJAC will be held in compliance with the general provisions of the Government Code, Chapter 551. Texas Open Meetings Act, which can be viewed online at:

<http://www.sos.state.tx.us/texreg/index.shtml>

CRIMINAL JUSTICE-RELATED STRATEGIC PLANNING

CAPCOG's Criminal Justice Strategic Plan includes priorities identified by stakeholders, communities, and agencies in the CAPCOG region, including, non-profit organizations, municipalities, counties, citizens or parents, substance abuse prevention, law enforcement, mental health, prosecution or courts, juvenile justice, education, and/or victim services. While forming this plan, participants identify community problems and resource needs; develop realistic goals, strategies, tasks, and performance measures; collect relevant supporting data; describe potential

implementation plans; and, identify existing efforts and resources. Priorities are established based on this information.

GRANT APPLICANT ELIGIBILITY

Criminal justice-related grant solicitations include eligibility requirements set by the Office of the Governor, PSO. Please refer to the eGrants website at the following link to review applicant eligibility requirements:

<https://egrants.gov.texas.gov/>

OFFICIAL GRANT APPLICATION SUBMISSION

- A. Grant applications must be submitted directly to the PSO via the online eGrants web-based system by the PSO designated deadline.
- B. The eGrants system will not accept late application submissions.

CAPCOG ELIGIBILITY REQUIREMENTS FOR APPLICANT PARTICIPATION IN THE CJAC APPLICATION REVIEW AND PRIORITIZATION PROCESS

- A. To be considered for participation in CAPCOG's CJAC application review and prioritization process, applications must be certified and submitted through eGrants by the PSO designated deadline.
- B. To be eligible to participate in CAPCOG's CJAC application review and prioritization process, the applicant must provide services within Bastrop; Blanco; Burnet; Caldwell; Fayette; Hays; Lee; Llano; Travis; or, Williamson counties. The 10-county CAPCOG area known as Region 12.
 - 1. Agencies within the CAPCOG region may expand their service area outside of the CAPCOG 10-county region. However, the CJAC will only consider applications for funding that will provide services within Region 12.
 - 2. Funding for areas outside of Region 12 must coordinate with the appropriate COG.
 - 3. Agencies headquartered outside of the CAPCOG 10-county area may submit a grant application for CJAC review and prioritization if the requested funding will be used to provide services within Region 12.
- C. Agencies that receive funds directly from their state association or directly from PSO for basic service programs, must apply directly through their state association or PSO and may not apply for funds that are prioritized by CAPCOG. (Examples include but are not limited to: *Mothers Against Drunk Driving; Crime Stoppers; Children's Advocacy Centers; and, Court Appointed Special Advocates.*)
- D. PSO will make the final determination as to which funding source is most appropriate for each application.

PROJECT AND APPLICANT/GRANTEE STATUS DEFINITIONS

- A. A current grantee is an agency/organization that is receiving funding through the Office of the Governor, PSO, and implementing a program during the current Plan Year of September 1st through August 31st.
- B. A new applicant is defined as any agency/organization that has never been funded through any funding source or has not been funded through the CAPCOG regional PSO allocation within the past five years for the project for which funding is currently being requested.

- C. A new project is defined as any project that has never been funded through any funding source, has not been funded through the CAPCOG regional PSO allocation within the past five years, or is a currently funded project that has significantly changed the scope of work or target group of the project.
- D. A continuation project is defined as any project that is currently ongoing where the applicant is requesting funds from the same fund source to continue the project for an additional funding cycle.

FUND SOURCE INFORMATION

- A. The grant applications that will be reviewed by the CJAC include, but are not limited to the following funding sources from the Office of the Governor, PSO:
 - 1. Criminal Justice Program (JAG);
 - 2. General Victim Assistance Direct Services Program (VOCA);
 - 3. Juvenile Justice and Truancy Prevention Grant Programs – Juvenile Justice Projects (JJ);
 - 4. Juvenile Justice and Truancy Prevention Grant Programs – Truancy Prevention Projects (TP);
 - 5. Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation of Youth (CSEY);
 - 6. Violent Crimes Against Women Criminal Justice and Training Program (VAWA); and,
 - 7. Any additional or unique fund sources that PSO determines appropriate
- B. Requirements for CAPCOG recommended projects:
 - 1. Agencies may submit a maximum of 3 applications per fund source.
 - a) Applications will be grouped into three tiers. All applications in Tier 1 will be recommended for funding before any applications in Tier 2 are recommended for funding. All applications in Tier 2 will be recommended for funding before any applications in Tier 3 are recommended for funding.
 - b) All applicants will be allowed one Tier 1 application, one Tier 2 application, and one Tier 3 application.
 - c) Applicants will self-select their Tier 1, Tier 2, and Tier 3 applications at submittal and prior to applications being reviewed by the CJAC.
 - 3. Applications must receive a minimum score of 70 to be recommended as a Quality Project for funding consideration by PSO.
 - 4. For each application, an applicant is required to provide CAPCOG the minimum funding amount required to conduct the proposed project before being reviewed by the CJAC.

FUND SPECIFIC REQUIREMENTS

A. Criminal Justice Program (JAG)

- 1. This is a competitive grant that requires the submission of a new application to the Office of the Governor, PSO through the eGrants web-based system each year funding is desired.
- 2. A three-year funding maximum, provided that funding is available, and the third-year funding request amount does not fall below \$10,000.

3. Decreasing Fund Ratio: The first year's award is the 100% mark, with a second-year's request eligible for 80% of the first year's award amount, and a third-year's request eligible for 60% of the first year's award amount.
4. Required Match: None
5. **Equipment Only Funding Requests**: Applicants requesting funding only for equipment and no programmatic services, will be considered a "one-time" only applicant and will not be eligible for the Decreasing Fund Ratio for subsequent years.
6. CAPCOG priorities for Criminal Justice Program funded projects are as follows:
 - i. Multi-jurisdictional/multi-county projects with a focus on regional impact; and,
 - ii. Existing projects that can be completed with a one-time grant.

B. General Victim Assistance Direct Services Program (VOCA)

1. This is a competitive grant that requires the submission of a new application to the Office of the Governor, PSO through the eGrants web-based system annually for the first two years funding is desired and biennially after that.
2. Required Match: Grantees, other than Native American Tribes, may be required to provide matching funds of at least twenty percent (20%) of total project expenditures. This requirement may be met through cash and/or in-kind contributions.
3. An exception will be made for agencies providing domestic violence, sexual assault, and children's advocacy services. These agencies will be allowed to submit 3 applications to provide services to adults and 3 applications to provide services to children for a maximum of 6 applications. These agencies may designate one application to provide services to adults and one application to provide services for children to each funding tier identified in Fund Source Information (C).
4. Total agency/applicant requests cannot equal more than 50% of the applicant/agency's current total operating budget.
5. First-time VOCA applicants (an agency/applicant that has never been awarded VOCA funding before, OR, have not received VOCA funding within the last five years) are limited to submitting one application.
6. Agencies that receive VOCA grant money from their statewide affiliate agencies are not eligible to apply for VOCA funding that is allocated to Region 12 through the CAPCOG CJAC Application Review Process. These agencies include but are not limited to: Texas Children's Advocacy Centers; Mother Against Drunk Driving; Legal Aid Society; Court Appointed Special Advocates (CASA); and, Texas Department of Public Safety.

C. Juvenile Justice and Truancy Prevention Grant Programs – Juvenile Justice Projects (JJ)

1. This is a competitive grant that requires the submission of a new application to the Office of the Governor, PSO through the eGrants web-based system each year funding is desired.
2. A three-year funding maximum, provided that funding is available, and the third-year funding request amount does not fall below \$10,000.
3. Decreasing Fund Ratio: The first year's award is the 100% mark, with a second-year's request eligible for 80% of the first year's award amount, and a third-year's request eligible for 60% of the first year's award amount.

4. Required Match: None

D. Juvenile Justice and Truancy Prevention Grant Programs – Truancy Prevention Projects (TP)

1. This is a competitive grant that requires the submission of a new application to the Office of the Governor, PSO through the eGrants web-based system each year funding is desired.
2. Required Match: None

E. Residential and Community-Based Services for Victims of the Commercial Sexual Exploitation of Youth (CESY)

1. This is a competitive grant that requires the submission of a new application to the Office of the Governor, PSO through the eGrants web-based system each year funding is desired.
2. Required Match: Grantees, other than Native American Tribes, may be required to provide matching funds of at least twenty percent (20%) of total project expenditures. This requirement may be met through cash and/or in-kind contributions.
3. CJAC scoring criteria for applications to this program will be provided by PSO.
4. CAPCOG will not prioritize applications to this fund source and instead will just score them and provide comments to PSO.

F. Violence Against Women Criminal Justice and Training Program (VAWA)

1. This is a competitive grant that requires the submission of a new application to the Office of the Governor, PSO through the eGrants web-based system each year funding is desired.
2. There is no limit to the number of years of funding, provided funds are available and an application receives qualifying scores from the CJAC
3. Required Match: Grantees, other than Native American tribes and non-profit, non-governmental victim service providers, must provide matching funds of at least thirty percent (30%) of total project expenditures. This requirement may be met through cash and/or in-kind contributions.

G. Any additional or unique fund sources that PSO determines appropriate

1. Information for fund sources not listed above will be posted on the CAPCOG website:
www.capcog.org/what-we-do/funding-grants/criminal-justice/

H. Requirements for the fund sources listed above are subject to change at any time per instruction from the Office of the Governor, PSO. Grant’s applicants will be notified of any fund source changes via email notification and postings on the CAPCOG website:

www.capcog.org/what-we-do/funding-grants/criminal-justice/

CAPCOG APPLICATION WORKSHOPS, TECHNICAL ASSISTANCE, REVIEW, AND ADDENDUM

- A. CAPCOG will schedule and hold grant application workshops to review grant application requests for applications developed by the Office of the Governor, PSO. To be considered for participation in CAPCOG's CJAC application review and prioritization process, a representative of the applying organization is required to attend a grant application workshop.
- B. CAPCOG staff will provide current grantees, potential applicants, and others with CAPCOG’s criminal justice priorities, a copy of the CJAC application review and prioritization scoring instrument, the criteria

used in the scoring of applications, and other relevant materials, including relevant policies, procedures, and bylaws, during the grant application workshop or by request.

