



Executive Committee Meeting | Agenda

10:00 a.m. Wednesday, January 12, 2022
CAPCOG Lantana Room
6800 Burlison Rd., Bld. 310, Suite 155
Austin, Texas 78744

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **First Vice Chair**
Judge James Oakley, Burnet County, **Second Vice Chair**
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Mayor Lee Urbanovsky, City of Buda
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Joe Weber, Fayette County

Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County
Council Member Esmeralda Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County
Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

- 1. Call to Order and Opening Remarks by the Chair**
- 2. Consider Approving Minutes for the December 8, 2021 Executive Committee Meeting**
- 3. Consider Electing Executive Committee Officers for 2022**
Betty Voights, Executive Director
- 4. Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Council of Governments**
Lisa Bowman, Director of Finance
- 5. Consider Approving Renewal of Agreement for Depository for CAPCOG Funds**
Sheila Jennings, Director Administration
Lisa Bowman, Director of Finance
- 6. Consider Appointing CAPCOG Advisory Committees and Designate Board Liaisons**
Sheila Jennings, Director of Administration
- 7. Consider Ratifying the 2022 Capital Area Economic Development District Board Membership**
Shelly Hargrove, Director of Community & Economic Development
- 8. Consider Approving Contract with Texas General Land Office for CDBG Mitigation Program**
Martin Ritchey, Director of Homeland Security
- 9. Consider Adopting a Resolution Authorizing Submission of the Homeland Security Grant Program Application for the FY 2022 Regional Cyber Resiliency Grant Project by the Capital Area Council of Governments**

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

Martin Ritchey, Director of Homeland Security

- 10. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2023 Regional Planning by the Capital Area Council of Governments**

Martin Ritchey, Director of Homeland Security

- 11. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG FY 2023 Tier II Reporting Project by the Capital Area Council of Governments**

Martin Ritchey, Director of Homeland Security

- 12. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2023 Regional Training & Exercise by the Capital Area Council of Governments**

Martin Ritchey, Director of Homeland Security

- 13. Consider a Resolution Authorizing Submission of the Homeland Security Grant Program Application for the FY 2023 Regional Cyber Recovery and Resiliency Grant Project by the Capital Area Council of Governments**

Martin Ritchey, Director of Homeland Security

- 14. Consider a Resolution Authorizing Submittal of the State Interoperability Communications Grant Regional Project Funding Application for FY 2023 by the Capital Area Council of Governments**

Martin Ritchey, Director of Homeland Security

- 15. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG FY 2023 UAV Robotics Interoperability Project by the Capital Area Council of Governments**

Martin Ritchey, Director of Homeland Security

- 16. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2023 Regional Law Enforcement Collaboration Program Grant by the Capital Area Council of Governments**

Martin Ritchey, Director of Homeland Security

- 17. Staff Reports**

Betty Voights, Executive Director

- 18. Adjourn**



Executive Committee | Summary Minutes

10 a.m., Wednesday, Dec. 8, 2021
Austin Marriott South
4415 S. I-35 Frontage Road
Austin, Texas 78744

Present (22)

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **1st Vice Chair**
Judge James Oakley, Burnet County, **2nd Vice Chair**
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County

Judge Joe Weber, Fayette County
Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County
Mayor Christine Sederquist, City of Leander
Commissioner Steven Knobloch, Lee County
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County

Absent (6)

Judge Hoppy Haden, Caldwell County
Mr. Mike Heath, City of Pflugerville
Representative John Cyrier

Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. Call to Order and Opening remarks by the Chair

Judge Pape called the meeting to order at 10:02 a.m. He thanked everyone for their year of service and led the pledges of allegiance.

2. Consider Approving Minutes for the November 10, 2021 Executive Committee Meeting

Judge Pape asked for a vote on the minutes. A motion was made by Commissioner Ingalsbe to approve the minutes for the Nov. 10, 2021 Executive Committee meeting. Mayor Lew White seconded the motion. The motion passed unanimously.

3. Consider Adopting a Resolution Admitting Northtown Municipal Utility District (MUD) as an Associate Member of the Capital Area Council of Governments

Mason Canales, Member Services Coordinator

Mr. Canales said Northtown MUD contacted CAPCOG to join the COG as an associate member. He noted the MUD had completed all the steps to make the request to join CAPCOG which included submitting a resolution for the organization and paying its first annual membership dues.

Judge Pape asked Ms. Voights if it was common for entities to request to join the COG. Ms. Voights said CAPCOG does receive requests from time to time, and normally they are from newly formed cities. A motion was made by Mayor Hughson to admit the Northtown MUD into CAPCOG as an associate member. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

4. Consider Adopting the 2022 CAPCOG Homeland Security Strategic Plan - Implementation Plan **Martin Ritchey, Director of Homeland Security**

Mr. Ritchey reviewed changes to CAPCOG Homeland Security Strategic Plan — Implementation Plan from

2021 to 2022. He noted it retained the same five goals, but 9 objectives were broken into 17. Other changes included adding cybersecurity and violent domestic terrorism as part of the investment areas, updating census data, and supplying contact information for organizations that participated in creating the plan. He said the plan covers the core capabilities of the Threat and Hazard Identification and Risk Assessment.

A motion was made by Mayor Sederquist to adopt the 2022 CAPCOG Homeland Security Strategic Plan – Implementation Plan. Commissioner Dockery seconded the motion.

Council Member Bruno asked how the school districts were selected to participate. Mr. Ritchey said the Education Service Center-Region 13 helped solicit school districts to voluntarily participate. Ms. Voights asked how the plan helps determine grant allocation recommendations. Mr. Ritchey said grantees will take use the plan to describe how their projects match the threat, hazards and implementation measures in the plans. Judge Pape asked if there was good participation in stakeholder meetings. Mr. Ritchey said all the CAPCOG Homeland Security Task Force subcommittees, CATRAC, ARIC and other stakeholders participated in drafting the plan.

Commissioner Long requested to update the motion to correct a spelling error in the plan before Judge Pape called for a final vote. The motion passed unanimously.

