



Executive Committee | Agenda

10 a.m., Wednesday, April 10, 2024

CAPCOG Lantana Room

6800 Bureson Rd., Bldg. 310, Suite 155

Austin, Texas 78744

Mayor Lew White, City of Lockhart, **Chair**
Commissioner Debbie Ingalsbe, Hays County, **1st Vice Chair**
Mayor Pro Tem Matthew Baker, City of Round Rock, **2nd Vice Chair**
Judge Brett Bray, Blanco County, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Judge James Oakley, Burnet County, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Commissioner Clara Beckett, Bastrop County
Mayor Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County

Judge Dan Mueller, Fayette County
Council Member Ron Garland, City of Georgetown
Mayor Pro Tem Steve Hougen, City of Granite Shoals
Mayor Pro Tem Esmeralda Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Mayor Jane Hughson, City of San Marcos
Council Member Janice Bruno, City of Smithville
Mayor Brandt Rydell, City of Taylor
Judge Andy Brown, Travis County
Commissioner Ann Howard, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County
Senator Pete Flores
Representative Stan Gerdes
Representative Vikki Goodwin

- 1. Call to Order and Opening Remarks by the Chair**
- 2. Consider Approving Minutes for the March 13, 2024 Meeting**
- 3. Consider Electing Executive Committee Officers to Fill Vacancy**
Betty Voights, Executive Director
- 4. Consider Electing Replacement to Serve Remainder of Term for Hays County Commissioner Debbie Ingalsbe**
Betty Voights, Executive Director
- 5. Consider a Proclamation Recognizing May 2024 as Older Americans Month**
Jennifer Scott, Director of Aging Services
- 6. Consider a Proclamation Recognizing May 2024 as Wildfire Awareness Month**
Martin Ritchey, Director of Homeland Security
- 7. Consider a Proclamation Recognizing May 6 – May 10, 2024 as Air Quality Awareness Week**
Anton Cox, Air Quality Program Manager
- 8. Consider Appointing a Committee to Establish Regional Priorities for the 2025-2026 TxCDBG Community Development Grant Program and Assign it the Authority to Establish Priorities for the CAPCOG Region**
Charles Simon, Director of Regional Planning & Services

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

- 9. Consider Approving Committee Appointments**
Betty Voights, Executive Director

- 10. Staff Reports**
Betty Voights, Executive Director

- 11. Adjourn**

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).



Executive Committee | Summary Minutes

10 a.m., Wednesday, March 13, 2024
6800 Burleson Road
Building 310, Suite 155
Austin, TX 78744

Present (20)

Mayor Lew White, City of Lockhart, **Chair**
Mayor Pro Tem Matthew Baker, City of Round Rock,
2nd Vice Chair
Judge Brett Bray, Blanco County, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Judge James Oakley, Burnet County, **Immediate Past
Chair**
Commissioner Clara Beckett, Bastrop County
Mayor Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County

Judge Hoppy Haden, Caldwell County
Council Member Ron Garland, City of Georgetown
Mayor Pro Tem Steve Hougen, City of Granite Shoals
Mayor Pro Tem Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Mayor Jane Hughson, City of San Marcos
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Cynthia Long, Williamson County
Representative Vikki Goodwin

Absent (6)

Commissioner Debbie Ingalsbe, Hays County, **1st Vice
Chair**
Council Member Mackenzie Kelly, City of Austin
Judge Dan Mueller, Fayette County

Mayor Brandt Rydell, City of Taylor
Judge Andy Brown, Travis County
Commissioner Russ Boles, Williamson County

1. **Call to Order and Opening Remarks by the Chair**

Mayor White called the meeting to order at 10:08 a.m. He stated that Commissioner Ingalsbe has resigned from her position as 1st Vice Chair on the Executive Committee, which leaves the first vice chair position open. He noted that Judge Bray had agreed to fill that position and Judge Cunningham can move up to Secretary and continue to serve as Parliamentarian. The Executive Committee will need to take action on changes.

2. **Consider Approving Minutes for the February 14, 2024 Meeting**

Mayor White asked the Board to consider approving the February 14, 2024, meeting minutes. Judge Oakley made a motion to approve the minutes. Mayor Pro Tem Hougen seconded the motion. It passed unanimously.