- C. In addition to the CAPCOG-facilitated grant application workshops, applicants may request grant-related technical assistance before the applicant's submission of the certified application to PSO.
- D. CAPCOG staff will answer questions for both current grantees and new applicants via email consultation as much as is practical, as well as in-person upon request.
- E. The Office of the Governor, PSO staff will provide technical assistance on the operation of the eGrants web-based application.
- F. CAPCOG requires applications to be submitted for review by CAPCOG staff at least one week before the application deadline set by PSO. Applicants must receive confirmation from CAPCOG of a completed review before submitting and certifying an application. During this review CAPCOG will check:
 - a. Identifying Information;
 - b. Target Areas Information; and,
 - c. Other areas of the application identified by PSO or CAPCOG.
- G. To be considered for participation in CAPCOG's CJAC application review and prioritization process, applicants are required to submit a Project Summary Sheet created to help the CJAC during their review and scoring of applications no more than two weeks after the application period closes. The Project Summary Sheet will ask for:
 - a. Data and information to help the CJAC review application that is not included in the application submitted and certified in eGrants; and,
- H. Applicants must be prepared to discuss reductions to areas of their budget during the CJAC's project review process by either a percent reduction of the total amount or identifying specific items in the budget that can be reduced or deleted.

ATTENDANCE REQUIREMENTS FOR CJAC REVIEW AND PRIORITIZATION MEETINGS

- A. Attendance at CJAC application review and prioritization meetings is always mandatory for both new and current grant applicants.
 - 1. A representative from each applicant organization shall attend the prioritization meeting.
 - 2. A representative of the applicant agency/organization will be allowed a five (5) minute presentation of the application and shall have the opportunity to answer any questions posed by the CJAC members.
- B. Failure of an applicant agency/organization to attend the CJAC application review and prioritization meeting will deem the application ineligible for CJAC review and prioritization, which will result in a score of "0" and no recommendation for funding consideration.

CRIMINAL JUSTICE ADVISORY COMMITTEE (CJAC)

- A. The CJAC is a volunteer committee comprised of a multi-disciplinary representation of members from the region per the requirements of the Office of the Governor, PSO. These discipline areas include non-profit organizations, municipalities, counties, citizens or parents, substance abuse prevention, education,

juvenile justice, law enforcement, mental health, prosecution or courts, and victim services. CJAC members are appointed by CAPCOG's Executive Committee.

- B. The primary responsibility of the CJAC is to review criminal justice-related grant applications from throughout the region, score and prioritize applications, and provide funding recommendations, based on a standardized application review and prioritization process and a standardized score sheet, to CAPCOG's Executive Committee for approval to submit the prioritization lists to the Office of the Governor, PSO.
- C. To avoid a conflict of interest, members of the CAPCOG's governing body, CJAC members, and CAPCOG staff must abstain from voting, cannot present to the CJAC, and must leave the room* for the review and scoring of any application during the prioritization process if the member, planner, or an individual related to the member or planner within the third degree of consanguinity or within the second degree by affinity:
 - 1. is employed by the applicant agency and works for the unit or division that would administer the grant, if awarded; or,
 - 2. serves on any board that oversees the unit or division that would administer the grant if awarded; or,
 - 3. owns or controls any interest in a business entity or other non-governmental organization that benefits, directly or indirectly, from activities with the applicant agency; or,
 - 4. receives any funds, or a substantial amount of tangible goods or services, from the applicant agency as a result of the grant, if awarded.
- D. At the beginning of each prioritization meeting, the CJAC Chair shall request members to identify any possible conflict of interest when scoring applications.
 - 1. If a member must abstain from reviewing, voting, commenting, presenting, or taking any action on any grant application, the member must also abstain from voting, on any competing applications within that funding source during the prioritization process.
 - 2. Members will clearly state their abstention from voting on certain applications and will not speak on behalf of or in support of an applicant.
 - 3. Members shall write, "ABSTAIN" on the score sheet of each application they do not score due to a conflict of interest.

* In a virtual setting, **leave the room** means a member must exit the meeting platform. CAPCOG staff will communicate with the member about when they can return to the meeting.

CJAC APPLICATION REVIEW AND PRIORITIZATION PROCESS

- A. CJAC Application Review
 - 1. The CJAC will review and score eligible applications at the CJAC application review and prioritization meetings for each of the PSO designated fund sources.
 - 2. An approved application score sheet will be used to evaluate each application submitted for review. This score sheet is the product of a cumulative effort of the Office of the Governor, PSO, and CAPCOG.
 - a. A minimum score benchmark may be imposed during the application scoring process.
 - b. Applications that do not meet an imposed minimum score will not be recommended for funding consideration.
 - 3. The CJAC **must** consider the following factors when scoring and prioritizing applications:
 - a. Any state strategies identified by PSO;

- b. Priorities identified within the region resulting from the strategic planning process;
 - c. Eligibility, reasonableness, and cost-effectiveness of the proposed project; and,
 - d. Current CAPCOG policies and bylaws.
4. The CJAC **may** consider estimated funding levels when scoring and prioritizing applications.
 5. CAPCOG staff will tabulate all applicant scores and create a prioritization list ranking each application from highest to lowest score.
 - a. The highest and lowest score of each application will be eliminated, and an average of the remaining scores will serve as the score of record.
 - b. The tabulation of scores for an application is based on the number of members eligible to vote.
 - c. In the event of a tie score when the projects are totaled, staff will delete the next highest and lowest scores until the tie is broken.
 - d. Projects will be placed on the priority list in the order of the tiebreaker score.
 6. The proposed prioritization list will be provided to the CJAC for review, comment, and possible changes to the list order.
 7. Post-CJAC review, the proposed prioritization list will be sent out to the applicants.
 8. CAPCOG staff will then submit the proposed prioritization list to the CAPCOG Executive Committee.
- B. Application Recommendations Submitted to the Office of the Governor, PSO for Funding Consideration
1. CAPCOG's governing board, the Executive Committee, must review and approve the CJAC prioritization list of applications recommended for funding consideration before it is submitted to the Office of the Governor, PSO.
 2. There is no commitment or obligation on the part of CAPCOG, the CJAC, or CAPCOG's Executive Committee to recommend any application for funding consideration.
 3. All funding decisions are made at the sole discretion of the Office of the Governor, PSO.

CAPCOG APPEALS PROCESS FOR GRANT APPLICANTS

- A. The only cause for an appeal that CAPCOG will consider is an alleged scoring error made during the prioritization process that prevents the applicant from achieving a score that allows their application to be submitted to the Office of the Governor, PSO for funding consideration.
 1. Applicants wishing to appeal an alleged scoring error must complete the following:
 - a. Applicants must submit written notification, signed by the applicant's authorized official, of their intent to appeal, to CAPCOG's Executive Director and the sitting CJAC Chair at least 24-hours before the CAPCOG Executive Committee's scheduled meeting where the CJAC priority list of applications recommended for funding consideration will be approved.
 - b. The Appellant must demonstrate that the error caused the application (or a portion of the application) to receive a low score that prevented the application from being recommended to PSO for funding consideration.
 2. Letters and phone calls of support will NOT be considered as part of the official appeal process.

3. Upon receipt of all requested documentation supporting the appeal, the Executive Director may place the appeal on the agenda for the next available meeting of the Executive Committee.
 4. The Chair, Vice Chair, or designated representative from the CJAC will be present at the Executive Committee meeting that includes the appeal agenda item.
 5. The decision of the Executive Committee will be the final action concerning all appeals.
 6. The CJAC members will receive a copy of the written appeal, notification of the Executive Committee meeting of which the appeal has been placed on the agenda and will be notified of the action taken by the Executive Committee regarding the appeal.
- B. The Office of the Governor, PSO does not have an appeals process for grant applicants. All PSO funding decisions are made at the sole discretion of the Office of the Governor and are final.

Revised by Vote December 8, 2021

Revised by Vote October 14, 2020

Revised by Vote October 9, 2019

Revised By Vote October 10, 2018

Revised By Vote December 13, 2017

Revised By Resolution November 9, 2016

Revised By Resolution December 9, 2015

Revised By Resolution February 11, 2015

Revised By Resolution October 8, 2014

Revised By Resolution December 11, 2013

Revised By Resolution December 9, 2012

Revised By Resolution November 9, 2011

Revised By Resolution November 10, 2010

Revised By Resolution December 9, 2009

Revised By Resolution June 10, 2009

Revised By Resolution January 14, 2009

Revised By Resolution November 12, 2008

Revised By Resolution December 12, 2007

Revised By Resolution March 14, 2007

Revised By Resolution November 9, 2005

Revised By Resolution on December 8, 2004

Revised by Resolution on November 10, 2004

Revised by Resolution on November 12, 2003

Revised by Resolution on September 26, 2002

Revised by Resolution on March 23, 2000

Revised by Resolution on September 19, 2000

Adopted by Resolution on October 19, 1999

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #11 Consider Approving Scoring and Funding Recommendations for 2023 Violence Against Women Justice and Training Program (WF/VAWA) Criminal Justice Grants

GENERAL DESCRIPTION OF ITEM:

The Violence Against Women Justice and Training Program (WF/VAWA) is one of the six grant categories administered by the Office of the Governor (OOG) that CAPCOG's Criminal Justice Advisory Committee (CJAC) reviews each year, with over \$750,000 requested by 5 applicants for Plan Year 2023. The CJAC scored these applications on March 24 and made funding recommendations at a follow-up meeting on March 30 based on the outcome of the scoring and ranking. A total of 4 applicants presented to the CJAC, while another 1 applicant was deemed ineligible to present due to failure to complete one of four mandatory grant management workshops CAPCOG offered in December and January (Brave Alliance Mission). Results of the scoring and project summary sheets for each application reviewed are included as initial attachments. The final funding recommendation and a memo explaining the recommendation will be included as backup subsequent to initial mail-out of the agenda packet. Note that the OOG makes final determinations on funding for all grants.