5. Consider Awarding Air Quality Monitoring Contract

Andrew Hoekzema, Director of Regional Planning and Services

Mr. Hoekzema asked the Executive Committee to approve an air quality monitoring contract for Weston Solution Inc. to maintain eight monitoring stations and provide checks on particulate matter monitoring equipment. He noted there is at least one station located in each of the metropolitan counties, and that the monitors, which are not regulatory monitors, help CAPCOG get a fuller picture of the region's air quality. Mr. Hoekzema said CAPCOG has worked with Weston for three years, and this contract costs less than its previous contracts. He also said the contract has an option to add two additional monitors if CAPCOG chooses and noted those additions may occur in Hays and Williamson counties.

A motion was made by Judge Oakley to approve the contract. Commissioner Ingalsbe seconded the motion before asking how the future sites would be selected. Mr. Hoekzema said there are some monitoring gaps near medium sized cities in the region where there may be some bad Ozone days. He also said tentative locations were in the Buda/Kyle area and either the Leander/Liberty Hill area or the Taylor area.

Council Member Matt Baker said the Texas Commission on Environmental Quality was in favor of having additional monitors in the region.

Judge Pape called for a vote. The motion passed unanimously.

6. Consider Approving CAPCOG Regional Criminal Justice Advisory Committee (CJAC) Bylaws

Ken May, Regional Program Manager

Shelly Hargrove, Director of Community and Economic Development

Mr. May noted that the Executive Committee had requested several changes to the Criminal Justice Advisory Committee Bylaws to address process issues on evaluating grant prioritization and conflict of interest issues. The changes included requiring members and alternates to attend orientations within 3 months of appointment, members and alternates must sign a conflict-of-interest form, alternates must be appointed 60 days before the scoring meeting, alternates may only participate in the scoring meetings in place of their appointed member, members can't present their agency's application, and members with a conflict must leave the room or logoff a virtual meeting during scoring.

Judge Pape asked if members could attend virtually. Mr. May said the CJAC was meeting in-person, and

the virtual meeting language was contingency if the committee was forced to meet virtually.

A motion was made by Council Member Bruno to approve the bylaw changes. Mayor Hughson seconded the motion.

Commissioner Howard asked if the Criminal Justice Advisory Committee would be able to manage the volume of applications. Ms. Voights said CAPCOG asked the committee if subcommittees would help facilitate grant reviews, but the committee members felt strongly that all applications should be reviewed by the full committee.

Judge Pape called for a vote. It the motion passed unanimously.

7. Consider Approving Plan Year 2023 CAPCOG Regional Criminal Justice Policy Statement for the Criminal Justice Advisory Committee

Ken May, Regional Program Manager

Shelly Hargrove, Director of Community and Economic Development

Mr. May explained that the policy statement must be amended with amendments to the bylaws then noted several changes. The committee will not review the Sexual Assault Forensic Exam, Ready Facilities Program this year, so it was removed from the statement. He also noted the Office of the Governor requested that the CJAC score but not rank the Residential and Community-Based Services for Victims of Commercial Sexual Exploitation Program applications and that its scoring will not be reviewed by the Executive Committee.

Judge Pape asked why the Office of Governor had made these changes then discussed the difference between scoring and ranking. Mr. May said the process was the same last year and he would report to the board the scores from the review process.

A motion was made by Mayor White to approve the Plan Year 2023 CAPCOG Regional Criminal Justice Policy Statement. Commissioner Long seconded the motion. The motion passed unanimously.

8. Consider Approving CAPCOG 20-Year Solid Waste Management Plan Update and Adopting a Resolution Authorizing the Submittal of the Regional Solid Waste Management Plan and Closed Landfill Inventory to Comply with Requirement of the Texas Commission on Environmental Quality

Ken May, Regional Program Manager

Shelly Hargrove, Director of Community and Economic Development

Mr. May explained CAPCOG's process for updating the 22-year plan which included creating a Solid Waste Advisory Committee sub-committee, completing TCEQs required forms and questionnaires, and compiling data about the region. He said the TCEQ had not required a plan be drafted this time but several COGS, that used a consultant, completed a plan and CAPCOG plans to also do so in addition to submitting the required information attached for the TCEQ deadline.

Ms. Voights noted the priorities help determine how to spend grant funding. Mr. May stated there were changes in the order of the goals and objectives; they now prioritize community collection events over household hazardous waste, and illegal dumping enforcement and exploring alternatives to deal with scrap tires moved higher up the priority list.

A motion was made by Judge Cunningham to submit the Regional Solid Waste Management Plan Update and Closed Landfill Inventory. Commissioner Dockery seconded the motion. Judge Pape said the plan is important for dealing with conformance reviews and the TCEQ. Commissioner Long mentioned local siting ordinances also are very valuable and urged counties without one to create one. Judge Pape called for a vote. The motion passed unanimously.

9. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea said Commissioner Long recommended Rachel Arnold as a Williamson County alternate for Kathy Peirce to the Criminal Justice Advisory Committee. A motion was made by Mayor Hughson to approve the appointment. Commissioner Boles seconded. The motion passed unanimously.

10. Staff Reports

Betty Voights, Executive Director

Commissioner Shea asked for an update about the RNS (Warn Central Texas). Mr. Ritchey provided an update stating there are 2.75 million contact numbers in the RNS to include 9-1-1 database, self-registrations, and vendor aggregated phone numbers. Commissioner Howard asked if there was a disconnect between how communities can access using the tool. Mr. Ritchey noted Public Safety Answering Points, or Emergency Call Centers, are well versed in using the tool. He mentioned there can be a delay from other government response teams as they wait for approvals. He also noted smaller communities who don't have emergency management coordinators (EMCs) should know to work with their county EMCs.

Council Member Mackenzie Kelly thanked the Homeland Security Division for sharing information with her during the February 2021 winter storm, stating it was valuable for informing residents about the disaster.

Mayor Hughson said staff could present at TML to educate more communities, especially the smaller ones, about the RNS and how it can and should be used. Mr. Ritchey said he would be happy to speak on the subject anywhere.

11. Adjourn

Judge Pape adjourned the meeting at 11:12 a.m.

