



Executive Committee | Summary Minutes

10 a.m., Wednesday, October 12, 2022
6800 Burleson Road
Building 310, Suite 165
Austin, Texas 78744

Present (19)

Mayor Brandt Rydell, City of Taylor, **Chair**
Judge James Oakley, Burnet County, **1st Vice Chair**
Mayor Lew White, City of Lockhart, **2nd Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **Secretary**
Mayor Jane Hughson, City of San Marcos,
Parliamentarian
Judge Paul Pape, Bastrop County, **Immediate Past Chair**
Mayor Connie Schroeder, City of Bastrop
Council Member Kevin Hight, City of Bee Caves
Judge Brett Bray, Blanco County

Commissioner Joe Don Dockery, Burnet County
Judge Joe Weber, Fayette County
Council Member Ron Garland, City of Georgetown
Council Member Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Russ Boles, Williamson County

Absent (9)

Council Member Mackenzie Kelly, City of Austin
Judge Hoppy Haden, Caldwell County
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County
Commissioner Cynthia Long, Williamson County

Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. **Call to Order and opening remarks by the Chair**

Mayor Rydell called the meeting to order at 10 a.m. and led the pledge of allegiance to the national and state flags.

2. **Consider Approving Minutes for the September 14, 2022 Meeting**

Mayor Rydell asked for a consideration on the minutes. A motion was made by Judge Oakley to approve the Sept. 14, 2022, minutes. Commissioner Ingalsbe seconded. The motion passed unanimously.

3. **Consider Adopting a Resolution Amending Authorized Representatives for the Capital Area Council of Governments TexPool Fund Accounts**

Silvia Alvarado, Director of Finance

Ms. Alvarado said TexPool requires a resolution to give access to perform inquiries to CAPCOG account for its new deputy executive director, Andrew Hoekzema.

A motion was made by Mayor Hughson to approve the Resolution Amending Authorized Representatives for the CAPCOG TexPool Accounts. Mayor White seconded the motion. The motion passed unanimously.

4. **Consider Adopting a Resolution Declaring November as CAPCOG Critical Infrastructure Security and Resilience Month**

Martin Ritchey, Director of Homeland Security

Mr. Ritchey said that CISA (the Cybersecurity and Infrastructure Security Agency) and the U.S. Department of Homeland Security are leading a national effort in November to bring awareness to protecting and strengthening the nations cyber and physical infrastructure. Mr. Ritchey said CAPCOG will participate in the effort distributing social media messaging and sending local governments other materials about

hardening infrastructure throughout the month.

Commissioner Ingalsbe made a motion to declare November as CAPCOG Critical Infrastructure Security and Resilience Month. Mayor Hughson seconded the motion. It passed unanimously.

5. Consider Adopting the 2022 CAPCOG Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR)

Martin Ritchey, Director of Homeland Security

Mr. Ritchey explained that a summary of changes to the Threat and Hazard Identification and Risk Assessment (THIRA) and the Stakeholder Preparedness Review (SPR) documents was included with their agenda packets, but the full documents were giving to them at the meeting. He said the THIRA and the SPR are disaster preparedness planning documents important for justifying State Homeland Security Program (SHSP) grant projects as well as for applying to other state and federal homeland security funding opportunities. Mr. Ritchey said the documents examine and identify capability gaps along with the FEMA designed investment areas. He said this year's plans were updated after many virtual and small group meetings conducted with stakeholders throughout the region.

A motion was made by Judge Cunningham to adopt the 2022 CAPCOG THIRA and SPR. Mayor White seconded the motion. The motion passed unanimously. Mayor Hughson requested a digital copy of the THIRA and SPR.

6. Consider Adopting a Proclamation Declaring November 2022 as National Family Caregivers Month

Patty Bordie, Director of Director of Aging Services

Ms. Bordie said people become caregivers by either gradually increasing the help they provide to their loved ones, or they are thrust into the role because of a health-related event. This year's theme for National Family Caregivers Month, Caregiving Happen, emphasizes that there is no one path to becoming a caregiver and that people need a variety of resources to help through their journey, Bordie said. Family caregivers need family, friends, neighbors, and organizations like AARP, and the Area Agency on Aging of the Capital Area to be successful caregivers.

A motion was made by Council Member Bruno to proclaim November 2022 as National Family Caregivers Month. Council Member Baker seconded the motion. The motion passed unanimously.

7. Consider Approving Conformance Review Finding for 130 Environmental Park's Application for Limited Expansion of Operating Hours

Charles Simon, Director of Regional Planning and Services

Mr. Simon explained this item was a follow up to a September item that reviewed the facility's original TCEQ application to expand its operating hours to 24x7 but revised its application to limit the hours to between 5 a.m. and 7 p.m. on weekdays and 6 a.m. to 5 p.m. on Saturdays just before the Executive Committee's September meeting. Simon said the Solid Waste Advisory Committee (SWAC) met as directed to review the amended application and found the proposed operational hours would conform with the Regional Solid Waste Management Plan. Mayor White said the city and the county did approve of the new hours.

Mayor Hughson asked if the Caldwell County Commissioner Court approved the agreement with the facility. Mr. Simon said yes by a vote of 4 to 1.

A motion was made by Mayor Hughson to approve the SWAC's conformance review finding of the 130 Environmental Park's application for a limited expansion of operating hours. Mayor White seconded the motion. The motion passed unanimously.

8. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea said Chief Wesley Hopkins with Austin-Travis County EMS resigned from the Homeland Security Task Force, and it was recommended that Division Chief Kevin Parker with Austin-Travis County EMS fill the vacancy. The Homeland Security Task Force approved the recommendation at its October meeting. Ms. Brea said there were no other committee appointments.

A motion was made by Commissioner Ingalsbe to approve the committee appointments. Mayor Hughson seconded the motion. The motion passed unanimously.

9. Staff Reports

Betty Voights, Executive Director

Ms. Voights said the CAPCOG's is hosting two criminal justice grant stakeholder workshops, one Thursday and one Friday, to gather input about the grants' priorities.

Mr. Simon reported that, while CAPCOG traditionally would be seeking to procure an aerial imagery project about this time of year; we instead are purchasing a subscription to the Texas Imagery Service which provide the regions emergency communications centers (EECs) with imagery captured during the winter. CAPCOG will seek to purchase imagery in March, which will allow for EECs to receive the aerial imagery twice a year so base maps can better reflect the region's growth.

10. Adjourn

Mayor Rydell adjourned the meeting at 10:21 a.m.



Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments

11/9/22
Date