- A total of \$763,403.21 was requested from all 5 applicants.
- The 4 applicants who presented were asked to identify the minimum funding that they could accept, and that totaled \$347,452.85
- The regional budget estimate (RBE) for this grant category for PY 2023 is \$353,190.69, which represents 46% of all funding requested from all 5 applicants, and 102% of the \$347,452.85 combined "reduced" request from the 4 grant applicants who were considered eligible for ranking and scoring.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Ken May, Regional Programs Manager
Andrew Hoekzema, Director of Regional Planning and Services

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? N/A

PROCUREMENT: N/A

ACTION REQUESTED:

Approve Scoring and Funding Recommendations for Violence Against Women Justice and Training Program (VF/VAWA) Criminal Justice Grants for Plan Year 2023

BACK-UP DOCUMENTS ATTACHED:

1. Summary of VF/VAWA Project Scores, Ranking, and Funding Requests
2. Project Summary Sheets for VF/VAWA Applications

BACK-UP DOCUMENTS NOT ATTACHED:

1. VF/VAWA Funding Recommendations
2. Memo on CJAC VF/VAWA Funding Recommendations

Violence Against Women Justice and Training Program Grant Requests for Plan Year 2023

REGIONAL BUDGET ESTIMATE: \$353,190.69

Applicant	Application ID	Requested	Minimum Requested	Reduction	% Reduction	Score	Rank
Williamson County	4219102	\$111,290.90	\$95,469.35	\$15,821.55	14.22%	93.0	1
City of Austin	3599505	\$88,212.00	\$41,983.50	\$46,228.50	52.41%	90.4	2
Highland Lakes Family Crisis Center	4277402	\$99,868.59	\$85,000.00	\$14,868.59	14.89%	88.3	3
SAHELI dba Asian Family Support Services of Austin	4233902	\$268,501.72	\$125,000.00	\$143,501.72	53.45%	85.8	4
Brave Alliance Mission	4485401	\$195,530.00	\$0.00	\$195,530.00	100.00%	0.0	5
TOTAL	n/a	\$763,403.21	\$347,452.85	\$415,950.36	54.49%	n/a	n/a

*Note: Brave Alliance was assigned a default score of 0 and \$0 minimum requested due to failure to attend mandatory grant workshop as required by CAPCOG's Policy Statement; THIS TABLE DOES NOT INCLUDE FUNDING RECOMMENDATIONS

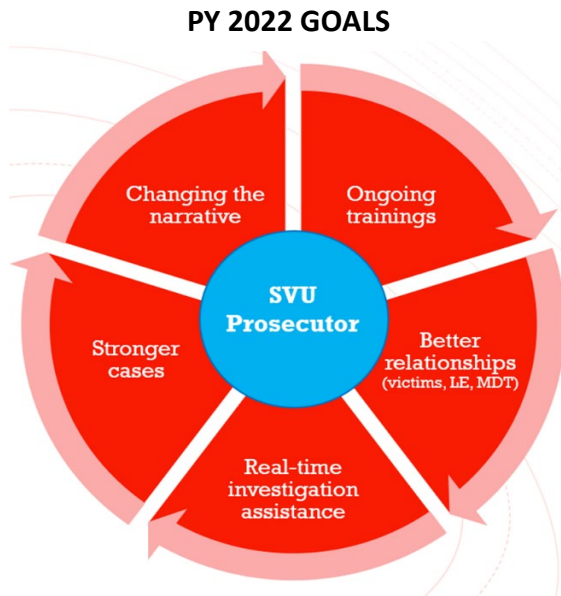


CAPCOG Application Review – Project Summary Sheet

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Agency Name: Williamson County District Attorney’s Office
eGrants Application Identification Number: 4219102
Fund Source Requested: VAWA
Project Title: Special Victims Unit – Felony Prosecutor
Requested Amount: 111,290.90
Percent of Agency Budget: 1.936%

1. Does the project have other components or is part of another project that the CJAC would want to know about? **No.**
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. **The total cost of the project is \$158,987.00. We are seeking \$111,290.90 from the OOG with the remaining amount of \$47,696.10 being covered by Williamson County.**
3. If continuation, indicate results-based impact measures provided in application last year.



PY 2022 ACHIEVEMENTS:

- First 6 months of PY22 grant: 22 adult sexual assaults filed
 - Average 2017 -2021: 31 adult sexual assaults filed per year
- As of 3/1/2022: 52 active adult sexual assault cases pending
 - Average caseload per Trial Division prosecutor: 212
- As of 3/1/2022: 4 adult sexual assault convictions obtained
 - Average yearly convictions from 2017-2021: 4
- As of 3/1/2022, number of adult sexual assaults dismissed: 1
 - Average yearly dismissals from 2017-2021: 9
- Member of the Williamson County SART Supervisory Board
- Member of the Governor’s Sexual Assault Survivors’ Task Force
- Prosecutor has eight years of experience with three years exclusively handling adult sexual assaults
- Prosecutor is on call and available 24/7 to answer and assist law enforcement with adult sexual assault investigations

4. If multi-jurisdictional, list other cities and counties served. **N/A**
5. Are services provided through temporary or permanent facilities? **Permanent facilities.**
6. What are your long-term plans for funding? **Our office will seek this position as part of its annual budget as a permanent position.**



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Police Department
eGrants Application Identification Number: 3599505
Fund Source Requested: VAWA
Project Title: APD Violence Against Women Investigative Project
Requested Amount: \$88,212
Percent of Agency Budget: less than 1%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
 - a. All project components are described with this application. This project is currently funded by the City and the State (using VAWA funds).
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
 - a. The City has funded four Investigative Support Specialists who were not covered under this grant. Combined, they work 90 hours per week at a rate of \$25/hour. Including FICA/Medicare, their cost is \$125,950.50, which is less than 1% of the agency’s budget.
3. If continuation, indicate results-based impact measures provided in application last year.
 - a. This is a continuation project. Last year, staff measures included 1,300 cases investigated.
4. If multi-jurisdictional, list other cities and counties served.
 - a. This project is in response to a state-wide mandate that agencies submit all qualifying cases into the ViCAP database, with the goal of improving outcomes for victims of sexual assault across the state. Cases submitted by the Investigative Support Specialists could have impacts in other jurisdictions in Texas, as well as potentially around the country.
5. Are services provided through temporary or permanent facilities?
 - a. N/A
6. What are your long-term plans for funding?
 - a. This VAWA request would allow the City to complete all backlogged ViCAP entry and investigative support activities. The City began this project in 2020 with five investigative support specialists at varying hours per week. In 2021, our application for VAWA funds resulted in an award to cover one specialist’s time. The City currently provides temp funding (described above) to continue project activities. With this 2022 application, the City seeks funding for two specialists. Their work will be crucial to entering the nearly 5,000 qualifying cases (as of December 31, 2021), as well as cases received on an ongoing basis. The City anticipates this will be the last VAWA application for unmet needs related to ViCAP.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Highland Lakes Family Crisis Center

eGrants Application Identification Number: 4277402

Fund Source Requested: WF-Violence Against Women Formula Grant

Project Title: Community Coordination and Training Program

Requested Amount: \$99,868.59

Percent of Agency Budget: 8%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
 - a. No, the Community Coordination and Training Program is a standalone project.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
 - a. The Community Coordination and Training Program is primarily funded by VAWA.
3. If continuation, indicate results-based impact measures provided in application last year.
 - a. FY22 is the first year of the project. In the first six months of the project significant time was spent on recruiting and training the new Collaboration and Training Coordinator, but HLFCC did conduct 3 training events to 19 area professionals in the first part of the project period.
4. If multi-jurisdictional, list other cities and counties served.
 - a. Highland Lakes Family Crisis Center serves Blanco, Burnet, and Llano counties.
5. Are services provided through temporary or permanent facilities?
 - a. Services are provided in permanent facilities.
6. What are your long-term plans for funding?
 - a. Since FY19 Highland Lakes Family Crisis Center (HLFCC) has increased the agency’s fundraising efforts by 165%. In the long-term if VAWA funding becomes unavailable or is significantly reduced, Highland Lakes Family Crisis Center will continue to increase fundraising efforts and seek out additional local, state, and national grant funding to support this project. HLFCC also operates a Thrift Store that is currently being re-refreshed to generate additional funding.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Saheli, Inc. dba Asian Family Support Services of Austin
eGrants Application Identification Number: 4233902
Fund Source Requested: VAWA
Project Title: Regional Culturally Responsive Justice Services for Asian/Immigrant Victims
Requested Amount: \$268,502.72
Percent of Agency Budget: 7%

- Does the project have other components or is part of another project that the CJAC would want to know about?
 This project is related to the VOCA/VAWA Regional Domestic & Sexual Violence Support for Asian/Immigrant Survivors in Central TX. In addition to training and technical assistance, criminal justice professionals and victim services providers in our 10-county region have a direct referral pathway to serve victims with services that include: 24/7 hotline; language access, crisis intervention, counseling, legal advocacy, supportive transitional housing, community education and outreach.
- List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

5%	HHSC	\$195,122.00 (restricted to domestic violence only)
5%	OAG	\$190,165.00 (78% restricted to sexual violence only)
40%	OOG/CJD VOCA	\$1,542,798.00 (both domestic and sexual violence services)
7%	OOG/CJD VAWA	\$268,502.00 (restricted to criminal justice system training)
12%	OVW	\$404,431.50 (24% restricted to sexual violence; 40% to housing only)
2%	TAASA	\$75,000.00 (restricted to sexual violence only)
10%	City of Austin and Travis County	\$400,000.00 (restricted to Travis County)
6%	Philanthropic Grants	\$247,000.00 (20% restricted to Travis County)
8%	Development Activity	\$322,500.00 (both domestic and sexual violence services)
5%	In-Kind and Misc	\$201,367.00 (pro bono and donations, not cash)
100%	Total Revenue	\$3,846,885.50
- If continuation, indicate results-based impact measures provided in application last year.
 AFSSA provided 11 training and technical assistance events, serving 89 criminal justice professionals and 46 non-criminal justice professionals. (This is a half-year performance period, not a full year.)
- If multi-jurisdictional, list other cities and counties served.
 AFSSA serves survivors in all jurisdictions in the CAPCOG region.
- Are services provided through temporary or permanent facilities?
 Services are provided both onsite and remotely in all jurisdictions in CAPCOG. Permanent headquarters is in Austin, TX.
- What are your long-term plans for funding?
 Continue to leverage federal funds to serve local region; once reserve targets are met, save dollars to invest in fundraising staff for private dollars.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #12 Consider Approving Scoring and Funding Recommendations for 2023 Truancy Prevention (TP) Criminal Justice Grants

GENERAL DESCRIPTION OF ITEM:

The Truancy Prevention (TP) is one of the six grant categories administered by the Office of the Governor (OOG) that CAPCOG's Criminal Justice Advisory Committee (CJAC) reviews each year, with over \$1.5 million requested by 4 applicants for Plan Year 2023. The CJAC scored these applications on March 25 and made funding recommendations at a follow-up meeting on March 30 based on the outcome of the scoring and ranking. A total of 2 applicants presented to the CJAC, while another 2 applicants were deemed ineligible to present due to failure to complete one of four mandatory grant management workshops CAPCOG offered in December and January (Blanco and Del Valle ISDs). Results of the scoring, project summary sheets for each application reviewed, are included as initial attachments. The final funding recommendation and a memo explaining the recommendation will be included as backup subsequent to initial mail-out of the agenda packet. Note that the OOG makes final determinations on funding for all grants.