Mayor Lew White, Secretary
Executive Committee
Capital Area Council of Governments

Date

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #3 Consider Electing Executive Committee Officers for 2022

GENERAL DESCRIPTION OF ITEM:

The Executive Committee elects its officers at the first meeting of each year. The officers serve for the calendar year and work closely with the agency's staff on financial and administrative issues as well as other strategic, internal, or policy issues that might arise. CAPCOG's bylaws instruct the Nominating Committee elected annually in September to develop a slate of Executive Committee members for the subsequent year but also make recommendations for which Executive Committee members should be considered as officers.

The Officers begin meeting in February and meet monthly through August regarding the annual audit, agency budget, staffing and benefits, emergency communications budget and reserves, and to conduct the executive director's annual performance evaluation.

The recommendations are:

Chair – Taylor Mayor Brandt Rydell
First Vice Chair – Burnet County Judge James Oakley
Second Vice Chair – Lockhart Mayor Lew White
Secretary – Hays County Commissioner Debbie Ingalsbe
Parliamentarian – San Marcos Mayor Jane Hughson
Immediate Past Chair – Bastrop County Judge Paul Pape

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: Betty Voights, Executive Director

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

ACTION REQUESTED:

Elect officers to serve for the 2022 calendar year.

BACK-UP DOCUMENTS ATTACHED:

Nominating Committee Memo with 2022 Recommendations for Officers

BACK-UP DOCUMENTS NOT ATTACHED: None



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BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM

October 27, 2021

TO: General Assembly Members
FROM: Betty Voights, Executive Director
RE: Recommendations for Executive Committee and Officers for 2022

At the September General Assembly meeting each year, you elect a Nominating Committee to develop recommendations for the Executive Committee membership for the next year; those recommendations will be considered, and a vote will be taken at the December 8, 2021 General Assembly annual membership meeting. The Nominating Committee members elected to serve were Llano County Judge Ron Cunningham, Burnet County Commissioner Joe Don Dockery, Williamson County Commissioner Cynthia Long, Bastrop Mayor Pro Tem Lyle Nelson, and Leander Mayor Christine Sederquist from the Executive Committee with Giddings Mayor John Dowell and Hays County Commissioner Lon Shell representing the General Assembly. In accordance with the Bylaws, CAPCOG's Chair presides over the Nominating Committee.

The Nominating Committee met with all seven members and Chair, Bastrop County Judge Paul Pape, on October 15, 2021. They reviewed all nominations received from eligible city and county elected officials and are recommending those currently serving and wish to continue to be elected for the 2022 year. There were two openings since Mayor Sederquist and Lakeway Mayor Sandy Cox are not returning. Four nominations were received from eligible officials not currently serving: Buda Mayor Lee Urbanovsky and Johnson City Council Member Stephanie Fisher to represent cities under 25,000, and Pflugerville Council Member Doug Weiss and Leander Council Member Esmeralda Mattke Longoria to take the 25,000 to 100,000 cities slot.

The Nominating Committee's goal is to achieve an urban/rural balance as well as geographical representation with consideration to county population. Mayor Urbanovsky is being recommended to give Hays County a third slot on the Executive Committee. They are recommending Council Member Mattke Longoria to replace Mayor Sederquist since Pflugerville is already represented. The Nominating Committee also makes recommendations for the Executive Committee officers which the committee votes for at its first meeting in January — those are included below.

The Nominating Committee's recommendations for the membership of the 2022 Executive Committee is as follows:

Counties:

Bastrop County	Judge Paul Pape
Blanco County	Judge Brett Bray
Burnet County	Judge James Oakley
Caldwell County	Judge Hoppy Haden
Fayette County	Judge Joe Weber
Hays County	Commissioner Debbie Ingalsbe
Lee County	Commissioner Steven Knobloch
Llano County	Judge Ron Cunningham
Travis County	Commissioner Ann Howard
	Commissioner Brigid Shea
Williamson County	Commissioner Russ Boles

Cities:

City of Austin Council Member Mackenzie Kelly

Cities greater than 100,000:

City of Round Rock Council Member Matt Baker

Cities between 25,000 and 100,000:

City of Georgetown	Mayor Pro Tem Kevin Pitts
City of Leander	Council Member Esmeralda Mattke Longoria
City of Pflugerville	Council Member Mike Heath
City of San Marcos	Mayor Jane Hughson

Cities less than 25,000:

City of Bee Cave	Council Member Kevin Hight
City of Buda	Mayor Lee Urbanovsky
City of Smithville	Council Member Janice Bruno
City of Taylor	Mayor Brandt Rydell
City of Lockhart	Mayor Lew White

At Large:

Burnet County Commissioner Joe Don Dockery
 Williamson County Commissioner Cynthia Long
 Bastrop Mayor Pro Tem Lyle Nelson

Recommendations for State Legislators:

Representative John Cyrier	Bastrop and Caldwell counties
Representative Celia Israel	Travis County
Representative Terry Wilson	Burnet and Williamson counties
Representative Erin Zwiener	Blanco, Hays counties

Recommendations for Officers:

Chairman	Mayor Brandt Rydell
1 st Vice Chair	Judge James Oakley
2 nd Vice Chair	Mayor Lew White
Secretary	Commissioner Debbie Ingalsbe
Parliamentarian	Mayor Jane Hughson

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #4 Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

This item provides a resolution to be submitted to Frost Bank as part of the process for updating the signature authority with CAPCOG's designated depository bank.

The CAPCOG's Bylaws charge the Executive Committee with the responsibility to designate one or more depositories for the District's funds and specify the individuals authorized to sign and countersign checks and other instruments for withdrawal of the funds.

The current banking arrangement with Frost Bank provides for two Executive Committee positions, the Chairperson and Secretary, and three CAPCOG employees, the Executive Director, Director of Administration and Director of Finance, to hold signature authority for signing and counter signing disbursements of CAPCOG funds.

As the officers have changed for the CAPCOG Executive Committee, this resolution provides for updating the change in officer positions for CAPCOG at the designated depository, Frost Bank.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: Lisa Bowman, Director of Finance

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Adopt and sign a resolution specifying the individuals authorized to sign and countersign checks and other instruments for withdrawal of funds from the designated depository, Frost Bank.

