



Executive Committee | Summary Minutes

10:00 a.m., Wednesday, Feb. 8, 2023
6800 Burleson Road
Building 310, Suite 155
Austin, TX 78744

Present (20)

Judge James Oakley, Burnet County, **Chair**
Mayor Lew White, City of Lockhart, **1st Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **2nd Vice Chair**
Council Member Matthew Baker, City of Round Rock, **Secretary**
Mayor Jane Hughson, City of San Marcos, **Parliamentarian**
Mayor Brandt Rydell, City of Taylor, **Immediate Past Chair**
Mayor Connie Schroeder, City of Bastrop
Council Member Kevin Hight, City of Bee Cave

Judge Brett Bray, Blanco County
Mayor Rachel Lumpee, City of Blanco
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Council Member Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Janice Bruno, City of Smithville
Judge Andy Brown, Travis County
Commissioner Cynthia Long, Williamson County
Commissioner Russ Boles, Williamson County

Absent (8)

Council Member Mackenzie Kelly, City of Austin
Commissioner Clara Beckett, Bastrop County
Judge Dan Mueller, Fayette County
Council Member Ron Garland, City of Georgetown

Commissioner Ann Howard, Travis County
Senator Pete Flores
Representative Stan Gerdes
Representative Terry Wilson

1. **Call to Order and opening remarks by the Chair**

Judge Oakley called the meeting to order at 10:06 a.m. and led the board in the national and state pledge of allegiances.

2. **Consider Approving Minutes for the January 11, 2023 Meeting**

Judge Oakley asked the board to consider the Jan. 11, 2023 meeting minutes. A motion was made by Commissioner Ingalsbe to approve the minutes. Mayor White seconded the motion. The motion passed unanimously.

3. **Consider Accepting the Quarterly Investment Report**

Silvia Alvarado, Director of Finance

Ms. Alvarado gave the quarterly investment report ending Dec. 31, 2022. She said all of CAPCOG's investments are in the Texas Local Government Investment Pool or TexPool and that the COG's interest earnings were \$284,532.25. She said the ending balance was about \$32.2 million and the average yield rate was about 3.98 percent.

A motion was made by Commissioner Dockery to accept the quarterly investment report. Mayor White seconded the motion. Judge Oakley requested an agenda item at the next meeting to review CAPCOG's investing options and help maximize its interest yield. Judge Oakley called for a vote on the motion. It was accepted unanimously.

4. **Consider Adopting a Resolution Proclaiming March 14 - 18, 2023, as CAPCOG Flood Safety Awareness Week**

Martin Richey, Director of Homeland Security

Mr. Richey said the region is very flood prone and the number of flood related deaths in the region is higher than anywhere else in Texas. He noted the area is commonly referred to as flash flood alley. Mr. Richey asked the board to approve the proclamation and help educate the public about flood awareness. He said as part of the week's activities, CAPCOG will promote safety tips on social media and share an educational campaign with local jurisdictions.

A motion was made by Commissioner Long to proclaim March 14 to 18, 2023 as CAPCOG Flood Safety Awareness Week. Commissioner Dockery seconded the motion. The motion passed unanimously.

5. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea advised that Judge Bray would like to appoint Dawn Capra to the Aging Advisory Council, and that Dereck Marchio was named as Burnet County's Emergency Management Coordinator qualifying him to serve on the Homeland Security Task Force.

A motion was made by Mayor Hughson to approve the appointments as presented. Mayor White seconded the motion. The motion passed unanimously.

6. Staff Reports

Betty Voights, Executive Director

Ms. Voights said CAPCOG is fortunate to continue to receive funding from TxDOT this fiscal year to work on many issues and doing that often means we bring regional representation together at the Capital Area Regional Transportation Organization (CARTPO) meetings but CARTPO has had low attendance lately and there are currently eight vacancies on the committee. Ms. Voights said each county has three positions that are appointed by the county and currently must be filled by elected officials but elected officials can be busy, so she suggested amending the CARTPO bylaws to include non-elected officials. Judge Oakley said the committee is a good way to have regional collaboration on transportation projects and issues, but members may find less incentive to attend since the committee no longer prioritizes TxDOT projects. Ms. Voights said a previous TxDOT district engineer asked that practice be stopped; however, perhaps a review and prioritization process could return as demonstrating local collaboration is important to the state. Mayor White stated it would be valuable to have city planning staff at the meetings. Judge Bray said if project prioritization was going to occur, he would be concerned that non-elected officials were voting on the projects. Ms. Voights said CAPCOG could amend the bylaws in such a way to include non-elected officials while allowing only elected officials to prioritize projects. Mayor Hughson encouraged people to join the committee because the presentations and programs provided have been insightful.

Ms. Voights said CAPCOG's auditors will be starting their field work and will be sending out a questionnaire to board members who served during the previous year. The questionnaire goes directly to the auditors and allows board members to ask the auditors to check on concerns.

Ms. Voights said the Executive Committee will need to convene a special called meeting between Feb. 13 and 17 to approve a resolution for the seeking the Regional Law Enforcement Academy's grant funding. She said the meeting could be held virtually. Judge Oakley requested the meeting be held at 9 a.m. Thursday, February 16.

Mr. Richey told the board how CAPCOG helped communities in making disaster declarations during and after the recent winter storm to include providing sample disaster declarations and letters and conducting a conference call on submitting declarations. He said 23 communities have made disaster declarations as well as the state. Mr. Richey also noted the state needs to meet a threshold of about \$51 million in damages to seek a presidential disaster declaration, which it will most likely exceed. He encouraged communities to talk with their public utilities and add their damage estimates to any declarations. Mr.

Ritchey said communities can declare disasters before a storm hits, and they should consider taking such actions in the future. Ms. Voights said Mr. Ritchey and the CAPCOG Homeland Security Division are always willing to help in these times of need.

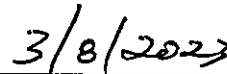
Judge Oakley said there are issues that could be beneficial for the board to hear and discuss at a regional level that are not directly related to CAPCOG business. He asked the board to consider any regional topics for presentation and discussion from outside agencies that could enhance future board agendas.

7. Adjourn

Judge Oakley adjourned the meeting at 10:39.



Council Member Matt Baker, Secretary
Executive Committee
Capital Area Council of Governments



Date