- A total of \$1,583,785.45 was requested from all 4 applicants.
- The 2 applicants who presented were asked to identify the minimum funding that they could accept, and that totaled \$1,017,273.00
- The regional budget estimate (RBE) for this grant category for PY 2023 is \$1,467,961.22, which represents 93% of all funding requested from all 4 applicants, and 144% of the \$1,017,273 combined "reduced" request from the 2 grant applicants who were considered ineligible for ranking and scoring.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Ken May, Regional Programs Manager
Andrew Hoekzema, Director of Regional Planning and Services

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? N/A

PROCUREMENT: N/A

ACTION REQUESTED:

Approve Scoring and Funding Recommendations for Truancy Prevention (TP) Criminal Justice Grants for Plan Year 2023

BACK-UP DOCUMENTS ATTACHED:

1. Summary of TP Project Scores, Ranking, and Funding Requests
2. Project Summary Sheets for TP Applications

BACK-UP DOCUMENTS NOT ATTACHED:

1. TP Funding Recommendations
2. Memo on CJAC TP Funding Recommendations

Truancy Prevention Grant Requests for Plan Year 2023

REGIONAL BUDGET ESTIMATE: \$1,467,961.22

Applicant	Application #	Requested	Minimum Requested	Reduction	% Reduction	Score	Rank
Manor ISD	4471301	\$921,120.00	\$881,474.00	\$39,646.00	4.30%	83.6	1
City of Austin	3887204	\$187,412.00	\$135,799.00	\$51,613.00	27.54%	80.3	2
Blanco ISD	3890704	\$21,042.45	\$0.00	\$21,042.45	100.00%	0.0	4
Del Valle ISD	3982403	\$454,211.00	\$0.00	\$454,211.00	100.00%	0.0	4
TOTAL	n/a	\$1,583,785.45	\$1,017,273.00	\$566,512.45	35.77%	n/a	n/a

*Note: Blanco ISD and Del Valle ISD were assigned default score of 0 and \$0 minimum requested due to failure to attend mandatory grant workshop as required by CAPCOG's Policy Statement; THIS TABLE DOES NOT INCLUDE FUNDING RECOMMENDATIONS



CAPCOG Application Review – Project Summary Sheet

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Agency Name: Manor ISD

eGrants Application Identification Number: 3887204

Fund Source Requested: Truancy Prevention Grant Program

Project Title: Truancy Prevention Program

Requested Amount: \$921,120.00.

Percent of Agency Budget: .9%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

Manor ISD proposes to continue its collaboration with Communities In Schools to provide evidenced-based, tiered truancy prevention services at eleven high-needs schools.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Funding to Manor ISD comes from three main sources: local school district property taxes, state funds, and federal funds. MISD receives federal and state dollars to fund all operations. Communities in Schools receive funding from school districts to pay a portion of the cost of services as well as State, local and private funding. Without this grant, CIS would have to reduce staffing and services in Manor. The district is in the middle of planning the budget for the 22-23 school year. Federal funding could help shore up some costs, but we aren't certain of the amount will be provided to advance education. CIS has been in Manor ISD for a decade and Manor ISD continues to contribute the same amount of Title I and State Comp Ed funding to the CIS contract, totaling \$198573. This grant does not take the place of existing district funding sources. It has allowed us to expand to serve more 5 schools and add additional truancy focused staff and services at other campuses.

3. If continuation, indicate results-based impact measures provided in application last year.

The number of program youth completing the CIS program requirements through the Truancy Prevention Program is 671. The number of program youth served and who are no longer truant during this period is 139. Number of case managed students who are at risk of dropping out of school 518. All students of Manor ISD are affected by the grant through our campaigning efforts, and school-wide attendance initiatives. We have seen an incredible need for a wide array of supports to address social and emotional health, challenging behaviors, learning loss, and continuing social service challenges. CIS has provided 863 targeted attendance and re-engagement interventions to support individual students and families with the return to school. Total number of absences has decreased from mid-year 2020-2021 to mid-year 2021-2022 by 34,163 days.

4. If multi-jurisdictional, list other cities and counties served.

Although majority Manor, TX our school district also serves students the reside in Elgin, Del Valle, and Austin areas.

5. Are services provided through temporary or permanent facilities?

Permanent Facilities-All services are provided within the district (campus based)

6. What are your long-term plans for funding?

Manor ISD continues to explore more options to fund CIS and other services funded by Truancy Prevention Grant, as well as incorporating specific line items into our local budget. At this time the Truancy Prevention Grant is our main source to providing services to such a large number of at-risk students.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Public Health
eGrants Application Identification Number: 4471301
Fund Source Requested: JJ/TP
Project Title: Austin Juvenile Justice & Truancy Prevention Project
Requested Amount: \$187,412
Percent of Agency Budget: less than 1%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
 - a. All project components are described with this application. This project is not part of another.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
 - a. There are no other sources of funding for the proposed project.
3. If continuation, indicate results-based impact measures provided in application last year.
 - a. N/A
4. If multi-jurisdictional, list other cities and counties served.
 - a. This project will serve youth in Travis, Hays and Williamson Counties.
5. Are services provided through temporary or permanent facilities?
 - a. Services will be provided through local schools (permanent facilities).
6. What are your long-term plans for funding?
 - a. The City will consider other potential grant opportunities and may commit general operating funds to continue activity considered promising or successful under this project.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #13 Consider Approving Scoring and Funding Recommendations for 2023 Juvenile Justice (JJ) Criminal Justice Grants

GENERAL DESCRIPTION OF ITEM:

The Juvenile Justice (JJ) is one of the six grant categories administered by the Office of the Governor (OOG) that CAPCOG's Criminal Justice Advisory Committee (CJAC) reviews each year, with just under \$400,000 requested by 9 applicants for Plan Year 2023. The CJAC scored these applications on March 25 and made funding recommendations at a follow-up meeting on March 30 based on the outcome of the scoring and ranking. A total of 8 applicants presented to the CJAC, while another 1 applicant was deemed ineligible to present due to failure to complete one of four mandatory grant management workshops CAPCOG offered in December and January (Austin Recovery Inc.). Results of the scoring and project summary sheets for each application reviewed are included as initial attachments. The final funding recommendation and a memo explaining the recommendation will be included as backup subsequent to initial mail-out of the agenda packet. Note that the OOG makes final determinations on funding for all grants.

- A total of \$396,232.84 was requested from all 9 applicants.
- The 8 applicants who presented were asked to identify the minimum funding that they could accept, and that totaled \$312,721.97
- The regional budget estimate (RBE) for this grant category for PY 2023 is \$219,253.06, which represents 55% of all funding requested from all 9 applicants, and 70% of the \$1,017,273 combined "reduced" request from the 8 grant applicants who were considered eligible for ranking and scoring.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Ken May, Regional Programs Manager

Andrew Hoekzema, Director of Regional Planning and Services

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? N/A

PROCUREMENT: N/A

ACTION REQUESTED:

Approve Scoring and Funding Recommendations for Juvenile Justice (JJ) Criminal Justice Grants for Plan Year 2023

BACK-UP DOCUMENTS ATTACHED:

1. Summary of JJ Project Scores, Ranking, and Funding Requests
2. Project Summary Sheets for JJ Applications

BACK-UP DOCUMENTS NOT ATTACHED:

1. JJ Funding Recommendations
2. Memo on CJAC JJ Funding Recommendations

Juvenile Justice Grant Requests for Plan Year 2023

REGIONAL BUDGET ESTIMATE: \$219,253.06

Applicant	Application #	Requested	Minimum Requested	Reduction	% Reduction	Score	Rank
Williamson County	4249102	\$16,000.00	\$14,400.00	\$1,600.00	10.00%	92.3	1
Arc of the Capital Area	4454201	\$85,329.84	\$69,970.47	\$15,359.37	18.00%	91.1	2
Council on At-Risk Youth	3385106	\$39,000.00	\$35,100.00	\$3,900.00	10.00%	90.8	3
Austin ISD	4464701	\$50,000.00	\$45,000.00	\$5,000.00	10.00%	87.9	4
Big Brothers Big Sisters of Central Texas	4423801	\$50,000.00	\$45,000.00	\$5,000.00	10.00%	87.5	5
American Youthworks	4469101	\$30,503.00	\$15,251.50	\$15,251.50	50.00%	87.3	6
Austin Bat Cave	4442201	\$10,400.00	\$10,000.00	\$400.00	3.85%	86.6	7
YMCA Greater Austin	4529201	\$93,000.00	\$78,000.00	\$15,000.00	16.13%	86.2	8
Austin Recovery Inc.	4481301	\$22,000.00	\$0.00	\$22,000.00	100.00%	0.0	9
TOTAL	n/a	\$396,232.84	\$312,721.97	\$83,510.87	21.08%	n/a	n/a

*Note: Austin Recovery Inc. was assigned default score of 0 and \$0 minimum requested due to failure to attend mandatory grant workshop as required by CAPCOG's Policy Statement; THIS TABLE DOES NOT INCLUDE FUNDING RECOMMENDATIONS



CAPCOG Application Review – Project Summary Sheet

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Agency Name: Williamson County

eGrants Application Identification Number: 4249101

Fund Source Requested: Juvenile Justice & Truancy Prevention Grant (JJ/TP). SF-State Criminal Justice Planning (421) Fund.

Project Title: The Purpose Project

Requested Amount: \$18,000.00

Percent of Agency Budget: .13%

1. Does the project have other components or is part of another project that the CJAC would want to know about? No, the Purpose Project is a stand-alone project run and facilitated by non-profit organization, Catalyst Collective.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
The Purpose Project is currently receiving 1st year seed funding in the amount of \$20,000 from CAPCOG to serve 50 youth with 300 hours of programming. This current application request is for 2nd year funding.
3. If continuation, indicate results-based impact measures provided in application last year.
Performance Measurements will be based on the following marks: Enroll 50 at-risk, students in the Purpose Project; Graduate 90% from the program; Divert students from entering the Juvenile Justice System: Youth enrolled in the project that have never been referred to Williamson County Juvenile Services will be monitored for entry into the Juvenile Justice system. We currently have 11 youth in the program and are on pace to meet or exceed 50 students and 300 hours of programming by August 2022. Impact measures will be available by September 2022.
4. If multi-jurisdictional, list other cities and counties served.
The Purpose Project serves youth who live in Williamson County. This includes the following cities: Austin, Cedar Park, Coupland, Florence, Georgetown, Granger, Hutto, Jarrell, Leander, Liberty Hill, Round Rock, Schwertner, Taylor, Thrall, and Weir. Youth are being referred from sources that includes but not limited to local school districts, municipal and justice of the peace courts, and community members.
5. Are services provided through temporary or permanent facilities?
Services are provided through a variety of avenues including online teleconferences and in person meetings that take place in public spaces throughout the community.
6. What are your long-term plans for funding?
Williamson County Juvenile Services have projects that started off with seed funding from CAPCOG that are now fully funded through county funding. This is the plan for long-term funding for The Purpose Project.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: The Arc of the Capital Area

eGrants Application Identification Number: 4454201

Fund Source Requested: State Criminal Justice Planning Funds: Juvenile Justice and Truancy Prevention Grant Program

Project Title: Juvenile Justice Services

Requested Amount: 85,329.84

Percent of Agency Budget: 4.2%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

In addition to the Juvenile Justice Services Program, the following subprograms are included in our Family and Juvenile Transition Services Portfolio:

- **Educational Advocacy: provides advocacy services for students in public schools.**
- **Guardianship and Alternatives to Guardianship: provides support to adolescents with IDD who are approaching the legal age of adulthood (18 years old).**
- **Adult Case Management: provides support to adolescents with IDD who are entering adulthood and reconnects adults with IDD to essential services and support.**

2. List the amount, total budget percentages, and provider agencies providing other sources of funding for the project proposed.