BACK-UP DOCUMENTS ATTACHED:

1. Resolution

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None

RESOLUTION

PROVIDING SIGNATURE AUTHORITY TO INDIVIDUALS FOR THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee (“Committee”) of the Capital Area Council of Governments (“CAPCOG”) is charged with the responsibility to specify the individuals authorized to sign and countersign checks and other instruments for withdrawal of funds from designated depositories and,

NOW, BE IT RESOLVED BY the Committee as follows:

1. The Committee hereby specifies that the following individuals are authorized to sign and countersign checks and other instruments for withdrawal of funds from designated depositories:
 - a. Chairperson, Executive Committee of CAPCOG
 - b. Secretary, Executive Committee of CAPCOG
 - c. Executive Director of CAPCOG
 - d. Director of Administration CAPCOG
 - e. Director of Finance of CAPCOG

2. The Committee and the Executive Director are hereby authorized to take all steps necessary to enforce the provisions of this resolution.

Resolution adopted on this 12th day of January 2022.

Chairperson, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #5 Consider Approving Renewal of Agreement for Depository for CAPCOG Funds

GENERAL DESCRIPTION OF ITEM:

In accordance with Texas Health and Safety Code, Sec. 772.518, a competitive bidding process is required in our role as an emergency communications district for the selection of a depository. A Request for Proposals (RFP) process was conducted at the end of 2019 for all CAPCOG funds in order to meet this requirement, as it is easier and more marketable to select a depository for all funds together and not just those of the Capital Area Emergency Communications District (CAECD). Frost Bank was selected at that time.

We have the option to renew our agreement for banking services for an additional two years with Frost Bank, as allowable in the statute and under our current agreement with Frost. They meet all requirements, and have performed satisfactorily in providing banking services, therefore staff recommend extending the agreement to December 31, 2023.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Sheila Jennings, Director of Administration
Lisa Bowman, Director of Finance

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: The RFP for these services was issued on August 19, 2019 and closed September 13, 2019.

ACTION REQUESTED:

Authorize extended agreement with Frost Bank as the CAPCOG's depository of funds.

BACK-UP DOCUMENTS ATTACHED:

None

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

Memo with changes or updates to agreement renewal, if any.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #6 Consider Appointing CAPCOG Advisory Committees and Designate Board Liaisons

GENERAL DESCRIPTION OF ITEM:

The term of appointment for CAPCOG Advisory Committee members begins on the date of appointment by the Executive Committee and ends on December 31 of odd numbered years. Every two years at this time the Executive Committee must therefore appoint or reappoint the membership. A current list of the following CAPCOG Advisory Committees is attached:

- Aging Advisory Council
- Criminal Justice Advisory Council (CJAC)
- Geographic Information Systems Planning Council (GISPC)
- Homeland Security Task Force (HSTF)
- Law Enforcement Education Committee (LEEC)
- Solid Waste Advisory Committee (SWAC)

This action includes the designation of a Board Liaison to each Committee. The Board Liaison is a non-voting member of the Advisory Committee on which they serve.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Sheila Jennings, Director of Administration**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Appoint the listed members to their respective CAPCOG Advisory Committees for a term starting January 1, 2022 through December 31, 2023, and designate Board Liaisons

BACK-UP DOCUMENTS ATTACHED:

1. Memo on appointment of Advisory Committee members.
2. List of Current CAPCOG Advisory Committee members.

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):



Capital Area Council of Governments

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BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM

DATE: December 20, 2021
TO: Executive Committee Members
FROM: Sheila Jennings, Director of Administration
RE: CAPCOG Advisory Committees

At the January 12, 2022 meeting, the Executive Committee will make its appointments to CAPCOG advisory committees. CAPCOG Advisory Committee members are appointed to two year terms that expire on December 31st of odd numbered years.

The advisory committees play an important role for CAPCOG programs by assisting with planning projects, developing policies, reviewing funding requests, and, most importantly, providing a voice for the local government each member represents. The committees appointed by the Executive Committee are:

- Aging Advisory Council (AAC)
- Criminal Justice Advisory Council (CJAC) – *may serve for up to 10 years*
- Geographic Information Systems Planning Council (GISPC)
- Homeland Security Task Force (HSTF)
- Law Enforcement Education (LEEC)
- Solid Waste Advisory Committee (SWAC)
- Strategic Advisory Committee of the Capital Area Emergency Communications District (9-1-1) – *appointed by the CAECD Board of Managers*

Because the Strategic Advisory Committee is appointed by the CAECD Board of Managers, the membership list and attendance sheets are provided in the quarterly CAECD packet.

Some committees require certain areas of expertise, have total composition requirements, require consideration to socioeconomic and geographical status, and so on. Attached are current rosters for each committee.

Most appointments are made by county; traditionally all Executive Committee members serving from that county collaborate on these.

Each of the Advisory Committees also has a seat for an Executive Committee Liaison, which we review and appoint each year. Some of these may be reappointments, if the Executive Committee member wishes to continue, and some of these will be new appointments. We will also review and discuss the liaison positions at the January Executive Committee Meeting.

Other CAPCOG Committees

There are other committees whose membership assist CAPCOG and are supported by staff but are not appointed by the Executive Committee. These are:

- Capital Area Regional Transportation Planning Organization (CARTPO) – three elected officials appointed by each county plus ex-officio members
- Clean Air Coalition (CAC) – only elected officials from jurisdictions participating in the region's emission reduction plans.
- Regional Environmental Task Force (RETF) – self-appointed by jurisdictions
- Capital Area Economic Development District (CAEDD) – *required by Economic Development Administration, which stipulates membership categories; ratified by Executive Committee annually.*

There will be a separate agenda item in January to ratify the CAEDD membership for 2022.



