FY 2022 State Homeland Security Program Grant (SHSP) Process

The SHSP grants provide funding to address high-priority preparedness gaps across all FEMA core capabilities and mission areas that support terrorism preparedness. The optimized delivery of core capabilities requires a combined effort of multiple organizations and levels of government, from federal to local. Texas applies a regional approach to develop recommendations for funding projects to reach its preparedness goals. Each council of governments receives an allocation for projects addressing terrorism risks within their region.

Within CAPCOG, specific use of funds should result in regional benefits to the ten counties in preventing or responding to terrorist activities. Many capabilities that support terrorism preparedness simultaneously support preparedness for other hazards and the resources obtained with awarded funds may be dual-purposed to address any hazard or risk.

The Office of the Governor (OOG) is anticipated to post the Request for Applications (RFA) for the SHSP on the Texas eGrants management portal on Dec. 13, 2021.
Go to the management portal at eGrants.gov.texas.gov.

CAPCOG Review Process Summary

Proposed projects shall address identified threats or hazards in the CAPCOG Threat and Hazard Identification and Risk Assessment (THIRA), core capability gaps as identified in the regional State Preparedness Report, demonstrate a regional approach, and may either sustain, build, or expand existing homeland security programs.

Submitted applications are peer reviewed and ranked for recommendation by CAPCOG Homeland Task Force subcommittees. The task force then prioritizes the projects and makes a recommendation to the CAPCOG Executive Committee which submits a finalized priority list to the OOG. All applications are subject to final approval by the OOG's Homeland Security Grant Division.

FEMA established a requirement in 2019 that communities must complete the National Cyber Security Review (NCSR), a cybersecurity assessment, to receive SHSP funding. Jurisdictions receiving funding through SHSP must complete the NCSR during the time frame designated by FEMA and submit the certificate of submission to the OOG and to CAPCOG. Jurisdictions who fail to complete the assessment will not be eligible for future SHSP funding through the grant cycle. The NCSR must be completed between October 1 and November 30 each year before the grant award and through its completion.

Eligible applicants MUST have a physical location within the 10-county CAPCOG region.

The CAPCOG 2022 SHSP Grant Review Process Guidance outlines the timeline and process in further detail for outreach, submittal and prioritization of project applications.

Read the complete CAPCOG FY SHSP Regional Grant Process.
Download the CAPCOG application form. *(.docx)*
Contact the CAPCOG homeland security staff with general questions.
Contact Martin Ritchey, CAPCOG homeland security, with specific questions.

Important Dates

Dec. 13, 16, 22 2021 — CAPCOG mandatory workshops. Attendance to one workshop is required.
Register for a workshop.
Dec. 13, 2021 — Anticipated SHSP RFAs released by OOG; the first day entities can submit grant applications on eGrants.
File an application at egrants.gov.texas.gov.
Jan. 31, 2022— The application and application form must be completed and submitted to CAPCOG for review and subcommittee prioritization recommendation. The application must also be submitted to eGrants.
Download the application form. *(.docx)*
February 2022 — Subcommittees will reviewing project applications.
Feb. 28, 2022—The deadline for local jurisdiction's authorized official to certify and to submit the final application.
March 3, 2022 — CAPCOG Homeland Security Task Force prioritizes project list.
March 9, 2022 — CAPCOG Executive Committee reviews and makes final prioritization list to submit to the OOG.
August 2022— The Office of the Governor announces Ready for Release Notices to awarded applicants. To remain eligible, no expenditures toward a submitted project can commence before the notice.

Mandatory SHSP Grant Workshops

All interested parties considering application(s) must send a representative to attend a mandatory workshop. The workshop covers what to expect during the application process including:

- Who can apply and what activities are eligible for funding
- Application requirements and supporting documentation
- Applicable federal and state rules, regulations and certifications required of applicants

An application representative is required to attend a workshop to be eligible for FY 2022 SHSP funds.

Register to attend one of the three workshops.

Grant Application Development

To further assist local jurisdictions in applying for SHSP grant funding, the OOG released a eGrants User Guide, that has specific sections related to the SHSP.

Read the guide.

2022 Nonprofit Security Grant Program (NSGP)

CAPCOG assists the OOG in promoting the NSGP which supports physical security enhancements and other security activities to nonprofit organizations that are at high risk of a terrorist attack based on the nonprofit organization's ideology, beliefs or mission. The program seeks to integrate the preparedness activities of nonprofit organizations that are

at high risk of a terrorist attack with broader state and local preparedness efforts, and serves to promote emergency preparedness coordination and collaboration activities between public and private entities.

CAPCOG anticipates the NSGP will be announced between January and March.

Check eGrants.gov for updates.

Text from Workshop Events held Dec. 13, 16, 22, 2021

CAPCOG is conducting a mandatory workshop for those seeking funding from the State Homeland Security Program (SHSP) grants. It will discuss the application process and review the federal, state and regional requirements and priorities for the grant monies.

The grant workshops also will cover applicant and project eligibility; rules, regulations, and certifications; prohibited activities and equipment; investment categories; the grant review and prioritization process; and the program's timeline and milestones.

Register for the workshop.