3. **Consider Awarding an Additional \$1.6 Million to Senior Meal Contracts for FY 2024**

Andrew Hoekzema, Deputy Executive Director
Shirley Trapani, Assistant Director for Aging Services

Mr. Hoekzema introduced Aging Services Director, Siena Lindemann and Assistant Director Shirley Trapani, who have been serving in their respective roles since Patty Bordie left the agency last month.

Mr. Hoekzema asked the Board to consider awarding additional funding for congregate and home-delivered meal services for seniors for FY 2024 to CAPCOG's four senior meal grant recipients:

- **Combined Community Action (CCA)**, serving Bastrop, Blanco, Caldwell, Fayette, Hays, and Lee Counties;
- **Hill Country Combined Action Association (HCCAA)**, serving Llano County;
- **Meals on Wheels Central Texas (MOWCT)**, serving Travis County; and

- **Opportunities for Williamson and Burnet Counties (OWBC)**, serving Burnet and Williamson Counties.

Mr. Hoekzema stated that CAPCOG has negotiated meal rates for FY 2024 with each provider and has already awarded \$2.75 million in funding for meals and is now proposing awarding an additional \$1,593,940.78 in funding, including \$135,669.00 for congregate meals and \$1,458,271.78 for home-delivered meals. The proposed FY 2024 total represents the FY 2024 rate, which has already been negotiated and cannot be changed, times each provider's actual number of meals charged to CAPCOG in FY 2023 in each category. Also, while their current contracts include funding for both FY 2024 and FY 2025, we have not yet decided amounts to recommend for FY 2025, but we plan to come back within a few months to make a recommendation for that funding as well.

Mayor White asked for a vote to approve additional funding for congregate and home-delivered meal services for seniors for FY 2024. Judge Cunningham made a motion to approve. Mayor Hughson seconded the motion. It passed unanimously.

4. Consider Approving CAPCOG FY 2024 Homeland Security Grant Program Prioritized Project List and Proclamation

Martin Ritchey, Director of Homeland Security

Mr. Ritchey asked the Board to consider approving the CAPCOG FY 2024 Homeland Security grant program prioritized project list and proclamation. The Homeland Security Task Force (HSTF) met on March 7, 2024 to review and rank the list to submit to the Executive Committee today, March 13, 2024. While the HSTF did not have a quorum for a vote on this item, they did have a consensus agreement.

Mr. Ritchey stated that the state's deadline for the submission of CAPCOG's prioritized list of projects will be sometime within 14 days of the Office of the Governor's (OOG) review of applications, which will take place before the next CAPCOG Executive Committee meeting, and that the OOG has not provided a general estimate of funding expected this year.

Mr. Ritchey stated that CAPCOG projects have been coordinated to meet FEMA's six National Priority Areas (NPA) of funding.

Thirty percent (30%) of Texas' SHSP funds will be invested in projects supporting the NPAs that will be competitively ranked by the OOG. This, in addition to the requirement that thirty-five percent (35%) of HSGP be used for Law Enforcement Terrorism Prevention Activities (LEPTA), accounts for the large reduction year after year in our funding. Commissioner Dockery said he wanted to move the application by Burnet County to the next project after those ranked above the line; there was discussion about the HSTF's process to fund projects that serve the region, and these are for fixed cameras. Commissioner Howard asked that the City of Austin's EMS project also get moved up because it was regional.

Ms. Voights noted that our projects need to be strategic based on what the State needs to meet federal priorities otherwise we won't get our projects funded.

Mayor White asked for a vote to approve the Homeland Security grant program prioritized project list and proclamation. Judge Bray made a motion to approve the proclamation and project prioritization list, with two changes: moving Burnet County project number 17 (sheriff's office security cameras), and City of Austin project number 15 (EMS technical search equipment) to above project number 9 on the list. Judge Oakley seconded the motion. It passed unanimously.

5. **Consider Approving Committee Appointments**

Betty Voights, Executive Director

Ms. Voights did not have any committee appointments to share with the Board.