Currently, there are no other sources of funding for the proposed JJS Program.

3. If continuation, indicate results-based impact measures provided in application last year.

This grant is not a continuation of a previous grant.

4. If multi-jurisdictional, list other cities and counties served.

The Arc of the Capital Area’s Juvenile Justice Services program currently serves the following counties in the Central Texas Community: Travis County

Funding from this grant opportunity will allow us to expand the JJS program to serve the following counties: Bastrop, Blanco, Brazos, Burleson, Burnet, Caldwell, Fayette, Grimes, Hays, Lampasas, Lee, Llano, Mills, San Saba, Travis, Washington, Williamson

5. Are services provided through temporary or permanent facilities?

Intake/referral is completed internally by the Juvenile Justice Services case managers and may be completed via phone, email, virtually, or in-person, at the client’s discretion. Aside from the intake/referral process, JJS services are provided off-site (at the client’s home, educational institution, and/or the courthouse).

6. What are your long-term plans for funding?

To ensure the continuation of the services provided by JJS, The Arc of the Capital Area will continue to submit grant applications to city, corporate, and private grant-making organizations and will actively engage in fundraising activities including but not limited to our annual art shows, raffles, golf tournaments, and our annual gala. As the number of Juveniles with IDD in the criminal justice system continues to rise, increasing the capacity of the JJS program is critical to our program’s sustainability plan. We are hopeful that some of the fundraising efforts mentioned above will be approved to assist us in expanding our programs to reach potential clients outside of our current service area. Furthermore, we anticipate that long-term funding for the JJS program will come from a wider circle of support over time.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Council on At-Risk Youth (CARY)
eGrants Application Identification Number: 3385106
Fund Source Requested: Juvenile Justice & Truancy Prevention Grant Program
Project Title: Youth Violence Prevention
Requested Amount: \$39,000
Percent of Agency Budget: 3%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

The project we are requesting funding for is for one of CARY’s 17 schools, Del Valle High School. The project is a stand-alone project that is replicated at each school served, using the same curriculum.

2. List the amount, total budget percentages, and provider agencies providing other sources of funding for the project proposed.

The total amount for the project at one school is \$70,000. The total projected budget for CARY for FY23 is \$1,200,500. We are requesting \$39,000 from CJD which is 3% of the total budget. Other funding sources for CARY include the City of Austin - Office of Violence Prevention, the City of Austin - Behavioral Health, Travis County - Juvenile Justice Division, Manor ISD, Del Valle ISD, Austin ISD, St. David's Foundation, and Moms’ Demand Action.

3. If continuation, indicate results-based impact measures provided in application last year.

An 80% reduction in serious behavioral referrals on campus, a 60% increase in school attendance, and a 50% improvement in academic performance. These results-based measures align with the truancy and youth violence prevention that CAPCOG prioritized for funding.

4. If multi-jurisdictional, list other cities and counties served.

CARY serves Austin, Del Valle, and Manor but for the project funding being proposed, Del Valle is the primary area served.

5. Are services provided through temporary or permanent facilities?

Services are provided by CARY youth advisors positioned at middle and high school facilities. For this project services are being provided at Del Valle High School.

6. What are your long-term plans for funding?

Long-term, CARY hopes to receive more sustainable support through multi-year contracts with state, county, government, and federal agencies. Additionally, CARY is focused on gaining corporate and private donors to close funding gaps.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Independent School District
eGrants Application Identification Number: 4464701
Fund Source Requested: Juvenile Justice & Truancy Prevention Program
Project Title: Culturally Responsive PBIS in Austin ISD
Requested Amount: \$50,000
Percent of Agency Budget: <1%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
This project is part of larger effort to improve campus climate that will result in better outcomes for students both academically and socially as well as a decrease student contact with the Juvenile Justice system.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
While the work of this project will be funded through this grant, staff salaries at the campus
3. If continuation, indicate results-based impact measures provided in application last year.
NA
4. If multi-jurisdictional, list other cities and counties served.
NA
5. Are services provided through temporary or permanent facilities?
Permanent
6. What are your long-term plans for funding?
This is capacity building work for the district and staff. These funds will enable the district to better support students and carry this work long term.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Big Brothers Big Sisters (BBBS) of Central Texas

eGrants Application Identification Number: 4423801

Fund Source Requested: Juvenile Justice & Truancy Prevention Grant (JJ/TP)

Project Title: Technology Enhancement Project for BBBS' One-to-One Mentoring Program for At-Risk Youth (age 6+)

Requested Amount: \$50,000

Percent of Agency Budget: 2%

1. Does the project have other components or is part of another project that the CJAC would want to know about? Yes, BBBS' Technology Enhancement Project is a component of BBBS' One-to-One Mentoring Program for At-Risk Youth (age 6+), which has 2022 budget of \$1,367,055. Project equips BBBS staff with laptops, cell phones and IT support (increased connectivity and expanded broadband) to provide outreach and match activities (in person and virtually) and to perpetually input all client contacts, observations, consultation data, and survey results in agency's MatchForce database, secure web-based database maintained by BBBS of America. Accessibility of this detailed data will allow staff to better track collective program goals and outcome objectives across all matches; and to monitor and measure progress of every match and each child. Although eager to reinstitute BBBS' in-person service delivery model, this project will enable BBBS to incorporate digital processes and virtual enrichment activities and educational sessions which proved effective during the agency's innovations prompted by pandemic's onset and persistence.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. Travis County Health & Human Services-\$140,000 (5.67%); Amachi Foundation-\$405,074 (16.44%); TX Dept of Families & Protective Services-\$56,271 (2.28%); Big Brothers Big Sisters of America/JJ-\$190,000 (7.71%); Powell Foundation-\$30,000 (1.22%); The Peirels Foundation-\$83,000 (3.37%); Lavelle Family Foundation-\$18,000 (0.73%);Griffith Charitable Trust-\$25,000 (1.01%); Seawell Elam Foundation-\$10,000 (0.4%); Pay Pal Community Impact Fund-\$20,000 (0.81%); H-E-B Helping Hand Fund-\$5,000 (0.2%); JC Penney Foundation-\$6,000 (0.24%); Topfer Family Foundation-\$5,000 (0.2%); and Hays County Health & Human Services-\$5,250 (0.21%).
3. If continuation, indicate results-based impact measures provided in application last year. N/A
4. If multi-jurisdictional, list other cities and counties served. Project will serve youth living in Bastrop, Blanco, Burnet, Caldwell, Hays, Lee, Llano, Travis, and Williamson Counties.
5. Are services provided through temporary or permanent facilities? Permanent: BBBS headquarters in Austin
6. What are your long-term plans for funding? Big Brothers Big Sisters (BBBS) of Central Texas does not charge fees to youth or families for One-to-One Mentoring Program services. In addition to drawing on funding from a variety of public and private grants and United Ways of multiple counties, BBBS also receives support from local businesses, annual special (fundraising) events, and corporate and individual donors. Last year, these sources collectively provided over \$2.2 million of funding for the agency. BBBS derives unrestricted funding from many of these sources, which will serve as support for the Technology Enhancement Project for BBBS' One-to-One Mentoring Program and ensure a diverse and stable funding base for the program and project's future sustainability.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: American YouthWorks

eGrants Application Identification Number: 4469101

Fund Source Requested: Juvenile Justice & Truancy Prevention Grant Program, FY2023

Project Title: New Start Restorative Justice Project

Requested Amount: \$30,253.00

Percent of Agency Budget: 0.4%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

The New Start Restorative Justice Project is a component of American YouthWorks’ YouthBuild Austin (AYW-YB), a community-based pre-apprenticeship program for young adults ages 16-24 not currently connected to education or employment. AYW-YB blends academics and hands-on vocational training with wrap-around support services and guided connections to employment and post-secondary education. The New Start Restorative Justice Project would support the implementation of a variety of Restorative Practices related to community-building, conflict resolution and managing problematic behaviors at our campus, integrating Restorative Justice Practices into the broad spectrum of Behavioral and Mental Health services available through YouthBuild programming. Within this overall context, a Restorative Justice Case Manager will focus on a caseload of younger (16-18), court-involved participants, boosting positive outcomes for a demographic that often comes to us with significant challenges and barriers to success.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Category	Budget Item Description	OOG	Match	Match Source	Total
Personnel	Restorative Justice Coordinator	\$26,260.00	\$26,260.00	Dept of Labor	\$52,520.00
	Restorative Justice Case Manager		\$52,500.00	DOL/United Way	\$52,500.00
Travel	Mileage reimbursement		\$400.00	Dept of Labor	\$400.00
Supplies	Office supplies		\$500.00	Dept of Labor	\$500.00
Occupancy	Office space (300 s.f.)		\$3,960.00	Dept of Labor	\$3,960.00
				Total Direct costs	\$109,880.00
Indirect	15% of Direct Costs	\$3,993.00	\$12,489.00	DOL/United Way	\$16,482.00
				Total Costs	\$126,362.00

3. If continuation, indicate results-based impact measures provided in application last year. n/a

4. If multi-jurisdictional, list other cities and counties served. n/a

5. Are services provided through temporary or permanent facilities? Permanent facilities.

6. What are your long-term plans for funding?

For over 30 years, AYW has grown our educational and workforce development programming by building a diverse portfolio of funding sources: blending Federal, State & Local, Corporate, Foundation and Individual support with Fee-for-Service projects to create a solid fiscal foundation. AYW-YB receives federal funding from the Department of Labor (DOL), with additional support from CNCS and DOJ-OJJDP. State funding from TEA and TWC Adult Education supports our HS Diploma and GED programs. Local workforce development funding comes from the City of Austin, Travis County and Workforce Solutions-Capital Area. United Way for Greater Austin has become a strong supporter of our 2-Gen programming. Corporate and private support comes from Bank of America, Wells Fargo, the Dell Foundation and others.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Bat Cave

eGrants Application Identification Number: [4442201](#)

Fund Source Requested: Juvenile Justice & Truancy Prevention Grant Program

Project Title: Austin Bat Cave's School-Year Writing Programs

Requested Amount: \$10,400

Percent of Agency Budget: 8%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

Our publishing program. Austin Bat Cave amplifies student voices. For young students, especially students from under-resourced backgrounds who are at a higher risk of missing school or dropping out, learning to advocate for themselves and their ideas is crucial to both their academic and social-emotional success. Our annual anthology continues to feature our students' writing and their work is shared across more platforms than ever -- through our annual anthology, chapbooks, podcasts, zines, graphic novels, and local news outlets like the *Austin Chronicle* and *Texas Tribune*. Our publication program strategically fosters confidence levels, determination, and the perceived ability to succeed in other areas of life.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Project Budget: \$130,000. Project budget percentages: Income - Grants 98%, Donations & events: 2% Expenses – Program staff, health insurance 88%— Contract services 2% — Program 9% — Business 1%.