Aging Advisory Committee | Roster

CAPCOG Staff Liaison: Patty Bordie
pbordie@capcog.org
512-916-6053
6800 Burleson Road
Building 310, Suite 165
Austin, TX 78744

Dr. Tracie Harrison, *City of Austin*
Tabitha Taylor, *City of Austin*
VACANT, *City of Austin*
Mary Moody, *Bastrop County*
VACANT, *Blanco County*
VACANT, *Burnet County*
Commissioner Barbara Shelton, *Caldwell County*
Kelly Franke, *Fayette County*
Margie Rodriguez, *Hays County*
Lindsay McClune, *Hays County*
Commissioner Mark Matthijetz, *Lee County*

Commissioner Mike Sandoval, *Llano County*
Robert Faubion, *Travis County*
Joe Morganti, *Travis County*
Fred Lugo, *Travis County*
Ty Murphy, *Williamson County*
VACANT, *Williamson County*
Paul Stempko, *Texas Silver Haired Legislator*
(ex officio)

Council Member Matt Baker, *City of Round Rock* –
Executive Committee Liaison



Criminal Justice Advisory Committee | Roster

CAPCOG Staff Liaison: Ken May

kmay@capcog.org

512-916-6040

6800 Burleson Road

Building 310, Suite 165

Austin, TX 78744

Tarik Shakir, *City of Austin*

Darlene Lanham, *City of Austin*

Laura Elmore, *City of Austin*

Jerome Reese, *Bastrop County*

Lt. Robert Woodring, *Blanco County*

Captain Christopher Jett, *Burnet County*

Jay Monkerud, *Caldwell County*

Erwin Sladek, Jr., *Fayette County*

Chief Bob Klett, *Hays County*

Matthew Grantham, *Hays County*

Judge Michael York, *Lee County*

Investigator James Brown, *Llano County*

Commander Andy McKinney, *City of Round Rock*

Laura Wilson Slocum, *Travis County*

Latreese Cooke, *Travis County*

Major Craig Smith, *Travis County*

Lt. Jerod Morris, *Williamson County*

Kathy Pierce, *Williamson County*

Council Member Mackenzie Kelly, *City of Austin* -
Executive Committee Liaison



Geographic Information Systems Planning Council | Roster

CAPCOG Staff Liaison: Andrew Hoekzema

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Lauren Tijerina, *City of Austin*

Julie Sommerfeld, *Bastrop County*

Kathy Strickland, *Blanco County*

Jackie Haynes, *Burnet County*

Jaclyn Archer, *Caldwell County*

Dawn Moore, *Fayette County*

Steve Floyd, *Hays County*

Katie Steele, *Hays County (City of San Marcos)*

Dale Bolt, *Lee County*

VACANT, *Llano County*

David Shore, *Travis County*

Sara Dilbert, *Travis County*

Steve Byrd, *Williamson County*

Nathan Smith, *Williamson County (City of Round Rock)*

George Strebel, *Williamson County*

Mayor Jane Hughson, *City of San Marcos -*

Executive Committee Liaison



Homeland Security Task Force | Roster

CAPCOG Staff Liaison: Martin Ritchey

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Christine Files, *EMC, Bastrop County*
Commissioner Chris Liesmann, *Blanco County*
Jim Barho, *EMC, Burnet County*
Hector Rangel, *EMC, Caldwell County*
Craig Moreau, *EMC, Fayette County*
Mike Jones, *EMC, Hays County*
Delynn Peschke, *EMC, Lee County*
Gilbert Bennett, *EMC, Llano County*
Eric Carter, *EMC, Travis County*
Michael Shoe, *EMC, Williamson County*
Juan Ortiz, *Metro EM - City of Austin*
Dorothy Miller, *Large EM - City of Round Rock*
Russell Sander, *Small EM - City of Marble Falls*
Captain William Poole, *Metro Law Enforcement – Travis Co. SO*
VACANT, *Large Law Enforcement*

VACANT, *Small Law Enforcement*
Asst. Chief Brandon Wade, *Metro Fire Dept - City of Austin*
Chief Scott Kerwood, *Large Fire Dept - City of Hutto*
Chief Randy Jenkins, *Small Fire Dept - City of Lockhart*
Adam Johnson, *Metro EMS - City of Austin*
VACANT, *Large EMS*
Johnny Campbell, *Small EMS - City of Marble Falls*
Robbie Barrera, *TDEM Regional Liaison Officer*
Janet Pichette, *Public Health*
Douglas Havron, *CATRAC*
VACANT, *Public Schools*

Commissioner Joe Don Dockery, *Burnet County – Executive Committee Liaison*



Law Enforcement Education Committee | Roster

CAPCOG Staff Liaison: David Bertling
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512-916-6161
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Chief Clint Nagy, *LE Rep - Bastrop County*
Christopher Jett, *LE Rep - Burnet County*
Sheriff Mike Lane, *LE Rep - Caldwell County*
Chief David Gilbreath, *LE Rep - Fayette County*
Chief Deputy James Crockett, *LE Rep - Lee County*
Chief Chase Stapp, *LE Rep - Hays County*
George Vanderhule, *Citizen Rep - Hays County*
Lt. Cole D. Reasor, *LE Rep - Llano County*

Bill May, *Citizen Rep - Travis County*
VACANT, *Citizen Rep - Travis County*
Chief Greg Minton, *LE Rep - Williamson County*
Rachel Arnold, *Citizen Rep - Williamson County*

Judge Ron Cunningham, *Llano County - Executive
Committee Liaison*



Solid Waste Advisory Committee | Roster

CAPCOG Staff Liaison: Ken May

kmay@capcog.org

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Building 310, Suite 165

Austin, TX 78744

Gerard Acuna, *City of Austin*
Richard McHale, *City of Austin*
Troy Walters, *Bastrop County*
Commissioner Paul Granberg, *Blanco County*
Commissioner Billy Wall, *Burnet County*
Commissioner Joe Roland, *Caldwell County*
Paul Zapalac, *Fayette County*
Lisa Griffin, *Hays County*
Tammy Crumley, *Hays County*
Commissioner Mark Matthijetz, *Lee County*
Commissioner Linda Raschke, *Llano County*
Emily Ackland, *Travis County*
Jon White, *Travis County*
R. Lynn Lantrip, *Williamson County*

Michael Cooper, *Williamson County*
Jack Ranney, *At-Large HHW Representative*
Michael Mnoian, *Private Operator Rep*
Adam Gregory, *Private Operator Rep*
Steve Jacobs, *Private Operator Rep*
Matthew Smith, *Private Operator Rep*
Cheryl Untermeyer, *TCEQ Ex Officio*
Elizabeth Slone, *TCEQ Ex Officio*
Darian Clary, *Educational Representative*
Rachel Hering, *Environmental Representative*

Judge Hoppy Haden, *Caldwell County* – **Executive
Committee Liaison**

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #7 Consider Ratifying the 2022 Capital Area Economic Development District Board Membership

GENERAL DESCRIPTION OF ITEM:

The Capital Area Economic Development District (CAEDD) Bylaws state that the Board of Directors shall be ratified by the CAPCOG Executive Committee in January of each year. Our funding agency, the Economic Development Administration, requires the board representation to be reflective of the economic interest of our region. The proposed 2022 CAEDD Board includes members from chambers of commerce, workforce development groups, representatives of higher education, the private sector, and local elected officials. The CAEDD bylaws allow for up to 30 members and the Board meets quarterly.