6. **Staff Reports**

Betty Voights, Executive Director

Ms. Voights shared that the auditors were asking the Board for more responses to their fraud questionnaire. She also stated that Travis County has declared a disaster due to the upcoming eclipse, and that Homeland Security has copies of the form that counties can use to declare a disaster.

7. **Adjourn**

Mayor White adjourned the meeting at 10:34 a.m.

Judge Brett Bray, Secretary
Executive Committee
Capital Area Council of Governments

Date

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 10, 2024

AGENDA ITEM: 3. Consider Electing Executive Committee Officers to Fill Vacancy

GENERAL DESCRIPTION OF ITEM:

The Executive Committee elected officers in January to serve for the 2024 calendar year; those elected as officers are traditionally recommended by the Nominating Committee when the Executive Committee slate is voted on at the most recent December General Assembly meeting. Occasionally a member of the Executive Committee who is also an officer resigns. In this case, Hays County Commissioner Debbie Ingalsbe, a longtime member of the board, has recently stepped down due to family reasons.

Commissioner Ingalsbe was in the First Vice Chair slot; in their March meeting the officers discussed and are recommending that the city/county/city/county rotation be maintained and that Judge Bray, currently in the Secretary slot, move up to First Vice Chair and that Judge Cunningham move into the Secretary slot. Mayor Pro Tem Baker, who is not seeking re-election in May, will finish his term as Second Vice Chair. Judge Cunningham has agreed to also serve as Parliamentarian; there is precedent for an officer to also serve in this role.

In accordance with the Bylaws, Article VI – Officers of the Council, Section 6.1 – Election:

(a) The Executive Committee shall elect from among its members a chairperson, first and second vice-chairperson, a secretary, and a parliamentarian of the Council.

(b) The Executive Committee shall elect the officers at the regular January meeting, or as soon thereafter as practicable.

If approved, the officers for the remainder of the year would be:

Chair – Lockhart Mayor Lew White

First Vice Chair – Blanco County Judge Brett Bray

Second Vice Chair – Round Rock Mayor Pro Tem Matt Baker

Secretary – Llano County Judge Ron Cunningham

Parliamentarian – Llano County Judge Ron Cunninham

Immediate Past Chair – Burnet County Judge James Oakley

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Betty Voights, Executive Director

BUDGETARY IMPACT: Not applicable

ACTION REQUESTED:

Elect officers to serve for the remainder of 2024 calendar year.

BACK-UP DOCUMENTS ATTACHED: None

BACK-UP DOCUMENTS NOT ATTACHED: None

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 10, 2024

AGENDA ITEM: 4. Consider Electing Replacement to Serve Remainder of Term for Hays County Commissioner Debbie Ingalsbe

GENERAL DESCRIPTION OF ITEM:

Commissioner Ingalsbe notified us in March that she would be resigning from her position on the Executive Committee due to family reasons. She is recommending Commissioner Walt Smith be considered by the Executive Committee for election to finish serving her 2024 term; the Hays County Commissioners Court agenda for March 26 indicates Commissioner Smith will be appointed to the General Assembly, a requirement to be considered for the Executive Committee membership. We will need the appointment form as well as the Commissioner's nomination request prior to taking action on this item.

The Executive Committee's authority to elect a replacement is found in the Bylaws Section 5.7(d):
If a vacancy occurs on the Executive Committee, the Nominating Committee may nominate at the request of the Executive Committee, and the Executive Committee shall elect a replacement to serve for the remainder of the unexpired term if the vacancy occurs and the nomination process is completed no later than June 15 of that year.

The option to ask the Nominating Committee to meet is available but recruiting eligible candidates meeting the geographic goals of the membership could take time; therefore, it has been a long-standing tradition of the Executive Committee to allow one of its members who resigns during the year to recommend another elected official from his or her county commissioners court or city council.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Betty Voights, Executive Director

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

ACTION REQUESTED:

Consider electing Commissioner Walt Smith to complete the 2024 term of Commissioner Debbie Ingalsbe.