Funders: *St. David's (SDF) 69% — *Texas Commission on the Arts *6%/1% — Tocker 3% — Seawell Elam 7% *United Way GARC 2% — Texas Women for the Arts 1% — GenOp 3% — CAPCOG 8%

**Committed*

3. If continuation, indicate results-based impact measures provided in application last year.

CAPCOG funded ABC for PY20 and PY21 but did not fund us for PY22. Following are basic outcomes 2021-22: Fall 2021 we served 507 (18 therapeutic journaling) students through 25 programs. Spring 2022 we are on track to serve 411 (24 therapeutic journaling) students through 24 programs.

4. If multi-jurisdictional, list other cities and counties served.

Austin, Del Valle (Travis County). In 2022-23, we will also serve students in Pflugerville (Williamson County).

5. Are services provided through temporary or permanent facilities?

Austin Bat Cave has a permanent facility at 1210 Rosewood Avenue. Our programs take place on our partner sites, such as in Austin and Del Valle ISD classrooms, local libraries.

6. What are your long-term plans for funding?

ABC has received consistent funding from Texas Commission on the Arts, Tocker, and Applied Materials. We have a two-year commitment from St. David's Foundation and are exploring new long-term prospective partnerships with other foundations such as Susan & Michael Dell, Powell, Webber Family, and Austin Public Health. Also, we are building other funding revenues such as adult programs and corporate sponsorships, donations, and workshops.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: YWCA Greater Austin
eGrants Application Identification Number: 4529201
Fund Source Requested: SF
Project Title: STEAM Connect Project
Requested Amount: \$93,000
Percent of Agency Budget: 4%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

The YWCR program has a total of 2 other agency contracts that focus on supporting youth enrichment services designed so prevent truancy and intervene through community based and school programs. Those who do not qualify for services with any of our contracts may have support from subsidized funding from unrestricted sources. Unrestricted fundings sources mostly come from private foundations such as the Moody Foundation, St. Davids Foundation, and Wright Foundation, Price Foundation, ECG Foundation and Mackenzie Scott philanthropic giving. The STEAM Connect Project is supported proportionately by the forementioned partners. This program is supported between 5-8 counseling interns per year which is an in-kind service to maximize impact for students receiving counseling through this project. Unrestricted Funding from other sources supports this initiative with relevant youth enrichment, counseling and cultural relational trainings, occupancy, supplies, technology, and strategic planning for all staff serving at youth of at risk indicators of truancy and juvenile crime.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Provider	Amount	Budget Percentages (based on % of other singular agency budget)
City of Austin- Office of Violence Prevention	\$212,00	72%
Google STEM- YWCA USA	\$80,000	100%
Total Amount of other funding sources	\$ 292,000	
Total Amount of CJAC	\$93,000	
Total Amount of In-kind Match from all sources	\$48,000	
Total Amount of Project	\$433,000	

3. If continuation, indicate results-based impact measures provided in application last year.

New Program with OGG

4. If multi-jurisdictional, list other cities and counties served.

Travis County, Bastrop County, Williamson County, Hayes County, Blanco County, Burnet County, Caldwell county, Llano county, Lee County, Lampasas County, San Saba county, Fayette County,

5. Are services provided through temporary or permanent facilities?

Permanent facilities.

6. What are your long-term plans for funding?

This year YWCA hired a Development Director with a focus to diversify our unrestricted funding sources which will include sustainable planning. Currently we are undergoing a strategic plan which also includes earned program revenue from both restricted and unrestricted sources such as private donations, corporate giving, quarter-based campaigns, and digital giving. Our restricted sources originate from funding sources that support subsidized funding for low-income residents of Central Texas. Additionally, our donor partners we are currently engaging with are long term supporters.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #14 Consider Approving Scoring and Funding Recommendations for 2023 Criminal Justice Program (DJ/JAG) Criminal Justice Grants

GENERAL DESCRIPTION OF ITEM:

The Criminal Justice Program (DJ/JAG) is one of the six grant categories administered by the Office of the Governor (OOG) that CAPCOG's Criminal Justice Advisory Committee (CJAC) reviews each year, with over \$800,000 requested by 11 applicants for Plan Year 2023. The CJAC scored these applications on March 24 and made funding recommendations at a follow-up meeting on March 30 based on the outcome of the scoring and ranking. One applicant (MELJ) scored below the minimum 70 points required to be considered for a funding recommendation. Austin ISD submitted two applications, so its 2nd-priority application was ranked below all other 1st-priority applications that were reviewed, even though it scored higher than several of them. Results of the scoring and project summary sheets for each application reviewed are included as initial attachments. The final funding recommendation and a memo explaining the recommendation will be included as backup subsequent to initial mail-out of the agenda packet. Note that the OOG makes final determinations on funding for all grants.

- A total of \$845,760.39 was requested from all 11 applicants.
- The applicants were asked to identify the minimum funding that they could accept, and that totaled \$646,886.25
- The regional budget estimate (RBE) for this grant category for PY 2023 is \$743,530.31, which represents 88% of all funding requested and 115% of the \$646,886.25 combined "reduced" request

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Ken May, Regional Programs Manager
Andrew Hoekzema, Director of Regional Planning and Services

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? N/A

PROCUREMENT: N/A

ACTION REQUESTED:

Approve Scoring and Funding Recommendations for Criminal Justice (DJ/JAG) Criminal Justice Grants for Plan Year 2023

BACK-UP DOCUMENTS ATTACHED:

1. Summary of DJ/JAG Project Scores, Ranking, and Funding Requests
2. Project Summary Sheets for DJ/JAG Applications

BACK-UP DOCUMENTS NOT ATTACHED:

1. DJ/JAG Funding Recommendations
2. Memo on CJAC DJ/JAG Funding Recommendations

Criminal Justice Program Grant Requests for Plan Year 2023

REGIONAL BUDGET ESTIMATE: \$743,530.31

Applicant	Application #	Requested	Minimum Requested	Reduction	% Reduction	Score	Rank
City of Austin	4205902	\$127,000.00	\$63,500.00	\$63,500.00	50.00%	94.1	1
Travis County	4449001	\$33,000.00	\$28,050.00	\$4,950.00	15.00%	90.7	2
Blanco County	4478401	\$103,090.71	\$56,090.71	\$47,000.00	45.59%	89.5	3
Bastrop County	3955103	\$50,381.78	\$42,000.00	\$8,381.78	16.64%	88.8	4
Hays County	3825003	\$58,405.90	\$49,860.97	\$8,544.93	14.63%	88.5	5
Fayette County	4497501	\$55,950.00	\$55,355.00	\$595.00	1.06%	88.4	6
Austin ISD (1 st priority application)	4433101	\$98,000.00	\$88,000.00	\$10,000.00	10.20%	87.3	7
City of Pflugerville	3996303	\$20,190.00	\$10,453.57	\$9,736.43	48.22%	87.1	8
Burnet County	4429701	\$105,000.00	\$94,500.00	\$10,500.00	10.00%	78.7	9
Austin ISD (2 nd priority application)	3329406	\$51,242.00	\$25,621.00	\$25,621.00	50.00%	89.3	10
MELJ	4478501	\$143,500.00	\$133,455.00	\$10,045.00	7.00%	66.7	11
TOTAL	n/a	\$845,760.39	\$646,886.25	\$198,874.14	23.51%	n/a	n/a

*Since MELJ scored below a 70, they be considered after all other applications; AISD submitted two applications, so it's 2nd-priority application was considered after all 1st-priority grant applications that scored above 70; THIS TABLE DOES NOT INCLUDE FUNDING RECOMMENDATIONS



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Police Department
eGrants Application Identification Number: 4205902
Fund Source Requested: JAG
Project Title: Regional EOD Services Project
Requested Amount: \$127,000
Percent of Agency Budget: less than 1%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
 - a. All project components are described with this application. This project is not part of another.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
 - a. There are no other sources of funding for the proposed project.
3. If continuation, indicate results-based impact measures provided in application last year.
 - a. N/A
4. If multi-jurisdictional, list other cities and counties served.
 - a. This project is multi-jurisdictional, based in Austin, Travis County and serving the 10-county CAPCOG region (Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis and Williamson).
5. Are services provided through temporary or permanent facilities?
 - a. Services will be provided on scene (in the field).
6. What are your long-term plans for funding?
 - a. The City commits to absorbing ongoing costs for the budgeted items and will continue to explore grant opportunities that may allow for the purchase of additional EOD equipment.



CAPCOG Application Review – Project Summary Sheet

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Agency Name: Travis County
eGrants Application Identification Number: 4449001
Fund Source Requested: DJ
Project Title: Clean Air Task Force Enhanced Program
Requested Amount: 33,000
Percent of Agency Budget: 1%

1. Does the project have other components or is part of another project that the CJAC would want to know about? **No**
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. **Travis County will be providing mileage costs for officers to travel to the trainings. Training budget requested is \$10,000. Estimated portion for mileage to be paid for by Travis County is \$3,000, or 30% of the funding portion for training requested. Travis County will also be paying the cost of the officer's time which is estimated to be \$45 per hour (45per hour x 15 trainings that will last 40 hours each = \$27,000 or 82% of the total grant amount.)**
3. If continuation, indicate results-based impact measures provided in application last year. **N/A**
4. If multi-jurisdictional, list other cities and counties served. **Harris, Williamson, Waco, Wichita Falls, Hays, Lubbock, Katy, Lakeway, Temple and Belton.**
5. Are services provided through temporary or permanent facilities? **The training will be conducted at permanent facilities at various county and city buildings in person unless the CDC recommends otherwise. The software we are requesting will be installed on permanent computers.**
6. What are your long-term plans for funding? **Program will continue to be funded using grants and Travis County budget. We are working on a Legislative bill that would restore \$5.4 million in funds to Travis County that is being held by the Texas Legislature, not allocated. Previously, \$2 was collected from every car registered in Travis County. This fee should have been returned to Travis County per an agreement between the State and the County. The State has not released the funds. In the past, the funds were used for this type of work. The Dallas area Constables started the program and Travis County joined. Now Travis County is the only one still operating a Clean Air Task Force.**



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Blanco County Constable, Precinct 1
eGrants Application Identification Number: 4778401
Fund Source Requested: Office of the Governor, Criminal Justice Division
Project Title: Precinct 1 Equipment and Personnel
Requested Amount: \$103,090.71
Percent of Agency Budget: NA