In 2021, CAPCOG completed several activities including hosting a series of informational webinars in preparation for the announcement of Economic Development Administration (EDA) American Rescue Plan Act (ARPA) funding opportunities. CAPCOG provided ARPA technical assistance to 21 organizations in the region. In September 2021, CAEDD members Ms. Cox, Mr. Latson, Mayor Hughson, Mayor Sederquist, Mr. Tracy, Ms. Atkinson, Mr. Fletcher, and Council Member Janice Bruno came up with the idea for a Build Back Better application titled "The Central Texas Semiconductor Expansion & Resiliency Plan (CT-SERP)" which CAPCOG staff developed in partnership with the Austin Regional Manufacturers Association (ARMA). ARMA submitted a Phase 1 Build Back Better Regional Challenge proposal (one of 529 nationwide) but it was not funded. In October, CAPCOG and Connection Nation Texas hosted the first Broadband Roundtable event where local and regional leaders were invited to discuss broadband initiatives. CAPCOG closed out the year by partnering with the Texas PACE Authority in December to hold a workshop focusing on the environmentally sustainable financial incentive program.

The attached roster represents members who were active during the year; two members were dropped off the list after not attending any meetings during 2020 and 2021 even though 8 quarterly meetings were held over two years.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member

PRIMARY CONTACT/STAFF MEMBER: **Shelly Hargrove, Director of Community & Economic Development**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

ACTION REQUESTED:

Ratify the membership of the Capital Area Economic Development District for 2022.

BACK-UP DOCUMENTS ATTACHED: Capital Area Economic Development District (CAEDD) roster

BACK-UP DOCUMENTS NOT ATTACHED: None



Capital Area Economic Development District (CAEDD) | Roster

CAPCOG Staff Liaison: Shelly Hargrove
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Austin, TX 78744

Mayor Jane Hughson, *City of San Marcos*, **Chair**
Mr. Jimmy Flannigan, *Austin Convention Enterprises Inc.*, **Vice Chair**
Mr. Donald Tracy, *Austin Community College*, **Vice Chair**
Ms. Genora Young, *Bastrop EDC*
Mr. Bill Hamilton, *Bill Hamilton Associates*
Mr. Ed Latson, *Austin Regional Manufacturers Association*
Ms. Charisse Bodisch, *Austin Chamber of Commerce*
Ms. Adena Lewis, *Bastrop County*
Council Member Connie Barron, *City of Blanco*
Judge Hoppy Haden, *Caldwell County*
Mr. Jason Giulietti, *Greater San Marcos Partnership*
Mr. Fred Terry, *Hart Properties*
Commissioner Debbie Ingalsbe, *Hays County*
Council Member Randy Rives, *City of Horseshoe Bay*

Ms. Diana Blank-Torres, *City of Kyle*
Ms. Sandy Cox, *City of Lakeway*
Mayor Christine Sederquist, *City of Leander*
Mr. Mick Normington, *Lee College*
Mr. Maurice Pitts, *Lee County*
Ms. Karen Dickson, *Lower Colorado River Authority*
Mr. Christian Fletcher, *Marble Falls EDC*
Council Member Mike Heath, *City of Pflugerville*
Mr. Michael Smith, *TSTC*
Ms. Tamara Atkinson, *Workforce Solutions, Capital Area*
Mr. Paul Fletcher, *Rural Capital Area Workforce Development Board*
Dr. Victor H.P. Villarreal, *Citizen*
Ms. Lora Weber, *Round Rock Chamber*
Ms. Amy Madison, *City of Pflugerville*
Ms. Traci Anderson, *Buda EDC*

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #8 Consider Approving Contract with Texas General Land Office for CDBG Mitigation Program

GENERAL DESCRIPTION OF ITEM:

The General Land Office (GLO) received CDBG Mitigation funding to address damage caused by Hurricane Harvey and has used it for a locally led, state-administered and federally funded relief effort working with the councils of government to assist with an effective way to distribute the funds to impacted areas. Potential grantees for these funds include CAPCOG, and the counties of Bastrop, Caldwell, Fayette and Lee, as well as the cities within those four counties.

This would be the second contract with GLO for this type of work; CAPCOG initially performed the Method of Distribution (MOD) work in 2018 following Hurricane Harvey; this contract was finally closed out in November 2020. GLO staff contacted us in April for this second contract but we just received the contract document on December 21st.

This resolution would authorize the Executive Director to execute the proposed agreement. The scope of work is expected to be similar to 2018 including outreach, planning, and development of a proposed MOD. Future items that will come before the Executive Committee to consider will include the MOD and any regional projects to be considered.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director, Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$41,800

Source of Funds: HUD CBDG via GLO subcontract

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Authorize contract to perform work related to CDBG Mitigation Plan of the Texas General Land Office.

BACK-UP DOCUMENTS ATTACHED: N/A

BACK-UP DOCUMENTS NOT ATTACHED: Proposed contract

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #9 Consider Adopting a Resolution Authorizing Submission of the Homeland Security Grant Program Application for the FY 2022 Regional Cyber Resiliency Grant Project by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

The Office of the Governor Public Safety Office (PSO) allocated Homeland Security Grant Program (HSGP) funds to CAPCOG before the FY 2022 grant year began, but they will be used during this year to support cyber resiliency and recovery planning throughout the CAPCOG region by providing local and regional policy development, best-practices, and cybersecurity vulnerability identification workshops in the Region. The project funding will support the establishment of a regional cyber security working group for the purpose of creating a trusted body of membership and to train and equip the CAPCOG Cyber Response Team in compliance with NIMS typing standards. There are no administrative costs included in this project, all funds are used to provide regional services.