BACK-UP DOCUMENTS ATTACHED:

- Hays County Commissioners Court March 26th agenda item posting

BACK-UP DOCUMENTS NOT ATTACHED:

- Nomination request from Commissioner Walt Smith
- General Assembly appointment for Commissioner Smith



Hays County Commissioners Court

Date: 03/26/2024

Requested By:

Sponsor:

Commissioner Ingalsbe

Agenda Item

Discussion and possible action to accept the resignation of Commissioner Debbie Gonzales Ingalsbe from the Capital Area Council of Governments (CAPCOG) General Assembly and approve the appointment of Commissioner Walt Smith to the CAPCOG General Assembly to replace her effective March 26, 2024. **INGALSBE**

Summary

The CAPCOG General Assembly is composed of the official representatives of all member organizations which include cities and counties as well as school districts, chambers of commerce, nonprofit agencies, and any other organization that has an interest in COG programs and regionalism. The population of the cities and counties determine how many General Assembly representatives and at-large seats they may fill. The General Assembly meets at least twice per year.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 10, 2024

AGENDA ITEM: 5. Consider a Proclamation Recognizing May 2024 as Older Americans Month

GENERAL DESCRIPTION OF ITEM:

Every May, the Administration on Aging, part of the Administration for Community Living, leads our nation's observance of Older Americans Month. The 2024 theme, "*Powered by Connection*" offers an opportunity to explore the vital role that connectedness plays in supporting independence and aging in place by combatting isolation, loneliness, and other issues.

This year's theme focuses on promoting the benefits of connecting with others, and includes the following ideas for participation:

- Sharing facts about the mental, physical, and emotional health benefits of social connection and how it contributes to overall well-being.
- Promoting resources that help older adults engage, like community events, social clubs, and volunteer opportunities.
- Connecting older adults with local services, such as transportation, that can help them overcome obstacles to achieving or maintaining meaningful relationships.
- Encouraging partners to host a connection-centric event or program focused on older adult mentors to youth, peer-to-peer support, or similar efforts.
- Challenging professional and personal networks to prioritize meaningful social connections and share the benefits.
- Inspiring older adults to share what connection means to them on social media using the hashtag #PoweredByConnection.

The attached proclamation declares May 2024 to be Older Americans Month in the Capital Area Council of Governments (CAPCOG) region.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member.
- Other

PRIMARY CONTACT/STAFF MEMBER: Jennifer Scott, Director of Aging Services

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No
Does item represent a pass-through purchase? Yes No
If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Adopt the proclamation recognizing May 2024 as Older Americans Month in the Capital Area Council of Governments (CAPCOG) region.

BACK-UP DOCUMENTS ATTACHED:

1. Proclamation
2. "Powered by Connection" 2024 theme posters (English/Spanish)

BACK-UP DOCUMENTS NOT ATTACHED: Older Americans Month 2024 Theme link to promotional materials:
<https://acl.gov/oam/2024/older-americans-month-2024>



A PROCLAMATION RECOGNIZING MAY 2024 AS OLDER AMERICANS MONTH

WHEREAS, the ten-county Capital Area Council of Governments (CAPCOG) region includes a growing number of older Americans who contribute their time, wisdom, and experience to our community; and

WHEREAS, communities benefit in understanding the vital role that connectedness plays in supporting independence and aging in place in combatting isolation, loneliness, and other issues; and

WHEREAS, CAPCOG recognizes that the mental, physical, and emotional health benefits of social connectiveness and how it contributes to overall wellbeing. CAPCOG Aging Services ensures this support for connectiveness through services that include information and referral linking older adults to social activities; funding of congregate meal sites that foster connectiveness; health and wellness programs fostering shared experiences and learning; respite care for unpaid family caregivers that ensures time to maintain their social networks; as well as other core services such as benefits counseling, in-home services, and ombudsman advocacy for facility residents.

WHEREAS, CAPCOG can work to build an even better community for our older residents by:

- Promoting resources that help older adults engage, such as community events and volunteer opportunities.
- Connecting older adults with local services, such as transportation, that can help them overcome obstacles to achieving or maintaining meaningful relationships.
- Encouraging inter-generational programs focused on connecting older adult mentors to younger persons.
- Challenging professional and personal networks to prioritize meaningful social connections.