1. Does the project have other components or is part of another project that the CJAC would want to know about? The deputy constable to be funded by this grant will cooperate with the existing regional environmental task force operating in the western region on investigations, training, and other activities.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. Blanco County Constable, Precinct 1 budget for 2021-2022 totals \$67,107.00 and supports the operational expenses of the department.
3. If continuation, indicate results-based impact measures provided in application last year. Not applicable.
4. If multi-jurisdictional, list other cities and counties served. The existing environmental task force operates in Bastrop, Burnet, Caldwell, Fayette, Hays, Lee, Travis, Williamson and Llano counties; therefore our environmental deputy constable will partner with the task force entity and assist as needed with any requested investigations from the task force.
5. Are services provided through temporary or permanent facilities? Permanent.
6. What are your long-term plans for funding?
The grant funding requested here will provide salary support for one part-time deputy constable whose primary responsibilities will include investigation of environmental offenses, including but not limited to illegal dumping, illegal burning, public education regarding proper storage of hazardous materials, legal disposal of those materials, and safety when burning or disposing of those materials.
Much of Blanco County is rural, unincorporated areas where illegal dumping and burning is commonplace. Current and expected growth and the development of new subdivisions is primarily occurring in these unincorporated areas. Increased patrol and investigation is necessary to preserve the natural state and beauty of the landscape. Residents of the developing areas are dependent upon ground water for their potable water and any reduction in illegal dumping will preserve the quality of aquifers, creeks, and rivers in the county. Having a dedicated officer responsible for investigation of environmental law complaints will off-load much of this work from the county sheriff's deputies and municipal police officers in the county, whose responsibilities include much more than environmental law enforcement. Beyond the first year of funding, it is anticipated that achieving the metrics included in the grant will provide a basis for continued support for this deputy with budgeted county funds.
In addition, this grant application seeks funding for a new vehicle with emergency lighting, and computer equipment for access to the computer-aided dispatch center in Blanco County sheriff's office. The vehicle currently in use is over 15 years old and maintenance costs are becoming prohibitive. A reliable vehicle is essential to the efficient operation of this new service within the office of the Constable.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Bastrop County
eGrants Application Identification Number: 3955103
Fund Source Requested: Criminal Justice Grant Program, FY2023 (JAG)
Project Title: Nuisance Control Officer
Requested Amount: \$50,381.78
Percent of Agency Budget: 0.1% of Bastrop County General Fund Budget

1. Does the project have other components or is part of another project that the CJAC would want to know about? The Nuisance Control Officer works directly with the three civilian environmental enforcement staff in the County’s Development Services
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. The total budget for Bastrop County’s environmental enforcement program is \$270,141 which includes the Nuisance Control Officer and three civilian investigators and operation of four vehicles. The requested amount of \$50,381.78 for third year funding would be 19% of the program budget. With the exception of the JAG grant funds, the program is funded entirely out of the Bastrop County General Fund.

3. If continuation, indicate results-based impact measures provided in application last year. The following performance measures were included in last year’s application:

<u>Performance Measure</u>	<u>Target Level</u>	<u>Q1 Reported</u>
Arrests resulting from grant.	5	0
Criminal cases resulting in arrest.	5	0
Grant-funded investigations carried out by the unit/division	125	46

At this time, the first quarter (October 2021 – December 2021) is the only quarter reported to date.

4. If multi-jurisdictional, list other cities and counties served. The project is not multi-jurisdictional, but the Nuisance Control Officer works with other jurisdictions when offenses cross jurisdictional lines.
5. Are services provided through temporary or permanent facilities? Services are provided in the field and from permanent facilities.
6. What are your long-term plans for funding? As this would be the third year of the project, the County has picked up an increased share of the program with the expectation that after that the Nuisance Control Officer would be fully funded by Bastrop County out of the General Fund.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Hays County

eGrants Application Identification Number: 3825003

Fund Source Requested: DJ-Edward Byrne Memorial Justice Assistance Grant Program. FY23 Criminal Justice Program.

Project Title: Victim Assistance for the Family Justice Center

Requested Amount: \$49,860.97

Percent of Agency Budget:

1. Does the project have other components or is part of another project that the CJAC would want to know about? No, the project does not contain other components.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

Year 1 Funding Amount:	\$62,304.00
Year 2 Funding Amount:	\$57,374.31.
Year 3 Funding Amount:	\$37,382.40 (60% of first years funding).
Cash Match:	\$21,023.50
Total Project:	\$58,405.90

3. If continuation, indicate results-based impact measures provided in application last year.
This grant is a continuation. The following data is from the Quarter 1 Progress Report:
Casework, non- licensed counseling, individual advocacy, or other support: Individuals receiving: 350
4. If multi-jurisdictional, list other cities and counties served.
This project is not multi-jurisdictional.
5. Are services provided through temporary or permanent facilities?
Services are provided through a permanent facility.
6. What are your long-term plans for funding?
The Hays County Sheriff’s Office has requested that the court absorb the costs of this project following this last year of grant funding, provided by the Office of the Governor, if awarded.



CAPCOG Application Review – Project Summary Sheet

"This should be no more than 1 page in length"

Agency Name: Fayette County Sheriff's Office

eGrants Application Identification Number: 4497501

Fund Source Requested: DJ-Edward Byrne Memorial Justice Assistance Grant Program

Project Title: Handheld X-Ray Imager

Requested Amount: \$55,950.00

Percent of Agency Budget: 2.11%

1. Does the project have other components or is part of another project that the CJAC would want to know about?
No
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
N/A
3. If continuation, indicate results-based impact measures provided in application last year.
N/A
4. If multi-jurisdictional, list other cities and counties served.
FCSO is a member of a multi-agency regional special response tactical team which currently consists of 13 tactical operators and 3 support staff. The SRT supports the Drug Enforcement Administrations (DEA) by being a member of the DEA Group D-25 and HIDTA West Side, both organizations committed to stopping the flow of narcotics on IH-10 through interdiction and intervention. As such, the SRT works in and around the counties that 1-10 borders, including Fayette, Austin and Colorado.
5. Are services provided through temporary or permanent facilities?
No
6. What are your long-term plans for funding?
FCSO will budget for operation and maintenance of this equipment during its useful lifespan.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Independent School District
eGrants Application Identification Number: 4433101
Fund Source Requested: Justice Assistance Grant
Project Title: Training Technology for De-Escalation
Requested Amount: \$98,000
Percent of Agency Budget: <1%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

This project is part of an ongoing effort to enhance and improve AISD Police Officers’ crisis intervention and de-escalation skills so that we provide support students and adults on our campuses need and minimize their contact with the juvenile justice/criminal justice system. Austin ISD has also submitted a JAG application related to Crisis Intervention Training for AISD police officers and other law enforcement who serve schools in the CAPCOG region. This application for training technology would provide ongoing opportunities to strengthen officers’ abilities to respond to crises in the moment.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

There is no other source of funding for the training technology.

3. If continuation, indicate results-based impact measures provided in application last year.

N/A

4. If multi-jurisdictional, list other cities and counties served.

This project is not multi-jurisdictional.

5. Are services provided through temporary or permanent facilities?

Services will be provided through permanent facilities.

6. What are your long-term plans for funding?

This project does not require long-term funding. The technology will be able to be used for years to come. Implementation of training plans and payment for time in training will be funded by Austin ISD Police Department.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Pflugerville Police Department

eGrants Application Identification Number: 3996303

Fund Source Requested: FY 2023 Edward Byrne Memorial Justice Assistance Grant Program

Project Title: The WRAP Program

Requested Amount: \$20,190

Percent of Agency Budget:

1. Does the project have other components or is part of another project that the CJAC would want to know about? **N/A**
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed. **None.**
3. If continuation, indicate results-based impact measures provided in application last year. – **N/A, new project.**
4. If multi-jurisdictional, list other cities and counties served. – **None specifically, equipment can be used by Pflugerville Police employees to assist other agencies as requested provided staffing and call volume allow.**
5. Are services provided through temporary or permanent facilities? – **One time purchase of equipment.**
6. What are your long-term plans for funding? – **One time purchase of this equipment so no additional funding is currently anticipated.**



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Burnet County

eGrants Application Identification Number: 4429701

Fund Source Requested: DJ-Edward Byrne Memorial Justice Assistance Grant Program

Project Title: Jail Security Camera Update

Requested Amount: \$105,000

Percent of Agency Budget: Based on FY 22 Burnet County Jail general fund budget of \$8,335,730 - .012596

1. Does the project have other components or is part of another project that the CJAC would want to know about? This project is a onetime cost project.
2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.
Grant funds: \$105,000 - 100%
3. If continuation, indicate results-based impact measures provided in application last year. N/A
4. If multi-jurisdictional, list other cities and counties served.
Burnet County Jail holds the inmates of Burnet County and contracts with the Cities of Bertram, Burnet, Granite Shoals, Horseshoe Bay, and Marble Falls, and the Counties of Blanco, Hays, and Llano.
5. Are services provided through temporary or permanent facilities? Permanent
6. What are your long-term plans for funding?
This project is a onetime cost project.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: Austin Independent School District
eGrants Application Identification Number: 3329406
Fund Source Requested: Justice Assistance Grant
Project Title: Crisis Intervention Training
Requested Amount: \$51,242
Percent of Agency Budget: <1%

1. Does the project have other components or is part of another project that the CJAC would want to know about?

This project is part of an ongoing effort to train AISD Police Officers and other regional law enforcement agencies who serve the CAPCOG region in crisis Intervention skills so that we can provide support to adult and juveniles. This training is an attempt to minimize incarceration when mental health services are better suited. Austin ISD has also submitted a JAG application related to training technology for crisis intervention and de-escalation so that we may further prepare officers. These applications for crisis intervention training would provide ongoing opportunities to strengthen officers’ abilities to respond to crises in the moment utilizing de-escalation and mental health services as a first aid to the response.

2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.

There is no other source of funding for the Crisis Intervention Training.

3. If continuation, indicate results-based impact measures provided in application last year.

Due to COVID restrictions at the time, AISD provided 40-hour training to 35 officers last year. The goal is 50 annually.

4. If multi-jurisdictional, list other cities and counties served.

This training is offered first to AISD Police Officers who have not yet received the training. The majority of the slots are offered to officers from surrounding counties. We have served over 16 different agencies from six counties with this training.

5. Are services provided through temporary or permanent facilities?

Services will be provided through permanent facilities.

6. What are your long-term plans for funding?

Due to budgetary restrictions, funds are limited and will be limited for the foreseeable future. We depend on grant funding to provide this critical training.