Cyber-attacks, such as ransomware attacks, are occurring with increasing frequency and often target critical infrastructure, private sector stakeholders, and/or government entities. The CAPCOG region currently has only minimal capacity to address the economic and infrastructure disruptions caused by cyber-attacks. While some CAPCOG jurisdictions, agencies, and organizations have the staff and resources to dedicate to cybersecurity concerns, not all have equal capabilities. Further, there are no regional standards, policies, or plans sufficient to address these capability gaps. Additional coordination, training, and planning initiatives are necessary to create cohesive and comprehensive plans for addressing these capability gaps and cyber security-related initiatives are identified as an HSGP investment priority for FY 2022.

Prior to the awarding of funds, the Office of the Governor, PSO requires all grant applications from non-profit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to the PSO that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$ 82,484.94

Source of Funds: HSGP

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider Adopting a Resolution Authorizing Submission of the Homeland Security Grant Program Application for the Regional Cyber Resiliency Grant Project by the Capital Area Council of Governments

BACK-UP DOCUMENTS ATTACHED:

1. HS Regional Cyber Resiliency Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None

RESOLUTION

A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR THE REGIONAL CYBER RESILIENCY GRANT BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional Cyber Resiliency Grant # 4397101 be operated for the FY 2022 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2022 State Homeland Security Grant application for the Regional Cyber Resiliency Grant # 4397101 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #10 Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2023 Regional Planning by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

Each year CAPCOG submits an application for Federal Homeland Security grant funds through the State Homeland Security Program (SHSP) managed by the Office of the Governor, Public Safety Office, Homeland Security Grants Division. This year we are requesting approximately \$393,204 under the FY 2023 SHSP grant to meet regional planning requirements. Prior to the awarding of funds, The Office of the Governor, Homeland Security Grants Division (HSGD) requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$393,204

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider a resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for the FY 2023 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. HS Planning Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED: None

RESOLUTION

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT
PROGRAM APPLICATION FOR REGIONAL PLANNING
BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional Planning Grant # 2956908 be operated for the FY 2023 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out these planning activities; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2023 State Homeland Security Grant application for the Regional Planning Grant # 2956908 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #11 Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG FY 2023 Tier II Reporting Project by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

This is a continuation of program to support Tier II hazardous materials reporting necessary for use by regional hazmat teams, fire departments, local emergency planning committees (LEPCs), emergency management, and other response agencies. The software provides a regional digital solution for emergency management and public safety responders to comply with Tier II reporting requirements along with the ability to analyze the data and to plan accordingly.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other – ongoing funding request to support project

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$25,000

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: The software is proprietary and is provided on a subscription basis.

ACTION REQUESTED:

Consider resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2023 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. Tier II Project Memo
2. CAPCOG Tier II Reporting Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED: None



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BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
December 20, 2021

TO: CAPCOG Executive Committee

FROM: Martin Ritchey

RE: Tier II Project FY 2023

All jurisdictions throughout CAPCOG annually receive Tier II hazardous material reports from organizations that store these materials and file reports with the Texas Commission on Environmental Quality (TCEQ) and the Environmental Protection Agency (EPA). These Tier II reports are used by our Regional HazMat Teams, Fire Departments, Local Emergency Planning Committees (LEPC), Emergency Management, and other response agencies who have a need to know to conduct local and planning response and recovery efforts.

This project annually provides a consolidation of approximately 2,000 facilities that submitted Tier II reports from around the ten-county region. Tier II data is delivered through an online portal that can be accessed by Regional HazMat Teams and Local Emergency Responders. The data is interpreted by a proprietary online software system that performs hazard assessments and produces live maps and plume models (using National Weather Service data) along with “worse case” analysis on criteria such as container maximum size, daily quantity, and other metrics.

Initially, this proprietary software system was funded and implemented individually by a few jurisdictions (using grant funds). However, for the past three years it has been a regional project managed by CAPCOG on behalf of all jurisdictions within the COG. We estimate this project will be \$25,000 for FY 2023.

RESOLUTION

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT
PROGRAM APPLICATION FOR TIER II REPORTING
BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional CAPCOG Tier II Reporting Grant # 3757804 be operated for the FY 2023 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2023 State Homeland Security Grant application for the Regional CAPCOG Tier II Reporting Grant # 3757804 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #12 Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2023 Regional Training & Exercise by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

This project is intended to enhance capabilities for delivering coordinated responses to significant incidents by supporting training and exercise activities across the CAPCOG region. CAPCOG is requesting \$125,000 in funding from the Office of the Governor, Public Safety Office, Homeland Security Grants Division to cover the costs of the regional training and exercise. Prior to the awarding of funds, the Office of the Governor, Homeland Security Grants Division (HSGD) requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$125,000

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider a resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2023 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. HS FY 2023 Regional Training & Exercises Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED *(to be sent prior to meeting or will be a handout at the meeting):*

None

RESOLUTION

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT
PROGRAM APPLICATION FOR REGIONAL TRAINING AND EXERCISES
BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional CAPCOG Training and Exercises Grant # 2956807 be operated for the FY 2023 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2023 State Homeland Security Grant application for the CAPCOG Training and Exercises Grant # 2956807 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #13 Consider a Resolution Authorizing Submission of the Homeland Security Grant Program Application for the FY 2023 Regional Cyber Recovery and Resiliency Grant Project by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

The Office of the Governor Public Safety Office has called for applications statewide for the Homeland Security Grant Program (HSGP) funds for Cybersecurity Projects. CAPCOG has been awarded cyber security funding for the past two years, specifically: \$25,000 in FY 2021 and \$82,484.94 in FY 2022. Beginning this grant cycle all COGs have had their allocations proportionally reduced by their estimated required REMA priority investment areas. In this case, cybersecurity spending had to be at least 7.5 percent of the previous year's allocation. We estimate our regional allocation for cybersecurity should be approximately \$160,000 based on last year's total funding.

Previously, not enough applications were received statewide so the Office of the Governor has created a statewide competition for FY 2023 cybersecurity project funding. The allocated funds will be used to support cyber resiliency and recovery planning throughout the CAPCOG region by providing local and regional policy development, best-practices workshop, and vulnerability identification. The project funding will support a regional cybersecurity working group and a regional cyber response team.

Cyber-attacks, such as ransomware attacks, are occurring with increasing frequency and often target critical infrastructure, private sector stakeholders, and/or government entities. The CAPCOG region currently has only minimal capacity to address the economic and infrastructure disruptions caused by cyber-attacks. While some CAPCOG jurisdictions, agencies, and organizations have the staff and resources to dedicate to cybersecurity concerns, not all have equal capabilities. Further, there are no regional standards, policies, or plans sufficient to address these capability gaps. Additional coordination, training, and planning initiatives are necessary to create cohesive and comprehensive plans for addressing these capability gaps and cyber security-related initiatives are identified as an HSGP investment priority for FY 2023.

Prior to the awarding of funds, the Office of the Governor, Public Safety Office (PSO) requires all grant applications from non-profit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: Martin Ritchey, Director of Homeland Security

BUDGETARY IMPACT:

Total estimated cost: \$ 160,000

Source of Funds: Federal Homeland Security Grant Program (HSGP)

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider Resolution Authorizing Submission of the Homeland Security Grant Program Application for the FY 2023 Regional Cyber Recovery and Resiliency Grant Project by the Capital Area Council of Governments

BACK-UP DOCUMENTS ATTACHED:

HS Regional Cyber Recovery and Resiliency Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED:

None

RESOLUTION

A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR THE REGIONAL CYBER RECOVERY AND RESILIENCY GRANT BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional Cyber Recovery and Resiliency Grant # 3759103 be operated for the FY 2023 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2023 State Homeland Security Grant application for the Regional Cyber Resiliency Grant # 3759103 to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #14 Consider a Resolution Authorizing Submittal of the State Interoperability Communications Grant Regional Project Funding Application for FY 2023 by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

The Texas Legislature passed HR 2952 in the last biennium creating an Interoperable Communications Grant Program. The purpose of the program is to improve or expand systems that provide communications interoperability. Grants of a regional nature or connecting systems are given priority. Local jurisdictions are not eligible to submit a grant in this program. CAPCOG Homeland Security is expected to call for applications for this grant in January and the application closing may be prior to the February 2022 Executive Committee meeting. This resolution only allows for the submission of the grant application. If awarded, future action will be required for approval of the project and approval of an ILA between CAPCOG and the jurisdiction with the approved project.

Prior to the awarding of funds, The Office of the Governor, Public Safety Office, Homeland Security Grants Division (HSGD) requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: not yet established

Source of Funds: State Interoperable Communications Grant Funds

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? not yet established

PROCUREMENT: N/A

ACTION REQUESTED:

Consider a resolution authorizing the submittal of the State Interoperability Communications Grant regional project funding application for FY 2023 by the Capital Area Council of Governments.

BACK-UP DOCUMENTS ATTACHED:

1. Interoperability Communications Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED *(to be sent prior to meeting or will be a handout at the meeting):*

None

RESOLUTION

**A RESOLUTION AUTHORIZING SUBMITTAL OF THE
INTEROPERABILITY COMMUNICATIONS GRANT APPLICATION BY
THE CAPITAL AREA COUNCIL OF GOVERNMENTS**

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that an Interoperability Communications Grant be submitted for the FY 2023 grant year; and

WHEREAS, The Texas Legislature passed HR2952 to fund Interoperability Communications Projects; and

WHEREAS, The Grant guidance identifies Councils of Government as an eligible recipient of these funds; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2023 State Interoperability Communications Grant application to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2021

AGENDA ITEM: #15 Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG FY 2023 UAV Robotics Interoperability Project by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

Many jurisdictions and agencies within CAPCOG utilize UAV Robotics to respond, recover and mitigate emergent events. An identified gap within the region is data transportability and interoperability. Our Public Safety Unmanned Response Team (PSURT) of the Regional Response Coordination Sub-Committee of the Homeland Security Task Force has working developed a comprehensive training plan and policy guide to support regional interoperability of UAV Robotics. This project will build upon the efforts begun in 2020 by assisting the coordination of drone and pilot/flight data for separate, but interoperable multi-jurisdictional/agency provisioning. CAPCOG is requesting \$112,000 from the statewide competition from Office of the Governor, Public Safety Office Grants Program to cover the cost of this project. Prior to the awarding of funds, The Office of the Governor requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$112,000

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider adopting a resolution authorizing the submission of a grant application to the Office of the Governor for FY 2023 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

HS CAPCOG FY 2023 UAV Robotics Interoperability Project Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED *(to be sent prior to meeting or will be a handout at the meeting):*

None

RESOLUTION

A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR CAPCOG FY 2023 UAV ROBOTICS INTEROPERABILITY PROJECT BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the CAPCOG UAV Robotics Interoperability Project Grant be operated for the FY 2023 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2023 State Homeland Security Grant application for the CAPCOG FY 2023 UAV Robotics Interoperability Project Grant to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: January 12, 2022

AGENDA ITEM: #16 Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2023 Regional Law Enforcement Collaboration Program Grant by the Capital Area Council of Governments

GENERAL DESCRIPTION OF ITEM:

Each year CAPCOG submits an application for Federal Homeland Security grant funds through the State Homeland Security Program (SHSP) managed by the Office of the Governor, Public Safety Office. This year we are requesting approximately \$87,500 under the FY 2023 SHSP grant to meet regional law enforcement collaboration efforts. Prior to the awarding of funds, the Office of the Governor requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: \$87,500.

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? Bastrop, Blanco, Burnet, Caldwell, Fayette, Lee, Llano

PROCUREMENT: N/A

ACTION REQUESTED:

Consider a resolution authorizing the submission of a grant application to the Office of the Governor FY 2023 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. Homeland Security Law Enforcement Collaboration Program Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED: None

RESOLUTION

A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR FY 2023 REGIONAL LAW ENFORCEMENT COLLABORATION PROGRAM BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the FY 2023 Regional Law Enforcement Collaboration Grant be operated for the FY 2023 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2023 State Homeland Security Grant application for the FY 2023 Regional Law Enforcement Collaboration Grant to the Office of the Governor's Public Safety Office.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12th day of January 2022.

Chair, Executive Committee
Capital Area Council of Governments

Secretary, Executive Committee
Capital Area Council of Governments