THEREFORE, let it be resolved that the Executive Committee of the Capital Area Council of Governments declares the month of May 2024 to be Older Americans Month in the CAPCOG region to celebrate older adults and the people who support them, help create an inclusive society and accept the challenge of flexible thinking around aging.

Resolution adopted by the Capital Area Council of Governments Executive Committee on this 10th day of April 2024.

Mayor Lew White, Chair
Executive Committee
Capital Area Council of Governments

Judge Bret Bray, Secretary
Executive Committee
Capital Area Council of Governments



Powered by Connection

[ACL.gov/OAM](https://acl.gov/OAM)
#OlderAmericansMonth



POWERED BY CONNECTION: MAY 2024



Impulsados por conexión

[ACL.gov/OAM](https://acl.gov/OAM)
#OlderAmericansMonth

MES DE LOS
ESTADOUNIDENSES DE
EDAD AVANZADA



IMPULSADOS POR CONEXIÓN: MAYO DE 2024

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 10, 2024

AGENDA ITEM: 6. Consider a Proclamation Recognizing May 2024 as CAPCOG Wildfire Awareness Month

GENERAL DESCRIPTION OF ITEM:

Wildland fires are a major threat to our nation, the State of Texas, and the CAPCOG Region. Across the CAPCOG region we have experienced many devastating wildland fires that have destroyed or damaged homes, businesses, property, the environment, and resulted in the loss of life. Last month, the Smokehouse Creek, the Windy Deuce, and other wildfires in the Texas Panhandle destroyed over one million acres and led to the Governor declaring a wildfire disaster in 60 counties. Only a *whole community* approach to wildland fire preparedness and wildland fire mitigation can lessen the impacts of such incidents. CAPCOG Homeland Security has prepared a regional campaign around *WarnCentralTexas.org* to encourage residents to sign up to receive emergency alerts and take steps to prepare for and mitigate the impacts of wildland fires in their communities. Materials for the public will be posted online and distributed through CAPCOG stakeholders.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider a proclamation recognizing May 2024 as CAPCOG Wildfire Awareness Month

BACK-UP DOCUMENTS ATTACHED:

1. Proclamation recognizing May 2024 as Wildfire Awareness Month

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting): N/A



A PROCLAMATION RECOGNIZING MAY AS CAPCOG WILDFIRE AWARENESS MONTH

WHEREAS, the Capital Area Council of Governments (CAPCOG) is a political subdivision of the State, serving Bastrop Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson Counties; and,

WHEREAS, CAPCOG is committed to supporting a strong framework for the sharing of critical resources among its jurisdictions when responding to natural, technological, and/or human-caused emergencies, incidents, or disasters; and,

WHEREAS, “National Wildfire Awareness Month” creates an opportunity for the residents, businesses, and property owners in the CAPCOG region to prepare their homes, establishments, properties, and communities for the upcoming wildfire season; and,

WHEREAS, investing in individual, family, business, property, and community wildfire awareness and mitigation can reduce fatalities and economic devastation caused by wildland fires across our nation, state, and region; and,

WHEREAS, wildfire awareness and mitigation is the responsibility of every resident and property owner of the CAPCOG 10-county region and all residents and property owners are encouraged to make wildfire awareness and mitigation a priority; and,

WHEREAS, wildfire awareness and mitigation is a continuing effort of all residents, businesses, and property owners in the CAPCOG 10-county region; and,

WHEREAS, the CAPCOG Executive Committee, along with other regional, state, and national partners support the *WarnCentralTexas.org* campaign to increase public awareness and mitigation in preparing for wildfire emergencies and educating residents, businesses, and property owners on how to prepare for, take action during, and mitigate against wildfires; and

WHEREAS, the CAPCOG Executive Committee encourages all residents, businesses, and property owners to participate in wildfire awareness, preparedness, and mitigation activities, review wildfire information, and sign up to receive emergency alerts on the *WarnCentralTexas.org* website;

THEREFORE, BE IT RESOLVED, that, on behalf of the members of CAPCOG, the Capital Area Council of Governments Executive Committee hereby declares May, 2024, as CAPCOG Wildfire Awareness Month and encourages all residents, businesses, and property owners to develop their own wildfire awareness, preparedness, and mitigation plans, go to *WarnCentralTexas.org* to register to receive emergency alerts, and work as a whole community towards that end.

Proclamation adopted by the Capital Area Council of Governments Executive Committee this 10th day of April, 2024.

Mayor Lew White, Chair
Executive Committee
Capital Area Council of Governments

Judge Brett Bray, Secretary
Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 10, 2024

AGENDA ITEM: 7. Consider a Proclamation Recognizing May 6 – May 10, 2024 as Air Quality Awareness Week

GENERAL DESCRIPTION OF ITEM:

The US Environmental Protection Agency (EPA), National Aeronautics and Space Administration (NASA), National Weather Service (NWS), Centers for Disease Control and Prevention (CDC), U.S. Forest Service, National Park Service, U.S. Department of Energy, and U.S. Fish and Wildlife Service, have announced that Air Quality Awareness Week 2024 will be May 6 – May 10. The theme this year is “Knowing Your Air” and the goal is to increase air quality awareness and encourage people to act and incorporate air quality knowledge into their daily living.

CAPCOG’s Air Quality Program will promote this week through our Air Central Texas website and social media, and by asking our Clean Air Coalition members to proclaim the week Air Quality Awareness Week. In addition, we also ask that the CAPCOG Executive Committee to join in proclaiming the week as Air Quality Awareness Week in the CAPCOG region and encouraging local governments in the region to do the same.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Anton Cox, Air Quality Program Manager**

BUDGETARY IMPACT:

Total estimated cost: none

Source of Funds: N/A

Is item already included in fiscal year budget? n/a

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? n/a

PROCUREMENT: n/a

ACTION REQUESTED:

Consider a proclamation recognizing the week of May 6 – May 10, 2024 as Air Quality Awareness Week

BACK-UP DOCUMENTS ATTACHED:

1. Proclamation for Air Quality Awareness Week 2024
2. Air Quality in Central Texas Guide

BACK-UP DOCUMENTS NOT ATTACHED:

None



A PROCLAMATION RECOGNIZING MAY 6 – 10, 2024 AS AIR QUALITY AWARENESS WEEK

WHEREAS, air quality can threaten our environment, economy, and the health of the residents of the Capital Area Council of Governments (CAPCOG) region; and

WHEREAS, children, older adults, people with lung disease and people with heart disease are particularly affected by poor air quality, which makes up about half of all residents in Central Texas; and

WHEREAS, in 2023 air quality in the Austin-Round Rock-San Marcos Metropolitan Statistical Area (MSA) was moderated or worse according to the Air Quality Index (AQI) more than 50% of days; and

WHEREAS, in 2023, the Austin-Round Rock-San Marcos Metropolitan Statistical Area (MSA) exceeded the federal 8-hour ozone standard which increases the region's risk of being designated nonattainment; and

WHEREAS, the Environmental Protection Agency (EPA) revised the annual fine particulate matter (PM_{2.5}) NAAQS to 9 micrograms per cubic meter, which Travis County is currently exceeding and has exceeded over the past two decades; and

WHEREAS, remaining in compliance with the NAAQS is important not only for public health, but also for the region's economy and ability to conduct transportation planning; and

WHEREAS, the U.S. Environmental Protection Agency has designated May 6 - 10, 2024, as National Air Quality Awareness Week; and

WHEREAS, Capital Area Council of Governments supports the efforts of the Central Texas Clean Air Coalition and the U.S. Environmental Protection Agency to promote air quality.

THEREFORE, The Executive Committee of the Capital Area Council of Governments hereby proclaims May 6 - 10, 2024 as "**Air Quality Awareness Week**" in the CAPCOG region and encourages residents and employees to take action to 'Be Air Aware' and educate themselves about local air quality by visiting CAPCOG's Air Central Texas website at AirCentralTexas.org and by promoting air quality and air quality awareness within our region.

Proclamation adopted by the Capital Area Council of Governments Executive Committee on this 10th day of April 2024.

Mayor Lew White, Chair
Executive Committee
Capital Area Council of Governments

Judge Bret Bray, Secretary
Executive Committee
Capital Area Council of Governments

Guide to Air Pollution In Central Texas

OZONE, PARTICULATE MATTER, AND
WHAT YOU CAN DO ABOUT IT
www.aircentaltexas.org

Air quality in Central Texas is often good, however, one-third of the year air quality is considered less than "good", on average. The pollutants that cause poor air quality in Central Texas are frequently ozone and particulate matter.

GROUND-LEVEL OZONE

Ozone is a colorless gas that is both a natural and a man-made product. Depending on where it is in the atmosphere, ozone affects life on Earth in either good or bad ways.

The "ozone layer," reduces the amount of harmful UV radiation reaching the Earth's surface and is formed naturally.

Ground-level Ozone is formed through chemical reactions between natural and man-made emissions of Nitrogen Oxides (NO_x) and Volatile Organic Compounds (VOC) in the presence of sunlight.

Weather plays a substantial role in the formation of O₃, concentrations typically are highest on hot days with low humidity when wind is light or stagnant.

O₃ concentrations in Central Texas typically get high enough to be considered as early as March and as late as November.

PARTICULATE MATTER

Particulate matter (PM) is a term for a mixture of solid particles and liquid droplets found in the air. Some particles, such as dust, dirt, soot, or smoke, are large or dark enough to be seen by the naked eye. Others are so small that it can only be detected using an electron microscope.

PM is classified into two categories by size:

- PM₁₀: coarse particles that are 10 micrometers and smaller
- PM_{2.5}: fine particles that are 2.5 micrometers and smaller

PM can be emitted directly from a source, such as construction sites, quarries, unpaved roads, fields, or fires. The other primary source results from chemical reactions of pollutants emitted from power plants, industries, gas and diesel-powered vehicles and equipment, and more.

Elevated PM pollution can occur all year.



AIR CENTRAL TEXAS

What Can I Do About Air Pollution?

1 KNOW THE AIR QUALITY FORECAST

Know what air quality conditions look like where you are. You can find this information at AirNow.gov, through most weather apps, or look out for alerts from local meteorologists.

3 MINIMIZE POLLUTION

All year round, but especially when air pollution is forecast to be high, you should look for ways you can minimize air pollution.

Ways to minimize air pollution include:

- Drive less
- Use sustainable modes of transportation
 - transit
 - bike
 - walk
 - carpool
- Use less energy
- Refuel in the evening instead of the morning
- Use battery-powered electric equipment instead of gasoline-powered
- Work for home

2 REDUCE EXPOSURE

If air pollution levels are high you should take action to reduce the exposure to you and your loved ones. The easiest way to do this is to reduce your time outside and make sure that your home's windows are closed and that you routinely replace the air filter of your home.

This is especially important if you or a loved one is sensitive to air pollution - typically children, older adults, and people with respiratory illnesses.

Learn More about Air Quality:



AirCentralTexas.org
[@AirCentralTexas](https://www.instagram.com/AirCentralTexas)

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 10, 2024

AGENDA ITEM: 8. Consider Appointing a Committee to Establish Regional Priorities for the 2025-2026 TxCDBG Community Development Grant Program and Assign it the Authority to Establish Priorities for the CAPCOG Region

GENERAL DESCRIPTION OF ITEM:

CAPCOG's agreement with the Texas Department of Agriculture (TDA) allows the Executive Committee to appoint a committee to establish regional priorities for the 2025-2026 Texas Community Development Block Grant (TxCDBG) Community Development program. The Executive Committee appointed a Regional Priorities Committee in 2022 for the last CDBG grant cycle. Members of that committee were Judge Haden of Caldwell County, Judge Cunningham of Llano County, Commissioner Ingalsbe of Hays County, Mayor (formerly Councilperson) Stephanie Fisher, of Johnson City, and former Mayor Connie Schroeder of Bastrop. The use of the committee last year proved to be efficient and represented the needs of the CAPCOG area communities well. Staff recommends that the Executive Committee appoint a regional priorities committee again for the 2025-2026 CDBG grant cycle and assign it the authority to establish priorities for the CAPCOG region.

The responsibility of the committee – or the Executive Committee, should it choose not to delegate the authority – is to establish the priorities for the CAPCOG region from a list of activities provided by the US Department of Housing and Urban Development. The list of activities includes all project categories that are eligible to receive grant funding under the CDBG Community Development grant program, such as Parks and Recreational Facilities, Flood Drainage Improvements, Water/Sewer Improvements, Residential Historic Preservation, and 27 others. The committee, after providing notice to the eligible cities and counties and giving the public opportunity for input, may choose to assign a value ranging from 0 to 50 points to each of the activities (project categories). The priorities and their associated weighted scores then become part of the scoring formula used to evaluate all CDBG Community Development grant applications from entities in the CAPCOG region. All COGs in Texas are responsible for selecting their own regional priorities.

There are no requirements for membership on the committee; however, since only cities and counties having CDBG non-entitlement status are eligible to apply for the grant funds, it is suggested that only representatives from non-entitlement entities serve on the committee. There are also no limitations on the number of committee members.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: Charles Simon, Director of Regional Planning & Services

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

- | | | |
|---|------------------------------|--|
| Is item already included in fiscal year budget? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does item represent a new expenditure? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does item represent a pass-through purchase? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, for what city/county/etc.? | <u>N/A</u> | |

PROCUREMENT: N/A

ACTION REQUESTED:

Consider appointing a committee to establish regional priorities for the 2025-2026 TxCDBG Community Development Grant Program and assign it the authority to establish priorities for the CAPCOG region.

BACK-UP DOCUMENTS ATTACHED:

1. List of TxCDBG-Eligible Jurisdictions in CAPCOG Region (known as of 3/22/24)

BACK-UP DOCUMENTS NOT ATTACHED *(to be sent prior to meeting or will be handout at the meeting):*

1. Recommended committee members

TxCDBG-Eligible Local Governments in CAPCOG Region

Updated as of March 22, 2024

Eligible Cities

- | | | |
|---------------------|-------------------------|-----------------|
| - Bartlett | - Horseshoe Bay | - Sunset Valley |
| - Bastrop | - Johnson City | - The Hills |
| - Bear Creek | - Jonestown | - Thorndale |
| - Bertram | - La Grange | - Thrall |
| - Blanco | - Lexington | - Uhland |
| - Briarcliff | - Lockhart | - Volente |
| - Buda | - Luling | - Wimberley |
| - Burnet | - Manor | - Woodcreek |
| - Carmine | - Marble Falls | |
| - Cottonwood Shores | - Martindale | |
| - Double Horn | - Meadowlakes | |
| - Dripping Springs | - Mountain City | |
| - Elgin | - Mustang Ridge | |
| - Ellinger | - Niederwald | |
| - Fayetteville | - Point Venture | |
| - Flatonia | - Rollingwood | |
| - Florence | - Round Mountain | |
| - Giddings | - Round Top | |
| - Granite Shoals | - Schulenburg | |
| - Hays | - Smithville | |
| - Highland Haven | - Sunrise Beach Village | |

Eligible Counties

- Bastrop County
- Blanco County
- Burnet County
- Caldwell County
- Fayette County
- Hays County
- Lee County
- Llano County

Ineligible Jurisdictions

- *Cities that directly receive CDBG funds:* Austin, Round Rock, San Marcos, Pflugerville, and Kyle
- *Counties that directly receive CDBG funds:* Travis and Williamson
- *Cities that participate in urban county programs:* Bee Cave, Cedar Park, Coupland, Creedmoor, Georgetown, Granger, Hutto, Jarrell, Lago Vista, Lakeway, Leander, Liberty Hill, San Leanna, Taylor, Webberville, Weir, and West Lake Hills.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: April 10, 2024

AGENDA ITEM: 9. Consider Approving Appointments to Advisory Committees

GENERAL DESCRIPTION OF ITEM:

This is the monthly item for filling positions on our Advisory Committees; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Jennifer Salazar, Senior Administrative Coordinator**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Approve any advisory committee recommendations.

BACK-UP DOCUMENTS ATTACHED:

N/A

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Executive Committee attendance roster
2. Advisory Committee attendance rosters