CAPCOG Application Review – Project Summary Sheet

“This should be no more than 1 page in length”

Agency Name: MELJ (Minorities for Equality in Economy Education Liberty and Justice)

eGrants Application Identification Number: 4478501

Fund Source Requested: JAG

Project Title: MELJ Expansion

Requested Amount: \$143,500

Percent of Agency Budget: 50%

- 1. Does the project have other components or is part of another project that the CJAC would want to know about?** The actual expansion of the program into San Marcos is the project, and the other components are keeping our Austin office operating smoothly and at full capacity (which includes other projects which are happening specifically in that office and outside of this grant request). Even if this new expansion project went really well and everything lined up perfectly with funding, resources, staff, etc. it wouldn't be worth as much if our Austin office fell into shambles because we put too much into this new project. So sustaining our existing office, staff, volunteers, and resources is essential to the success of this project as well.
- 2. List the amount, total budget percentages and provider agencies providing other sources of funding for the project proposed.** City of San Marcos: \$60,000 (Currently, this is 100% of our San Marcos budget which is ¼ of total operating budget for the organization)
- 3. If continuation, indicate results-based impact measures provided in application last year.** MELJ has worked in Travis and Bastrop Counties, for almost two decades, as well as occasionally working in Caldwell County. Now with this new grant from the City of San Marcos, we will be able to begin serving residents of Hays County as well.
- 4. If multi-jurisdictional, list other cities and counties served.** MELJ has worked in Travis and Bastrop Counties, for almost two decades, as well as occasionally working in Caldwell County. Now with this new grant from the City of San Marcos, we will be able to begin serving residents of Hays County as well.
- 5. Are services provided through temporary or permanent facilities?** MELJ does not own any permanent facilities, however we do have a lease from the city of Austin and are currently undergoing a search in the City of San Marcos for temporary office space which is little or no cost- until we can find something more permanent and have the funds to pay rent/utilities. We have discussed with the board members the possibility of building our own structure at Village Main, however at this very point in time it is not a valid option for us. We do hope to have our own space, whether that is lease or ownership remains to be seen.
- 6. What are your long-term plans for funding?** Once we are more fully established in the area, we will know where more funding sources are, have more volunteers and connections, and a more streamlined process to help stabilize our costs. This funding was requested and would be used to operate a full staff in San Marcos and enable us to begin a new program in the area, fully funded, while also allowing us to cease spreading our staff and resources from Austin to thinly. This would mean that all of our funding from the Austin office would remain untouched- thus allowing us to sustain the Austin branch and successfully building a new program in San Marcos. Once established, we will utilize more of the resources and funding sources which are specifically in San Marcos, as well as carry on some of our tried-and-tested fundraising efforts such as our yearly Gala which we plan to bring back after multiple years on hold, as well as a new small dollar donation outreach program, fundraising events, and individual donors. Additionally, over the last 18 years we have established multiple reliable financial supporters and partners and apply to grants often.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #15 Consider Approving Submission of Scoring for 2023 Commercial Sexual Exploitation (CSE) Criminal Justice Grants

GENERAL DESCRIPTION OF ITEM:

The Commercial Sexual Exploitation (CSE) is one of the six grant categories administered by the Office of the Governor (OOG) that CAPCOG's Criminal Justice Advisory Committee (CJAC) reviews each year. A total of 4 applicants requested \$2,730,438.22 in funding for Plan Year 2023 (1 applicant submitted 2 applications). CSE is unique among the six grant categories in that OOG only requests submission of scores (using a scoring sheet they provide with a maximum point total of 5 for each application) without making funding recommendations for this grant category, and there is no regional budget estimate (RBE) for this grant category. CJAC members were asked to score these five applications and e-mail the results to CAPCOG, which then compiled the average score for each application.

- The Refuge for DMST applied for \$1,691,094.47 for Circle of Care at the Refuge Ranch providing multi-disciplinary wraparound therapeutic services, and scored an average of 5.0
- The SAFE Alliance submitted two applications for its "CARES" Program (Collaboration, Advocacy, Response, and Engagement) program:
 - \$502,171.21 for advocacy, which scored an average of 5.0
 - \$290,971.64 for a drop-in program, which scored an average of 4.9
- Red Oak Hope applied for \$173,200.00 for a traditional housing program, and scored an average of 4.8
- Magdalene House of Austin applied for \$73,000.00 to expand comprehensive residential services to adult survivors of sex trafficking, and scored an average of 4.5

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Ken May, Regional Programs Manager
Andrew Hoekzema, Director of Regional Planning and Services

BUDGETARY IMPACT:

Total estimated cost: \$0

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? N/A

PROCUREMENT: N/A

ACTION REQUESTED:

Approve Submission of Scores for CSE Grant Applications to OOG

BACK-UP DOCUMENTS ATTACHED:

None

BACK-UP DOCUMENTS NOT ATTACHED:

None

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #16 Consider Approving Appointments to Advisory Committees

GENERAL DESCRIPTION OF ITEM:

This is the monthly item for filling positions on our Advisory Committees; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Deborah Brea, Executive Assistant**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Approve any advisory committee recommendations.

BACK-UP DOCUMENTS ATTACHED:

1. Summary memo with recommended appointments and vacancies.

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Executive Committee attendance roster
2. Advisory Committee attendance rosters



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BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
March 28, 2022

TO: Executive Committee Members

FROM: Deborah Brea, Executive Assistant

RE: Advisory Committee Recommendations

This memo identifies current recommendations to CAPCOG Advisory Committees and serves as a reminder of vacancies that still need to be filled. Please see the Attendance Rosters for the Requirements & Responsibilities. For questions, please contact the Advisory Committee staff liaison.

Blanco County

- The Aging Advisory Council (AAC) has a representative vacancy.

Burnet County

- The Aging Advisory Council (AAC) has a representative vacancy.

City of Austin

- The Aging Advisory Council (AAC) has two representative vacancies.
- The Criminal Justice Advisory Committee (CJAC) has a representative vacancy.

Fayette - Lee County

- The Law Enforcement Education Committee (LEEC) has a citizen representative vacancy.

Williamson County

- The Aging Advisory Council (AAC) has a representative vacancy.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 13, 2022

AGENDA ITEM: #17 Consider Electing Replacement to Serve Remainder of Term for Bastrop Mayor Pro Tem Lyle Nelson

GENERAL DESCRIPTION OF ITEM:

Periodically, a member of the Executive Committee is unable to complete his or her term on the Executive Committee. In this situation, CAPCOG's Bylaws provide that the Executive Committee shall elect a replacement; this action can be taken with or without a request for the Nominating Committee to meet, per Section 5.7(c). This slot must be filled by a city official from a city with a under 25,000 in population. Mayor Pro Tem Nelson has recommended Bastrop Mayor Connie Schroeder be considered to replace him for the remainder of 2022. She is currently a General Assembly member; she will be submitting her Executive Committee Nomination Form this week but prior to when this agenda is completed.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Betty Voights, Executive Director

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider electing Mayor Connie Schroeder to serve the unexpired term of Mayor Pro Tem Nelson.

BACK-UP DOCUMENTS ATTACHED:

1. Executive Committee Nomination Form from Mayor Schroeder
2. Excerpt from Bylaws regarding Executive Committee membership process and replacement.

BACK-UP DOCUMENTS NOT ATTACHED:

None



Nomination Form to Serve on the Executive Committee

I, Connie Schroeder, Mayer representing City of Bastrop
(Please print name) (Office or Title) (Name of Jurisdiction)

place my name in nomination for the following seat on Capital Area Council of Governments (CAPCOG) Executive Committee (Check one appropriate designation):

- | | |
|--|--|
| <input type="checkbox"/> Representative of a County | <input type="checkbox"/> City with population between 25,000 and 100,000 |
| <input type="checkbox"/> Representative of the City of Austin | <input type="checkbox"/> City with population under 25,000 |
| <input type="checkbox"/> City with population of more than 100,000 | <input checked="" type="checkbox"/> At-Large |

PLEASE COMPLETE THE FOLLOWING SECTION

Connie Schroeder
Name of Representative

CSchroeder@cityofbastrop.org
Email address

1311 Chestnut
Address

Bastrop 78602
City, Zip Code

512-718-7843
Telephone Number

Ann Franklin 512-332-8811
Support Staff Contact Information

With my signature below, I acknowledge the following:

- I am a designated representative to the CAPCOG General Assembly for my jurisdiction.
- I am an elected or newly-elected (and not yet sworn in) official of the governing body of my jurisdiction.
- I understand that membership on the Executive Committee requires my attendance at meetings on the second Wednesday of every month, and that per the bylaws, four absences may result in vacating the seat.
- I understand that this nomination is for a term from Jan. 1, 2022 to expire Dec. 31, 2022.
- I understand in order to serve on the Executive Committee my jurisdiction must pay its CAPCOG membership dues by Dec. 1, 2021.
- I ensure that I will perform my duties as a public official in compliance with the nepotism provisions defined in Texas Government Code Chapter 573.

Connie Schroeder
Signature

March 29, 2022
Date

Submit this form via mail to the Capital Area Council of Council of Governments, 6800 Burleson Road, Building 301, Suite 165, Austin, TX 78744 or fax it to 512-916-6001; Attn: Deborah Brea. Or submit it via email to dbrea@capcog.org with the subject line "2022 EC Nomination".

present is the act of the Executive Committee.

Section 5.6 – Term

Executive Committee members serve one-year terms, beginning on the date they are elected and expiring on December 31. An Executive Committee member may complete his or her term if or until his or her successor is elected and the member continues to meet the requirements as set out in Section 5.2.

Section 5.7 – Vacancy

(a) A vacancy on the Executive Committee occurs:

- (1) when a member dies;
- (2) when a member resigns;
- (3) when a member is removed;
- (4) when a member becomes disqualified to serve; or
- (5) when a member incurs four absences as described in subsection (b).

(b) If an Executive Committee member misses three Executive Committee meetings in a calendar year, the Executive Director shall notify the Executive Committee member in writing of the absences and that a fourth absence will vacate the member's position on the Executive Committee. If the Executive Committee member misses a fourth Executive Committee meeting, having received the Executive Director's notice, the Executive Committee shall declare the absent member's position on the Executive Committee vacant unless the member persuades the Executive Committee, at its next meeting, that there was good cause for the absence.

(c) Executive Committee members shall also serve on the Board of Managers of the CAECD; a missed meeting of the CAECD shall be counted toward the absences described in (b).

(d) If a vacancy occurs on the Executive Committee, the Nominating Committee may nominate at the request of the Executive Committee, and the Executive Committee shall elect a replacement to serve for the remainder of the unexpired term if the vacancy occurs and the nomination process is completed no later than June 15 of that year.

Section 5.8 – Powers and Responsibilities

(a) The Executive Committee has the following general powers:

- (1) to sue and be sued in the name of the Council;
- (2) to contract;
- (3) to acquire, own, lease, transfer, or otherwise dispose of real and personal property, tangible or intangible, or any interest in it;
- (4) to invest the Council's assets in real or personal property, tangible or intangible, or any interest in it;
- (5) to sell, assign, mortgage, or pledge all or any part of the Council's real or personal property, or any interest in it;
- (6) to borrow or lend money or other property;
- (7) to apply for, receive, and use contributions and grants.

(b) The Executive Committee has the following general responsibilities: